

Assistant Headteacher: Culture and Relationships

Reach Academy Feltham

### Welcome,

We're delighted to be the co-headteachers of **<u>Reach Academy Feltham</u>**, an all-through school that is dedicated to achieving its vision that:

every single pupil will leave us with the skills, attributes and academic qualifications to go on to enjoy lives of choice and opportunity

At Reach Academy Feltham we believe it is impossible to teach to high standards unless the teacher knows the children, both personally and academically. By keeping the school small, we believe it can create a community where no pupil is left behind, providing every student with the opportunity to achieve academic success.



### We need new teachers and leaders to continue our development.

In the following pack, we hope to do the following:

- Share some background information about the evolution and direction of **<u>Reach Schools</u>**:
- Provide a description of the role with an indication of the types of skills and attributes we're looking for; and,
- Provide information about **how to apply** for the role.

If you have any questions at all, please don't hesitate to contact <u>Beck.Owen@reachacademy.org.uk</u>.

King regards,

Beck and Tilly

# About us

Reach Schools





#### **Reach Schools**

**Reach Schools** is the name of our multi-academy trust. It belongs to a wider ecosystem of organisations based in Feltham that works to incubate ideas and improve outcomes for our community in Feltham—and beyond.

**Reach Schools** works in partnership with **The Reach Foundation** to *deepen* our impact locally and *expand* the impact of our pioneering work nationally. The following pages provide a quick overview of our schools and some related activities.

Further information about Reach Schools' evolution can be found here.

## **About Reach Schools**

Everyone at **Reach Schools** believes—passionately and immovably—that *every* child can and should go on to enjoy lives of choice and opportunity.

This core belief drives everything we do. We draw purpose from it, it provides us with a shared vision for every child we work with, and it fuels our tenacity to work together to make it so.

We have the most brilliant, kind and passionate team you could ever wish to work with or have your child grow into adulthood under the guidance of. We are up for doing exciting things, taking calculated risks, and championing the children who need it the most.



Rebecca Cramer

CEO, Reach Schools Every Reach school exists to serve this shared purpose. Every Reach school strives to ensure that *every single pupil will leave us with the skills, attributes and academic qualifications to go on to enjoy lives of choice and opportunity.* 

To do this, all Reach schools bring their respective communities together to affirm a shared dedication and commitment to do whatever it takes to secure successful outcomes for the children we love and care for.

All Reach schools hold the highest academic expectations while maintaining a loving, family-focused culture.

All Reach schools aim to know *every* pupil as an individual; harnessing the power of family relationships and all-through knowledge to ensure that we can tailor our curriculum, support and resources to meet each child's needs and desires.



est. 2012

#### Our first all-through school.

We've created a community of pupils, parents and teachers united by the highest expectations of what every young person can achieve *and* the commitment to do whatever it takes to help them get there.

### Feltham College

est. 2022

Feltham College is our pioneering sixth form college in the country, and the first to be founded by a partnership of education, business, and health service providers whose sole focus is broadening choices and opportunities for young people in Feltham.

# Reach Academy Hanworth Park

est. 2024

#### Our new all-through school.

Opened in September 2024, Reach Academy Hanworth Park serves 1,080 pupils in Feltham; located on a site adjacent to Reach Academy Feltham.

### **REACH** TEACHER TRAINING

In addition to running our schools in Feltham, Reach Schools provides Initial Teacher Training (in partnership with SWTT) and Teaching Internships.



#### **Reach Foundation**

The **Reach Foundation** is the sister organisation of **Reach Schools**. The Foundation works in partnership with schools, trusts and related organisations around the country to develop and deliver integrated pipelines of cradle-to-career support grounded in great schools, based on the work which continues to be done at Reach Academy Feltham.

At present, the Foundation is focusing its efforts on:

- Building partnerships with all-through schools and trusts to curate insights and accelerate change by facilitating peer-to-peer learning and sharing our insights with schools and policymakers nationwide.
- Developing school and trust leaders with the capacity to catalyse and sustain the transformational change their communities desire by delivering highly-focused leadership programmes to ensure these leaders possess the knowledge, agency and relationships to affect systems change.

# About the role

Assistant Headteacher: Culture and Relationships, Reach Academy Feltham

## **Role overview**

We need a details person.

Are you relentless about the small stuff? Do you understand why it matters?

Are you the kind of leader that children respect because you have the highest of standards and you never waiver from them? Do you have experience building relationships and culture as a Head of Year or similar role and are ready to take your next steps? Are you ready to see what is truly possible when you work in a strong team with a shared vision?

#### This is the job for you.

We need an Assistant Headteacher to join the team and line manage the Heads of Year in our Secondary Phase.

We are looking for an passionate, driven leader can join the Senior Leadership Team of our all-through school and help to deliver exceptional outcomes for all children by leveraging the power of culture and relationships.

We would welcome applications from experienced teachers who have been on SLT previously, or, who are looking for their first role on SLT, but a belief in our vision is non-negotiable.

