

ASSISTANT HEADTEACHER

JOHN TAYLOR FREE SCHOOL

MARCH 2021





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Dear Colleague,

Thank you for your interest in the position of Assistant Headteacher at John Taylor Free School. We are a young and growing school and this is an exciting opportunity to help us shape our curriculum and provision for our students as we start delivering GCSE courses for the first time.

JTFS is a warm and vibrant school with a clear set of values; we treat everyone with trust, respect and dignity. Our motto of “turn up, work hard and be nice” applies to students and staff alike. We want our community to be a happy one where everyone can succeed and thrive and this is why we invest in generous non-contact time and 2 hours of professional learning every week; our research informed, collaborative approach requires time for staff to talk, share and learn together.

This role has come along a year earlier than planned as our current Assistant Head will be on maternity leave in September. It gives us the opportunity to appoint someone who shares our values and can make a significant contribution to the senior leadership team. The areas we would like the successful candidate to lead on are outlined in this pack but we are open to applications from a range of backgrounds and subject areas. The most important factor for us is finding the right person to join our team.

If you want to work in a school which invests as much in you as we do in our students, then please get in touch to discuss this role further.

With best regards,

Sue Plant
Head of School

**CLICK HERE TO VIEW OUR
CAREERS AT JTFS VIDEO**



**CLICK HERE TO VIEW
A TOUR OF OUR SCHOOL**



**CLICK HERE TO VIEW
OUR RECRUITMENT PACK**



Details

Employer: John Taylor Free School
Location: Tatenhill, Burton-on-Trent, DE13 9SA
Salary: L12 – 18 (£55,337 - £64,143)

Recruitment Process

Closing date: 09:00am Monday 19th April 2021
Interview: Week Commencing Monday 3rd May 2021

Please note CV's are not accepted. Only fully completed application forms are to be submitted for shortlisting.

Application forms should be returned to Mrs Sian Byrne, PA to Head of School, at recruitment@johntaylorfreeschool.co.uk.

If you would like an informal discussion or have any questions about this role, please get in touch.

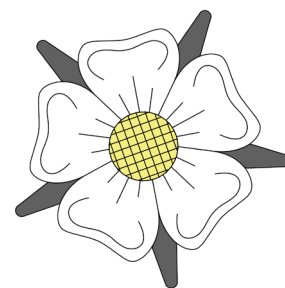
Please review our Recruitment Pack on the school website before submitting your application.

This Trust is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment. An enhanced disclosure and barring service check is a requirement of this post. A copy of our Safeguarding Policy is available to view on our website.





JOHN TAYLOR FREE SCHOOL (11-18)



Assistant Headteacher
Permanent position
Salary: L12 – 18

We are looking for a senior leader who wants a new challenge in a growing school, or an experienced middle leader who is ready to take a more strategic role as part of the Senior Leadership Team. The most important criterion for us is that you support our vision of “succeed and thrive” for all students; that you are willing to create an excellent climate for learning where students develop academic success, alongside a confidence and love of the learning.

John Taylor Multi Academy Trust (JTMAT) believes in the power of education to improve lives – and the world. As a partner school in JTMAT, we are seeking to appoint an enthusiastic, dynamic teacher and leader to join our evolving organisation.

John Taylor Free School at Tatenhill is a “young” school which opened in September 2018 with a full cohort of 210 Year 7 students. We are in the strong position of being oversubscribed for the first four years. From September 2021 we will have 930 students in years 7-10. The school will continue to grow until it reaches capacity with 1550 11 – 18-year-old students (including 350 at Post 16).

This post arises a year earlier than planned as a result of our current AHT being on maternity leave. We would like to appoint someone to fulfil her remit of student progress, pupil premium/catch up and timetable for 2 terms in her absence. On her return, we would look to negotiate roles/ responsibilities.

Longer term, we would like to ensure we have strategic, senior leadership of our P16 provision which will be in the planning stages by summer 2022. Therefore, the successful candidate will be experienced or have an interest in the following areas of school life: the curriculum, student progress and achievement, P16 provision and/ or timetabling.

