



<b>Assistant Headteacher (Inclusion and SEND)</b>	<b>Essential</b>	<b>Desirable</b>
<b>Experience</b>		
Teaching experience in an 11 – 18 school		✓
Teaching experience in an 11 – 16 school	✓	
Experience in more than one school or educational setting	✓	
Management of student progress and behaviour	✓	
Leadership of development and improvement within a school	✓	
Experience of strategic planning and implementation		✓
Leadership of development and improvement within SEND	✓	
<b>Education and Training</b>		
QTS	✓	
Honours Degree	✓	
Further qualification / higher degree		✓
Evidence of recent professional development	✓	
SENCo Award or equivalent		✓
<b>Knowledge</b>		
Up to date knowledge of current issues affecting inclusion and SEND	✓	
Understanding of SEND code of practice and its implications for schools	✓	
Research based approached to raising standards	✓	
Understanding of examination access arrangements	✓	
<b>Strategic Development</b>		
Commitment to continuous school improvement	✓	
Ability to lead and inspire colleagues	✓	
Ability to plan strategically	✓	
Ability to monitor and evaluate progress	✓	
Ability to manage change effectively	✓	
<b>Curriculum Teaching and Learning</b>		
An excellent classroom practitioner	✓	
A commitment to equal opportunities and inclusion	✓	
An understanding of the principles of curriculum planning	✓	
<b>Leading and Managing Staff</b>		
Ability to inspire, lead, organise, challenge and support staff to deliver top quality outcomes	✓	
Commitment to building working relationships with staff at all levels	✓	
<b>Personal Qualities</b>		
Team player	✓	
Commitment to school improvement and personal professional development	✓	
Can do attitude with problem solving approach	✓	
Good listener	✓	
Enjoys working with students	✓	

## Person Specification



---

Excellent communication skills – both verbally and in writing	✓	
Reliable and honest	✓	
Well organised	✓	

*This post is exempt from the Rehabilitation of Offenders Act 1974 and as such all applicants who are appointed to this post will be subject to an Enhanced Disclosure from the Disclosure and Barring Service before the appointment is confirmed. This check will include details of cautions, reprimands or warnings, as well as convictions and non-conviction information. Once provisionally appointed, the successful applicant may also be required to apply for an Enhanced Disclosure at predetermined intervals during the course of their employment whilst in this post.*