There will be significant opportunity for growth and development in this role.

### **Role details**

Assistant Headteacher: Culture and Relationships

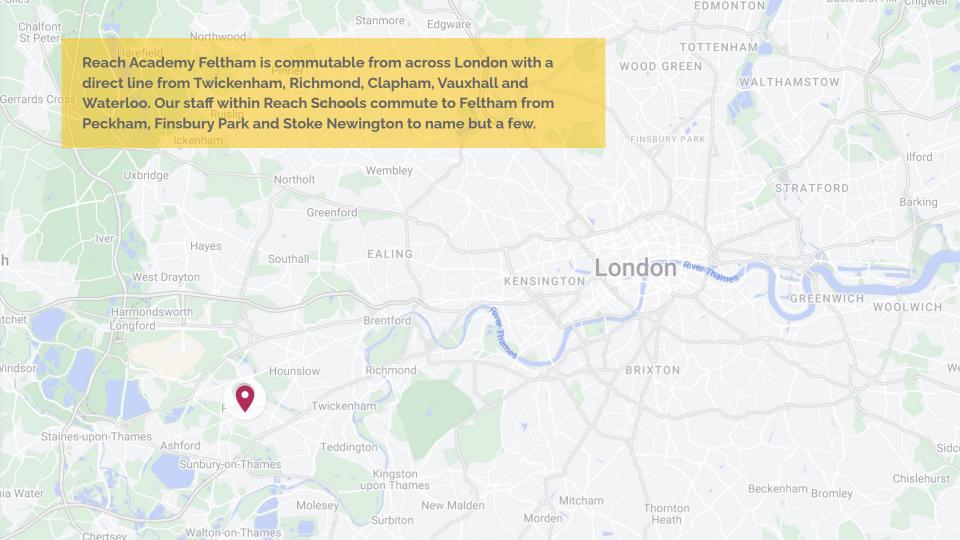
Reports to: Deputy Headteacher

Start date: September 2025

Salary: Leadership Scale, commensurate with experience

Location: Feltham

We embrace flexible working and have extensive experience of team members working flexibly.



### **Personal specification**

- Unwavering belief in the vision and values of Reach Academy Feltham
- Constant desire to improve
- Highly organised and attentive to detail
- Clear commitment to character education and the development of the whole child
- Qualified teacher (optional) and good honours degree
- Expansive knowledge and passion for school culture and relationships

## **Leadership Responsibilities**

- You will uphold the ethos of the school by working with the Co-Headteacher: Secondary and SLT to define and align the whole school behaviour policy and the vision for a whole school view of culture and relationships
- You will explicitly define the core routines, habits and behaviour we want to see and ensure there is a curriculum in place to teach these to our students;
- You will ensure that behaviour is excellent across Phases 3-5 and you set the vision and accountability systems for both pupils and staff to ensure that this is always the case;
- You will liaise closely with key stakeholders outside school and staff across the school to reduce barriers to pupil success;
- You will oversee Team Reach days across the school, along with the other members of SLT for Culture and Relationships;
- You will deal effectively with behaviour management concerns referred by colleagues and non-teaching staff, and support them in maintaining agreed standards of behaviour, including the handling of individual disciplinary cases in Phases 3-5, including suspensions (in collaboration with the Co-Headteacher) and Step 2;

- You will oversee the effective induction and transition of pupils in Phases 3-5, and coaching groups to support all pupils;
- You will oversee payslip and schoolbase entries and ensure that analysis of these is leading to strong outcomes for all;
- You will collaborate with parents, carers and other agencies to promote the academic, spiritual, moral, social, emotional and cultural well-being of students and their families;
- At all times you model nurturing and boundaried relationships with all stakeholders.
- You will work in collaboration with colleagues in Primary phases and in Feltham College to ensure seamless transitions;
- You will line manage the Heads of Year in Secondary Phases to ensure excellence permeates all that you do;
- You celebrate staff successes and manage underperformance in a timely and sensitive manner, always holding the vision of the school in mind.

# Main responsibilities in the classroom

- You actively create a strong classroom culture by building strong relationships with pupils, having an organised classroom environment and bringing a sense of joy to your work.
- You foster pupil collaboration and a high level of engagement in lessons.
- You use assessment information in the classroom to inform teaching, checking and intervening to address barriers to learning and misunderstanding. You use feedback and self and peer assessment to ensure that pupils know where they are and what they need to do to progress.
- You set homework in line with the school policy.
- You plan backwards from the intended outcome at the medium term and lesson level, ensuring that the needs of all learners are met.
- You deliver lessons that offer clear exposition and modelling, with opportunities for pupils to practise and receive feedback throughout.
- You support Heads of Years to ensure form tutor carry out duties with care and diligence, carefully crafting a supportive, trusting and honest relationship with tutees and their families which drive progress towards the school vision and upholds high standards.

