

Assistant Headteacher

Recruitment Pack

January
2026





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Welcome Message



Dear Applicant,

Thank you for your interest in joining our school. We are delighted that you are considering applying for the position of Assistant Head Teacher at Bluebell Primary School.

This is a unique and rewarding opportunity to be part of a dedicated team committed to making a meaningful difference in the lives of children and young people with special educational needs and disabilities. Our school is a place where every child is valued, nurtured, and supported to achieve their full potential—academically, socially, and emotionally.

As a Assistant Head Teacher, you will play a pivotal role in shaping the strategic direction of the school, supporting staff development, and ensuring the highest standards of teaching and learning. We are looking for a compassionate, resilient, and visionary leader who shares our values and is passionate about inclusive education.

We hope this role excites and inspires you as much as it does us. We look forward to learning more about you and how you can contribute to our vibrant and caring school community.

Warm regards,

Michelle Slater
Headteacher



Key Information

Closing date : Monday 19th January 2026 9.00am

Shortlisting : Monday 19th January 2026

**Interviews : Week commencing: 2nd February
2026**

How to apply:

Applications are by an application form together with a succinct letter (no more than 2 sides) to the Headteacher stating how you meet the responsibilities and necessary qualifications set out in the person specification.

All Enquiries to : bluebell.park@knowsley.gov.uk

Completed Application Form to : jeanette.gallivan@knowsley.gov.uk

School Website: www.bluebellparkknowsley.co.uk

Mission Statement and Aims

‘Learn about our world, care for others and celebrate achievement ‘

Aims of School

- **To provide an excellent education in a supportive environment**
- **To provide a broad and balanced curriculum through effective teaching strategies which are relevant to every pupil.**
- **To promote and support inclusive educational opportunities for pupils both within Bluebell Park and in other learning environments**
- **For the life and work of Bluebell Park to be valued as an integral part of the community**
- **For pupils to become as independent as possible, providing functional skills for all.**



School Information



Bluebell Park is a 217-place school providing Early Years, Primary, Secondary and Post-16 provision for students with severe and complex learning needs comprising of pupils mainly from Knowsley local authority but including some from other Merseyside local authorities. All pupils have an EHCP. We are currently oversubscribed and have 222 pupils on the main site. We also have 16 pupils in a Satellite Provision at Eastcroft Park

We have a staff of near 130 within the school and in addition to this we work closely with a multitude of multi-agencies including health, social care, therapy support, speech and language support, family first, Positive Behaviour Support Service and buildings maintenance. Our building is a PFI build with a wide range of facilities including learner and hydrotherapy pools, sports and performance halls, soft play room, sensory rooms, rebound therapy room, adapted food technology rooms, bespoke outside play areas, sensory / horticultural gardens, a fully accessible play park and multi-use games area.

We work closely with other schools and are part of the Merseyside SLD Network which is a group of 17 similar schools from the Merseyside Region who work closely together in subject co-coordinator meetings, moderation work, sharing of best practice, joint annual SLD training day and headteacher meetings.

Job Description

Main Purpose

This will be a key role in both the operational and strategic leadership of Bluebell Park, in the relentless pursuit of our ambition to improve outcomes for all pupils. Under the direction of the Headteacher, you will play a lead role driving the aims and objectives of the school, leading curriculum alongside the deputy head across the school ensuring Inclusion for all and promoting the safeguarding and welfare of all pupils.

As a lead for curriculum you will ensure that teaching and learning is inspiring, engaging and personalised, maximising all students' potential and empowering them to become enthusiastic and independent learners.

You will need to have a good knowledge of the four curriculum pathways at Bluebell Park and be able to assist staff in correctly identifying areas of difficulty and offer guidance, support and advice so no pupil misses out on their curriculum entitlement. You will monitor and evaluate the impact of the curriculum on pupil outcomes, using data to inform planning and improvement. You will guide staff developing high quality teaching across Bluebell Park. You will work with other senior leaders to improve outcomes for all pupils

You will also be responsible for and line manage teachers and support staff within department in the school.

Please read full job description attached

Person Specification

Please read attached person specification and outline within your application how you meet the person specification

Evidence will be gathered via application and the interview process

Interview process

The panel will consist of at least 5 panel members, this will be the Headteacher and governors

The interview process will be:

Presentation (title will be given prior to interview)

Tasks - individual , group and with pupils

Formal interview



Thank You

Thank you for your interest in the post.
I hope you have all the information you need. If you require any
further information , do not hesitate to contact me

Thank you

Michelle Slater
Headteacher

Contact Information :

bluebell.park@knowsley.gov.uk