



ASSISTANT HEADTEACHER REQUIRED

Full time

Temporary Secondment (one year)

Leadership L1-3

Preferred start date: 1st September 2025

Closing date for applications: 6th June, midday

Dates for interview: 12th June

OUR SCHOOL

Our school's vision is to:

'Walk in love as Christ loves you' (Ephesians 5:2)

Giving children a foundation to flourish and live fruitful lives.

Rooted in the security of love we grow in learning, character and courage to equip us for the great adventure of life.

In our Astbury family the first fruits of our character are our values of self-control, peace and kindness. We learn and practise these to support all we seek to do together. As a church school – we live by this vision and embed it into our practice and in all our work with the children and with each other.

Astbury St Mary's CE Primary School has four classes and caters for pupils aged 3-11years. We are a family. Staff are dedicated to providing the best education for the children in their care, as well as providing support and guidance to parents and families. We have close links with St Mary's Church and we regularly attend services there.

For further information and to view our latest OFSTED report and school prospectus please visit <https://www.astburyschool.org.uk/>

We are part of the Chester Diocesan Academies Trust. Chester Diocesan Academies Trust has an ethos that is clearly rooted in the Gospel. Christian values impact on every area of its work. CDAT value and respect children from all faiths and beliefs and are committed to providing the very best education which ensures that all children can achieve to their full potential. We work closely with other CDAT schools and the Trust have an excellent CPD programme. For further information please visit www.cdat.co.uk

THE ROLE

Our school is continuing to grow so the Governors, staff, pupils and parents at Astbury St Mary's CE Primary School are seeking to appoint an additional member of SLT. They are inviting applications from an exceptional communicator and inspirational leader who:

- has a commitment to Christianity and can nurture faith and spirituality in others
- has drive, energy and a vision to lead and encourage others in a warm & caring manner
- demonstrates a relentless commitment to primary education and ensuring that school supports the development of the whole child
- shares a commitment to inclusion
- has proven experience as an outstanding primary school teacher
- is an excellent communicator that will encourage staff and pupils to do their best and be fair at all times
- dedicates time to research and investigate new schemes, methods and approaches
- has a proven record in raising standards

In return, Astbury St Mary's CE Primary School offers

- friendly and caring pupils
- a welcoming and nurturing atmosphere
- an active and dedicated governing body
- supportive parents
- strong links to the church and local community
- an eager and dedicated PTFA
- excellent support and CPD from CDAT

Visits to our school are available to interested candidates by prior arrangement can be arranged by calling the school.

Application forms and further details are available from the school website or by contacting the school office on 01260 272528 or by admin@astbury.cheshire.sch.uk

Completed application forms, together with any additional supporting information should be returned to school by **midday on Friday 6th June**.

Astbury St Mary's CE Primary School is committed to safeguarding and promoting the welfare of children and young children and expects all staff and volunteers to share this commitment. This post is therefore subject to an enhanced level DBS check.

**JOB TITLE: ASSISTANT HEADTEACHER
FULL TIME – ONE YEAR SECONDMENT**

	Essential	Desirable	How Identified
Qualifications	<ul style="list-style-type: none"> • QTS • Evidence of continuing professional development relating to school leadership and management, and curriculum/teaching and learning • Ability to identify own learning needs and to support others in identifying their learning needs 	<ul style="list-style-type: none"> • NPQ • Experience of leading/coordinating professional development opportunities 	Application Form
Experience	<ul style="list-style-type: none"> • Proven curriculum leadership in one or more core subjects • Successful experience in a leadership role • Outstanding classroom practitioner 	<ul style="list-style-type: none"> • Teaching experience in at least 2 of the 3 key stages. • Experience of teaching in more than one school • Experience of working with other schools/organisations/agencies 	Application Form Letter of Application Assessment Process
Strategic Leadership	<ul style="list-style-type: none"> • Ability to articulate and share a vision of primary education within the context of the school's mission statement • Ability to inspire and motivate staff, pupils, parents and governors to achieve the aims of the school • Evidence of successful strategies for planning, implementing, monitoring and evaluating school improvement • Ability to analyse data, develop strategic plans, set targets and monitor/evaluate progress towards these • Understanding of and commitment to promoting and safeguarding the welfare 	<ul style="list-style-type: none"> • Knowledge of the role of the governing body • Experience of working in a MAT, providing leadership and support. • Experience of leading the development and implementation of school policy • Evidence of curriculum development across three key stages 	Assessment Process Letter of Application References

Teaching and Learning	<p>of pupils</p> <ul style="list-style-type: none"> • A secure understanding of the requirements of the National Curriculum and Early Years development • Knowledge and experience of a range of successful teaching and learning strategies to meet the needs of all pupils • A secure understanding of assessment strategies and the use of assessment to inform the next stages of learning • Experience of effective monitoring and evaluation of teaching and learning • Secure knowledge of statutory requirements relating to the curriculum and assessment • Understanding of the characteristics of an effective learning environment and the key elements of successful behaviour management 	<ul style="list-style-type: none"> • Understanding of successful teaching and learning across the entire curriculum across all key stages • Successful experience in creating an effective learning environment • Experience in developing and implementing policy and practice relating to behaviour management • Involvement in the development of whole school curriculum • Promoting SMSC of pupils across the curriculum 	<p>Assessment Process</p> <p>Letter of Application</p> <p>References</p>
Leading and Managing Staff	<ul style="list-style-type: none"> • Experience of leading staff teams • Ability to delegate work and support colleagues in undertaking responsibilities • Experience of performance management and supporting the professional development of colleagues • Understanding of effective budget planning and resource deployment 	<ul style="list-style-type: none"> • Experience of working with governors to enable them to fulfil whole school responsibilities 	<p>Assessment Process</p> <p>Letter of Application</p> <p>References</p>
Personal Qualities	<ul style="list-style-type: none"> • Commitment to child protection • Commitment to maintaining high standards of behaviour, discipline and mutual respect • Effective interpersonal skills, being approachable, positive and demonstrating a good sense of humour • Strong communication skills • Experience in leading acts of worship appropriate to a Church of England School 	<ul style="list-style-type: none"> • Experience of working in a Church of England School 	<p>Assessment Process</p> <p>Letter of Application</p>

Job Description

The Assistant Head Teacher at Astbury St Mary's CE Primary School plays a major role in supporting the Head Teacher with the day-to-day management of the school as well as

taking a lead role in the strategic direction of the school. The Assistant Head Teacher will be required to lead curriculum development and implementation.

As a member of the leadership team, the Assistant Head Teacher will play a major role in formulating the culture, vision, aims and objectives of the school, establishing the policies through which they shall be achieved, managing staff and resources to achieve the aims and objectives and monitor and evaluate progress towards their achievement.

The Assistant Headteacher is accountable to: The Head Teacher

The Assistant Headteacher is accountable for: Subject Leaders

Roles and Responsibilities

In addition to the professional duties as given in the current School Teachers' Pay and Conditions document, the Assistant Headteacher will have the following specific roles and responsibilities:

- To teach a class (EYFS, KS1, KS2)
- To lead on teaching and learning throughout the school including the curriculum
- To lead a system and culture of continual improvement and high standards in teaching through coaching, team-teaching, and demonstrating excellence
- To engage fully with the trust.
- To take a major role in monitoring and evaluating school provision related to raising standards and achievement.
- To take a leading role in the pastoral care of all children in the school including behaviour management, child protection and safeguarding.
- To support the Headteacher in the day-to-day management of the school
- To provide occasional support across the multi-academy trust as directed by the CEO and to attend relevant network meetings.