# moorside logo.pngJob description for Assistant Headteacher

**Job title: Assistant Headteacher Behaviour for Learning, Attendance and Community**

**Reports to**: Headteacher

**Purpose:** To provide professional leadership and management in order to help formulate and achieve the school’s aims.

**Principal Accountabilities:**

* To help to build, communicate and implement a shared vison for a reflective and continuously improving school.
* To lead on maintaining the highest standards on behaviour, punctuality, conduct and attitudes throughout the school.
* To be a visible and proactive member of the school’s leadership team.
* To contribute to the school’s strategic planning and self-review process.
* To work closely with the Assistant Headteacher for Inclusion and Safeguarding in leading the pastoral areas of the school.
* To understand and align with Canter’s principles of Assertive Discipline, to lead staff development to develop this ethos across the school
* To line manage the attendance and behaviour support teams within the school.
* To lead on parent events.
* To be the strategic lead on parental engagement, including building links with hardest to reach families.
* To develop strategies to continually improve community links.
* To be responsible for attendance of all students.
* To ensure that all statutory obligations are met with respect to attendance and behaviour.
* To be responsible for specified rotas within school including duties and assemblies.
* To be available to perform additional duties to support the running of the school as specified by the Headteacher.