Assistant Headteacher Teaching, Learning and Outcomes – Person Specification

Post title: Assistant Headteacher

School: John Betts Primary School

Pay Range: Leadership point 4 to Leadership point 8

Line Manager: Headteacher and Governing Body

Supervisory Responsibilities: Teachers and Teaching Partners

*This form lists the essential requirements for this post. Applicants will be shortlisted solely on them meeting these requirements. Applicants will be expected to address all aspects when completing their supporting statement. This should be no more than 3 sides of A4 using a font size no less than Calibri 11 point.*

Essential Requirements

Qualifications

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| ESSENTIAL |
| 1. Qualified teacher status recognised by DFE |
| 1. Evidence of recent and continuous professional development and leadership training including where relevant, qualifications |

Professional Knowledge

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| 1. A clear understanding of the essential qualities necessary for effective teaching and learning across KS1 & KS2 |
| 1. Up to date knowledge of statutory regulations and guidance relating to the post. Keeping abreast of current changes and legislations in education |

Experience

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| ESSENTIAL |
| 1. Significant and successful experience working as a member of middle leadership in primary school |
| 1. Preferably experience of working in more than one primary school |
| 1. Substantial successful teaching experience in at least one Key Stage |
| 1. Evidence of being a role model in delivering outstanding teaching and learning. |
| 1. Evidence of successful subject leadership and management |
| 1. Experience of monitoring teaching and learning |
| 1. Experience of safeguarding children and a commitment to its importance |
| 1. Experience of managing a team or phase |
| DESIRABLE |
| 1. Experience of developing and leading staff development programmes for teachers and other staff |
| 1. Evidence in successful implementation of whole school initiatives |
| 1. Experience of teaching in more that one key stage |
| 1. An understanding of pedagogical content knowledge across the national curriculum, progress of skills and metacognition to help children retain information. |

Aptitude and Skills

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| 1. The ability to create a motivating and safe learning environment for all children |
| 1. The ability to communicate effectively with parents/carers and outside agencies |
| 1. The ability to work as part of a team and to develop positive relationships with teaching and other support staff |
| 1. Good level of ICT skills |
| 1. Excellent time management skills and the ability to prioritise and meet deadlines under pressure |
| 1. Good communication skills when both writing and speaking |
| 1. A strong understanding and ability to analyse data, to evaluate the performance of pupil groups, pupil progress and plan an appropriate course of action for long term improvements. |

Leadership skills

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| 1. Evidence of developing and delivering effective and inspirational professional development for staff (including mentoring and coaching as appropriate). |
| 1. Evidence of supporting, motivating and inspiring both colleagues and children leading them to successfully achieve agreed goals |
| 1. Ability to work cooperatively both as a leader and a member of different teams. |

Commitment

Demonstrate a commitment to:

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| 1. Equalities |
| 1. Promoting the school’s vision and ethos |
| 1. On-going relevant professional self-development |
| 1. Safeguarding and child protection |

Attributes

* Approachable, friendly, empathetic, determined, resilient, ambitious, optimistic, highly organised and a sense of humour.