If you are excited about the prospect of joining a new school with a distinctive educational philosophy, we would like to hear from you. With our first cohort of KS4 students in 2021, you will play a vital role in shaping our GCSE provision and then planning ahead for P16 education. As a member of staff, you will be part of securing the vision of “succeed and thrive” for all members of our community.

You will be a kind and compassionate leader, prepared to be flexible and dependable, willing to go above and beyond to help our students be outstanding learners and responsible young people. In return, we offer a vibrant school community with ethical leadership at the heart of our approach. We also have a leadership development programme as part of Professional Learning; with a coaching for excellence model, we want you to succeed and thrive too.

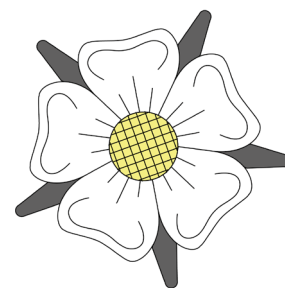
If you have a passion for excellence and share our vision, we can offer you the opportunity to be part of a successful and progressive Trust, which is committed to ensuring learning is at the heart of all we do. As a part of the National Forest Teaching School Alliance (Teaching School Hub from 2021) and working with The Staffordshire Research School at John Taylor we will focus on your development and growth as a senior leader.





John Taylor Multi Academy Trust

Assistant Headteacher: Job Description



As part of the Senior Leadership Team, you are expected to work closely with others in a high performing and effective team. Maintaining a high profile around school, line management of some subjects and contributing to duties are all part of the role. The teaching commitment will be 8-10 lessons per week. This job description should be read in conjunction with Teacher's Standards, the criteria for meeting the Upper Pay Scale and the DFE description of Professional Duties of all teachers.

As this is to fulfil the current post holder's responsibility for the first 2 terms, this is the job description for this period. On her return, there would be a discussion around roles and responsibilities which would include the following: Curriculum and standards, student progress and achievement, P16 provision and/ or timetabling.



Leadership Responsibilities

This is a Senior Leadership post with responsibility and as such you will have strategic oversight and support other colleagues across school as appropriate.

- To have strategic responsibility for progress of learners across the school, ensuring that data is used effectively to target intervention on a strategic level.
- Ensure that subject leaders and other colleagues are supported in their use and analysis of the data to improve standards of attainment and progress of learners.
- To deliver a programme of support for our disadvantaged students to ensure that they achieve at least in line with the rest of the cohort.
- Ensure that subject leaders and other colleagues are supported to deliver effective strategies for disadvantaged students.
- To deliver a programme of catch up education to support those students disadvantaged by the lockdown experience.
- To deliver a timetable which ensures efficient and effective use of resources
- To formulate and update the areas of the school development plan and self-evaluation relating to the areas listed above.
- To ensure that you contribute to school policy making and plans and implementing these.
- To ensure that you contribute to cross-curricular, enrichment, revision and other whole school activities.
- To meet regularly with your Line Manager to discuss the performance of those areas listed above and to feedback on any issues.
- Undertake SLT responsibilities such as duty, evening events and representation at meetings as required.

Management Responsibilities

- To monitor and evaluate the effectiveness of policies e.g. on marking and assessment, homework, use of ICT, rewards and sanctions etc, and to ensure that colleagues are implementing such policies consistently.
- To monitor the progress of the School Improvement Plan areas of responsibility, comparing targets against achievement.
- To monitor and evaluate the Pupil Premium and Catch Up Action plans
- To discuss ideas for improvement with colleagues, based on an analysis of data, and to help them manage their implementation.
- To have overall management responsibility for the Pupil Premium and Catch UP capitation, for the deployment of teaching and non-teaching staff, and for facilities and resources.



John Taylor Free School
Branston Road, Tatenhill,
Burton-on-Trent, DE13 9SA

Please send applications to recruitment@johntaylorfreeschool.co.uk.