## Main responsibilities around the classroom

- You support pupils, especially those who are vulnerable, to make excellent progress in line with the school vision.
- You set a clear path for pupil outcomes that fits with the school's vision and the pupils' flight-plan that drives planning and curriculum design throughout the year.
- You use a range of assessment tools to know clearly where pupils are in their learning, what they need to do next and how to effectively support them, at the individual, group and class level.
- You constantly seek to develop professional understanding around all aspects of the role, including subject knowledge, understanding of child development, attachment and specific areas of AEN.
- You work closely with families to support them to effectively support their children, operating with sensitivity, empathy and high expectations.

# Main responsibilities beyond the classroom

- You support learning beyond the classroom by organising trips and supporting extra-curricular activities wherever relevant.
- You will support pupils in all aspects of their conduct around the school by carrying out duties and other responsibilities.
- You work closely with colleagues, supporting their development and the progress of all pupils.
- You will formally report to parents on the progress of their child in line with the calendared contacts and at regular intervals informally.
- You will participate in school events such as the Summer Fair in order to support the wider school community.

# **Employee benefits**

We care deeply about our entire team. In order to take care of our students, we need to take care of one another. For this reason, Reach Schools offer great employee benefits throughout the year.

#### Weekly instructional coaching

Professional development is important to us, so much so that we offer collaborative and non-hierarchical coaching in a fun and shame-free environment, every week.

#### • 10 inset days

To ensure outstanding staff training and provide time to deeply understand pupil data and plan for great outcomes.

#### • 5 days term time leave

We understand that accessing desired time off for teachers and school staff can be difficult. Throughout the year, we offer opportunities for team members to accrue term-time leave.

#### • Flexible Working

A diverse workforce with work-life balance is crucial for our school's stability. If you need to adjust your schedule for personal commitments or seek part-time or hybrid working, don't hesitate to let us know.

#### • Enhanced maternity pay

Reach Schools value families and community relationships. For this reason, we aim to be a support system for staff who are on maternity leave.

#### • Free Friday breakfast

On Fridays we show our appreciation to one another as a staff team with encouraging shout-outs and delicious pastries.

# **About the**

# process

How to apply

# How to apply

- 1. Please **read our <u>'Safer recruitment' statement</u>** on the following pages below.
- 2. Follow this link to complete an online application form.
  - The deadline for application is 24th February 2025. We actively encourage early applications. Applications will be reviewed as and when they are received.
- 3. Suitable candidates will be contacted and invited to attend a **virtual/telephone screening**.
- 4. In-person interviews will be held on a rolling basis.

If you would like to have an informal conversation to discuss the role, please contact the Co-headteacher (Secondary) on beck.owen@reachacademy.org.uk.

# Safer recruitment

Reach Academy is committed to safeguarding and promoting the welfare of children and young people. In order to meet this responsibility all candidates will be subjected to a rigorous selection process to discourage and screen out unsuitable applicants. This process is outlined below. Please do not hesitate to contact the school if further detail is required.

#### Disclosure

This post is classified as having substantial access to children, and appointment is subject to an enhanced police check of previous criminal convictions (DBS). Applicants are required, before appointment, to disclose any conviction, caution or binding over including 'spent convictions' under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020). Non-disclosure may lead to termination of employment. However, disclosure of a criminal background will not necessarily debar individuals from employment – this will depend upon the nature of the offence(s) and when they occurred.

The amendments to the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) provides that when applying for certain jobs and activities, certain convictions and cautions are considered 'protected'. This means that they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account. Guidance about whether a conviction or caution should be disclosed can be found on the Ministry of Justice website.

### Interview

Candidates will be subject to an in-depth, in-person interview and assessment, along with a telephone interview in some circumstances. At each stage of the process, candidates will be asked to address any discrepancies, anomalies or gaps in their application form or arising from information gained at the previous stage of the recruitment process.

### **Reference checking**

References from previous and current employers will be taken up for shortlisted candidates before interview and, where necessary, employers may be contacted to gather further information or address any discrepancies, anomalies or gaps in the reference provided.

#### **Online searches**

Keeping Children Safe in Education (KCSIE) asks schools to carry out online searches on shortlisted candidates as part of the process of assessing suitability.

#### **Probation**

All new staff will be subject to a probation period (which may, in certain circumstances, be extended). The probation period is a trial period, to enable the assessment of an employee's suitability for the job for which they have been employed. It provides Reach Academy with the opportunity to monitor and review the performance of new staff in relation to various areas, but also in terms of their commitment to safeguarding and relationships with pupils.

### **Equal opportunities**

Reach Academy is dedicated to providing equal opportunities and will monitor the recruitment process rigorously to ensure fair access and opportunity for all.

Reach Academy is committed to ensuring our workforce is reflective of our diverse student population and is therefore committed to increasing representation of staff of Black, Asian and Minority Ethnic backgrounds across all roles and at all levels.

If you require assistance in reading this information or in completing the application form, please contact <u>recruitment@reachacademy.org.uk</u>.