

Person Specification for the position of Assistant Headteacher

Personal attributes required based on Job Description Essential requirements are those without which an applicant will not be	Essential (E) Or Desirable (D)		
considered for appointment.	Criteria		
Qualifications:			
1. Qualified Teacher Status.	E		
Experience:			
 Experience of impactful leadership and management at Faculty, Key Stage and/or Year Group level 	E		
2. Experience of devising subject curricula for mainstream and/or alternative provisions	D		
3. Evidence of running whole school initiatives	E		
4. Evidence of continuing professional learning	E		
5. Evidence of successful teaching across the 11-16 age and ability range	D		
6. Experience of working with external organisations within education	E		
 Experience of working closely with students that have Special Educational Needs. 	E		
8. Experience of leading whole school changes which deliver impactful results.	E		
9. Experience of whole school project management.	D		
Knowledge:			
 Knowledge of current educational management and curricular issues relating to whole school outcomes. 	E		
2. Knowledge of trauma informed practice	E		
3. Knowledge of the new Ofsted framework and how it relates to the wider curriculum	E		
Skills and Abilities:			
1. Excellent behaviour management	E		

2.	Evidence of continuing professional learning	E
3.	Passion and drive to develop provision that meets the needs of all	E
	students	
4.	Evidence of Leadership and Management skills:	E
	· Time management	
	• The ability to lead, manage and motivate a team	
	• The ability to contribute to staff development	
	· Delegation	
	· Financial management	
Abilit	ies	
1.	Have a track record of delivering high quality teaching and learning	E
	and high levels of student achievement.	
2.	The ability to use assessment to raise standards of achievement.	E
3.	The ability to develop appropriate assessment for students across all	E
	pathways.	
4.	The ability to communicate effectively with different audiences,	E
F	orally and in writing	F
5.	The ability to use ICT both as a teaching tool and for administrative purposes.	E
6.	The ability to forge positive and meaningful relationships with the	E
	wider school community.	
Othe	r Attributes	
٦.	Enthusiasm, determination and an insistence on high standards	E
2.	A sense of humour	E
3.	Excellent attendance and punctuality	E
4.	A willingness to learn new skills and approaches and to share the	E
	experience with others	
	Belief in the value of individuals	E
6.	Ability to work under pressure	E