

Person Specification for the position of Assistant Headteacher

Personal attributes required based on Job Description Essential requirements are those without which an applicant will not be considered for appointment.	Essential (E) Or Desirable (D) Criteria
Qualifications:	
1. Qualified Teacher Status.	Е
2. Post graduate degree/qualification	D
3. NPQ or equivalent	Е
Experience:	
1. Recent experience of working successfully is UKS2.	E
 Evidence of significant whole school responsibilities and experience of turning policy into effective and successful practice. 	Е
3. Leadership of a significant area or phase including responsibility for	Е
raising standards across the whole school.	
Knowledge:	
 A clear understanding of the essential qualities necessary for effective teaching and learning. 	Е
2. Up to date knowledge of statutory regulations and guidance	Е
relating to KS2 Assessments (SATS, Multiplication Check).	
Skills and Abilities:	_
1. Analyse data, to evaluate the performance of pupil groups, pupil	Е
progress and plan an appropriate course of action for whole school improvement.	
Develop and review whole school systems to ensure robust	E
evaluation of school performance and actions to secure	
improvements.	
3. Lead and manage a school team/s to successfully achieve agreed	Е
goals.	

4.	Be an effective team player who works collaboratively and effectively with others.	Е
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5.		Е
	development for staff (including mentoring and coaching as	
	appropriate).	
6.	Communicate effectively to a wide range of different audiences	Е
	(verbal, written, using ICT as appropriate).	
7.	Demonstrate high quality teaching strategies.	E
8.	Support, motivate and inspire both colleagues and pupils by leading	Е
	through example.	
9.	Contribute effectively to the work of the Headteacher and senior	Е
	leadership team.	
10). Deal successfully with situations that may include tackling difficult	Е
	situations and conflict resolution.	
11.	Work successfully with a range of external agencies.	Е
Com	mitment - demonstrate a commitment to:	
1.	Equalities.	Е
2.	Promoting the School's vision and ethos.	Е
3.	High quality, stimulating learning environment.	Е
4.	Relating positively to, and showing respect for, all members of the	Е
	school and wider community.	
5.	Ongoing relevant professional self-development.	E
6.	Safeguarding and Child Protection.	E