

Glenleigh Park Primary Academy

Growth, Perseverance, Positivity, Achievement



Aurora Academies Trust: Assistant Headteacher (Inclusion) Person Specification

Aspect	Requirement	Essential	Desirable
Qualification	Qualified teacher status	x	
	Holder of National Award for Special Educational Needs Coordination		x
	If the National Award for Special Educational Needs Coordination is not held, the willingness to complete the training within twenty four months of appointment	x	
Experience	Recent experience in EYFS, KS1 or KS2.		
	Proven track record in bringing about improvement in pupil outcomes	x	
	Evidence of different leadership and management roles in an educational context		x
	Experience of leading and managing staff	x	
	Experience of leading inclusion and understanding a range of SEND needs. curriculum area with demonstrable impact	x	
	Competent in the use of technology to enhance teaching and learning and able to use computerised school systems to manage the organisation	x	
	Successful involvement with, and management of planning and target setting	x	
	Experience of Ofsted processes		x
	Record of recent professional development	x	
	Leadership in pastoral/pupil personal development	x	
	Track record in working with, and impacting on, parental engagement	x	
Knowledge & understanding	Thorough knowledge and understanding of national curriculum and current developments	x	
	Knowledge of referral pathways in East Sussex		x
	Knowledge of curriculum and best practice in relation to EYFS, KS1 or KS2	x	
Abilities & skills	Demonstrable ability to manage change effectively		x

	Ability to use pupil data in order to set aspirational and challenging targets	x	
	Ability to develop an ethos and structure for managing behaviour, which enables pupils to become independent and self-managing in the classroom	x	
	Ability to work effectively as part of the school team and with governors, trustees, pupils and parents/carers.	x	
	Ability to prioritise	x	
	Excellent communication (written, oral and presentation skills)	x	
	Excellent interpersonal skills	x	
	Excellent self-awareness and ability to manage self	x	
	Willingness to learn from others and both seek and take advice	x	
Equality	Ability to integrate equality policies into action	x	
Safeguarding	Ability to develop an appropriate environment which ensures the safety of all users of the Academy	x	
Other requirements	Resilience, the ability to work under pressure and to meet deadlines	x	
	A commitment to Glenleigh park's vision, values and ethos	x	
	A commitment to Aurora Academies Trust (AAT) vision, values and ethos	x	

AAT is committed to safeguarding and promoting the welfare of its pupils and expects all employees and volunteers to share this commitment. This post is subject to an enhanced DBS check and background identity checks.