



**Job Title: Assistant Headteacher (Assessment and Data)**

**Hours: 1.0 FTE**

**WPY: 39.00**

**Pay Range: L11 – L16**

**Annual Salary: £66,368 - £75,049**

**Contract Type: Permanent**

**Workplace: Meole Brace School, Shrewsbury**

**START DATE: ASAP**

An exciting opportunity has arisen to join the senior leadership team at Meole Brace School as an Assistant Headteacher, with a focus on Assessment and Data. This new role has been created to add capacity to our dynamic and forward-thinking senior team.

We are seeking a passionate and experienced leader to help drive continued improvement and shape the future of our provision. Working closely with the Headteacher and senior leaders you will play a pivotal role in embedding high standards and enhancing student outcomes through strategic use of data and assessment.

Meole Brace School is a caring and cheerful community committed to developing academic, personal and social skills of all our students to the highest standards. We are an 11-16 Academy, with approximately 1350 students on roll. Our principal aim is to enable them all to lead happy and successful lives, in school and beyond. Through our core values of 'Learning, Respect and Success', we encourage all our students to be self-confident, to enjoy learning and to achieve their full potential. Excellent teaching and learning are at the heart of everything we do, but we also believe that all young people can thrive if they feel valued, feel safe and are suitably challenged. We are proud of our school, and we work together as a team to provide a stimulating and high-quality learning experience for all.

Meole Brace aspires to the highest possible standards, is constantly developing and promotes innovation. Staff enjoy a strong sense of team spirit and wellbeing and are fully supported by the dedicated leadership team. We operate on an ethos of mutual respect and kindness.

### **Main outline of the job**

The Assistant Headteacher will support the Headteacher and Deputy Headteacher in:

- Communicating the school's vision compellingly and supporting the headteacher's strategic leadership
- The day-to-day management of the school
- Formulating the aims and objectives of the school
- Establishing policies for achieving these aims and objectives
- Managing staff and resources to that end
- Monitoring progress towards meeting the school's aims and objectives

*Further workplace, duties and responsibilities can be found in the job description.*

## Experience

- Qualified teacher status with a graduate level qualification (essential)
- Experience of management experience in more than one school
- Experience of using data to drive school improvement and raise standards

## Application process

- Full details of the role and application process are available from the school's website [Meole Brace School - Home](#). If you feel you have the qualities to complement our existing team, then we would love to hear from you. **Please note CVs will not be accepted.**
- The closing date for all applications is **Monday 20<sup>th</sup> October 2025 at midday**. **Applicants are encouraged to apply early as the Trust may start the interview process before the closing date.**
- Interview dates are to be confirmed. An email will be sent, or telephone call will be made to shortlisted candidates with details of the interview process. If you have not heard from us within a week of the closing date, please assume your application has been unsuccessful.
- Completed application forms should be returned by email to [recruitment@meole.co.uk](mailto:recruitment@meole.co.uk) by the closing date.
- The appointment is subject to satisfactory pre-employment clearances including references, medical clearance and an enhanced DBS Disclosure under the "Rehabilitation of Offenders Act 1974". Further details regarding this check are available by visiting [www.dbs.gov.uk](http://www.dbs.gov.uk). This Trust is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment.