

Person Specification

Assistant Headteacher



Factor	Essential	Desirable	Assessment*
Qualification	• Qualified Teacher Status. • Degree at level 2:2 or above/or equivalent.	• National Professional Qualification for Middle Leadership (NPQML) • National Professional Qualification for Senior Leadership (NPQSL) • National Professional Qualification for Headship (NPQH)	A, I, R, D
Experience	• Experience in working effectively with parents/carers, external professionals and other agencies. • A consistently outstanding teacher. • Experience of leadership at whole school level. • Experience of successfully supporting others. • Experience of effective behaviour management. • Experience of working with a governing body. • Experience of deploying staff across a whole school. • Experience of strategic planning.	• Held a leadership position	A, I, R
Skills and Knowledge	• An ability to support motivate and inspire both pupils and colleagues. • Demonstrate the ability to develop and deliver effective and inspirational professional development. • Ability to review whole school systems to ensure robust evaluation of school performance. • An ability to plan and deliver exceptional learning opportunities to meet a range of abilities and interests • Knowledge of statutory requirements and other legislation relating to Safeguarding/EHCP/Employment • A commitment to the principles of high quality SEN provision • Excellent behaviour management techniques and skills • Ability to use a range of ICT effectively and creatively as a tool for learning		A, I, R
Personal Attributes	• The ability to work well alone and contribute as a team member • The ability to identify priorities, be self-motivated and manage time effectively • The ability to communicate effectively with a wide range of people including children, staff, parents and Governors • A commitment to their own continuing professional development		A, I, R

*Assessment Method – details how the criteria will be assessed

A = Application Form, **I** = Interview, **R** = References, **D** = Documentary Evidence