

Job description

Job title	Assistant Headteacher: Culture: Relationships and Behaviour
Location	St Katherine's School
Reporting to	Headteacher/Deputy Headteacher
Salary	L 12 – L 16
Role Summary	<ul style="list-style-type: none"> • Embrace and support the school in realising our mission and values; We are St Katherine's - <i>a nurturing and inclusive community, united in the pursuit of excellence.</i> • Lead the development of our culture through a relationships and behaviour strategy to support and encourage every student to achieve their absolute best • Be restless in your pursuit of equity • Promoting and safeguarding the welfare of children and young persons for who you are responsible and with whom you come into contact.
Duties	<ul style="list-style-type: none"> • Be part of the Senior Leadership team <ul style="list-style-type: none"> ○ Join a strong team in realising our mission ○ Be collectively responsible for the success of the school in all areas ○ Strategically lead designated areas with clarity of vision and focus ○ Provide visible leadership ○ Embody, model and live our values ○ Lead and manage in a way that is inspiring and encouraging yet holds staff and students to the highest standards ○ Contribute fully to daily, process and strategy meetings • Strategic lead for Culture: Relationships <ul style="list-style-type: none"> ○ Lead our culture strategy defined by routines, responses and recognition ○ Promote relationships to ensure that every student at St Katherine's School feels a true sense of belonging ○ Lead our established House System <ul style="list-style-type: none"> ▪ Line manage and develop Heads of Houses / pastoral leaders ▪ Student leadership and student voice ▪ Oversight of House activities calendar • Strategic lead for Culture: Behaviour <ul style="list-style-type: none"> ○ Promote and lead excellent behaviour across the school

	<ul style="list-style-type: none"> ○ Lead on the graduated and inclusive response to behaviour ○ Oversee analysis of behaviour data and action plan accordingly ○ Identify teachers' professional development needs in relation to behaviour management and lead training as required ○ Set, develop and implement policies, plans, targets, practices and procedures related to behaviour management systems, including the Behaviour Policy. ○ Work closely with families and stakeholders to support behaviour of all students ○ Liaise with external agencies
	<p>Whilst this is the outline of the role we are looking to fill, fundamentally we are looking for the right person. This means there is flexibility in the responsibilities and we are open to creative conversations about designing this post around your passions, skills and experience.</p> <p>This job description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the school in relation to the post holder's professional responsibilities and duties.</p>
Safeguarding	<p>We are committed to safeguarding and promoting the welfare of children, young people and adults and expect all staff and volunteers to share this commitment. All posts at Cathedral Schools Trust are subject to pre-employment checks including, but not limited to, initial and periodic enhanced level checks with the Disclosure and Barring Service.</p>

Cathedral Schools Trust is an equal opportunities employer and recognises the strength in diversity. Our schools have a wide range of cultural, socio economic and religious influences and we use this to ensure that we broaden our understanding of each other and the world. Applications are welcome from all suitably qualified candidates regardless of race, colour, nationality, ethnic or national origin, religion or religious belief, sex or sexual orientation, gender reassignment, disability or age, and maternity, marital or civil partner status.

Notes: The duties outlined in this job description may be modified by the Headteacher, with your agreement, to reflect or anticipate changes in the job, commensurate with the salary and job title. This document does not form part of your contract of employment with the school.

January 2024