



Person specification: Assistant Headteacher

Criteria	Qualities
Qualifications and training	• Qualified teacher status • Degree
Experience	• Variety of teaching experience across the Primary age range • Recent leadership and management experience in a primary school • Involvement in curriculum development within a school • Responsibility for developing, monitoring and evaluating an aspect of school provision • Experience in leading safeguarding within a school and demonstrate effectiveness in this area. • Managing people and resources • Working successfully in partnership with parents and the wider community. • Demonstrable experience of successful line management and staff development • Involvement in school self-evaluation and development planning
Skills and Knowledge	• Data analysis skills, and the ability to use data to set targets and identify weaknesses • Understanding of high-quality teaching, and the ability to model this for others and support others to improve • Understanding of school finances and financial management • Effective communication and interpersonal skills • Ability to communicate a vision and inspire others • Ability to build effective working relationships • Knowledge of current education issues and developments • National Curriculum, national strategies and assessment • Implications of equal opportunities and inclusion issues • Strategies for improving the quality of teaching and learning • Strategies for school improvement and raising standards of achievement • Understanding of appropriate strategies for managing pupils' behaviour

Criteria	Qualities
Personal Qualities	• A highly motivated, energetic and enthusiastic team leader who is approachable and promotes positive relationships. • A proven track record as an excellent, creative teacher who motivates children. • Able to relate well to children and share their interests and enthusiasms. • Effective administration and organisational skills. • Ability to communicate orally and in writing to a wide range of audiences. • Ability to manage effectively pupil discipline and have a commitment to a high level of pastoral care. • Working knowledge of ICT for teaching and administrative purposes. • Ability to cope with the pressures of a demanding management position. • A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school • Commitment to maintaining confidentiality at all times • Commitment to safeguarding and equality, ensuring that personal beliefs are not expressed in ways that exploit the position.
Other	• Commitment to providing an effective learning environment appropriate to the need and abilities of all children. • Commitment to the outdoor learning provision which is an important aspect of the ethos at Little Stanion. • Commitment to the development of the P.E. and sports curriculum which is highly valued at Little Stanion Primary School. • Commitment to the development and maintenance of positive partnerships between the school, parents and the community. • Recent participation in professional development activities and willingness to undertake other training