

SECONDARY PHASE APPLICANT INFORMATION PACK

ASSISTANT HEADTEACHER – BEHAVIOUR &
PASTORAL





Dear Applicant

Thank you for your interest in the position of Assistant Headteacher – Behaviour & Pastoral.

Our school is a rapidly growing, vibrant educational community that relies on the combined talents of all its staff, students, parents and carers to drive it forward. All our staff are dedicated to constantly improving student progress, united in their passion for improving the outcomes and life opportunities of the young people in our care.

We believe that a successful education is one that nurtures a child's natural curiosity and challenges them to develop the knowledge that they need to understand the world around them. We set high standards for our students knowing that they will always receive the support and encouragement that they need to succeed.

The successful candidate will be an excellent teacher and confident communicator. Above all, they will be someone who shares our values, our passion for learning, and our commitment to the wellbeing of everyone in our school community.

In return I believe that for the right person, this post provides an exciting opportunity to develop skills and gain the professional experience necessary for further career progression in the future.

I would strongly encourage you to call to arrange a visit to the school to see how your particular blend of skills and expertise could contribute to the continuing success of our school.

Please submit your application, together with a covering letter no more than one side of A4, electronically to Mr Andy Perry, Headteacher, c/o hr@aylesfordschool.org.uk.





Key Information

Applicant Process

Applicants must complete the application form and submit it to the school by no later than the closing date.

All applicants are strongly advised to read the job descriptions and person specifications for the posts prior to submitting their application.

Application forms are available on the school website (www.aylesfordschool.org.uk) and should be submitted to Mr Andy Perry, Headteacher, c/o hr@aylesfordschool.org.uk.

Details of our Safer Recruitment procedures can also be found on the school website in the Safer Recruitment Policy, under Key Information – Safeguarding.

Letter of Application

Please include a covering letter with your application form, addressed to Mr Perry.

Selection Process

Applications will be ranked against the person specification for the role. All shortlisted applicants may be subject to assessment tasks, as per the person specification.

Interview Process

All shortlisted applicants will have an interview with a panel of SLT, Governors and students. Applicants will be informed if a written task is to be taken.

School Visits

We invite potential applicants who would like to visit the school to contact Mrs Becci Hill, Headteacher's PA, on 01926 747100 or by emailing hr@aylesfordschool.org.uk.

Pre-Appointment Checks

The school is committed to safeguarding and promoting the welfare of children and young people and is legally required to carry out pre-appointment checks, including prohibition from teaching and/or management (if applicable to the role) and the child's barred list.

Closing Date: 9.00 am Monday 12 October 2026

Shortlisting: Monday 12 October 2026

Interviews: provisional date Friday 16 October 2026

We reserve the right to remove this advert or close it to further applicants at any point during the recruitment process.



Aylesford School subscribes to the Schools Advisory Service staff wellbeing package which offers a full range of wellbeing services. All employed members of staff have access to the facilities covered within this support package. Below is a non-exhaustive list of services that are accessible by the following methods.

- Whole staff induction programme; you will be assigned to a staff member for the duration of your induction
- Development opportunities
- On-site gym that staff can be used by staff members
- Staff room with a free coffee/hot chocolate vending machine
- Cakes at the staff briefing (Monday after School)
- On-site parking for staff
- Access to the canteen
- Reduced rates at Nuffield Health Gym
- VDU assessments and contributions towards the cost of glasses for our DSE users
- Family friendly policy

In addition to the above, all staff members following a successful completion of the probationary period will have access to the following: -

- Physiotherapy
- GP Helpline, for employees and members of their household.
- Counselling for employees and members of their household.
- Weight Management including Slimming World membership
- Nurse support line for any Issue
- Mindfulness
- Maternity Webinars
- Man space
- Feel Good app
- Therapy for cancer support
- Gym Fitness programs and challenges are provided via gym app.