



May 2022

Dear Applicant,

Thank you for your interest in the Assistant Headteacher post that is currently being advertised by the Meridian Trust. We hope that this pack will provide you with all of the information needed to complete your application.

**About the Trust:**

We are delighted to announce that from 1<sup>st</sup> April 2021, the Cambridge Primary Education Trust will be merging with Cambridge Meridian Trust and we look forward to enhancing our educational opportunities even further for the children in our schools.

**About the Vacancy:**

The successful applicant will be based at one of our schools in the former Cambridge Primary Education Trust (Histon & Impington Brook Primary School, Histon & Impington Park Primary School or Hatton Park Primary School). We encourage collaborative working across the Trust and all of our schools pride themselves on being busy and vibrant places where children are encouraged to flourish across the curriculum.

We are looking for an enthusiastic, committed and excellent Assistant Headteacher and we are committed to finding the best teachers who will provide our children with the highest quality of teaching and learning possible. If you are interested in this post, please write a letter addressed to the Deputy Chief Executive Officer, Mrs Lesley Birch, in support of your application which focuses on the following:

- **what you believe is the key to outstanding teaching and learning.**
- **the experience and qualities you have that will make you an exceptional leader and how you meet the person specification.**

**Please return your completed application form and letter to Caroline Day (Senior HR Officer - Primary) at Histon & Impington Brook Primary School, The Green, Histon, Cambridge CB24 9JA or email to the following address CDay@cpetrust.co.uk**

**The closing date for applications is by midday on Wednesday 18<sup>th</sup> May 2022**

**Please note that we do not accept CVs.**

If you have any further queries about the post being advertised, please do not hesitate to contact us.