



Milton Mount Primary School

### **Job Description – Assistant Head Teacher**

Pay range: Leadership Range (Fringe) 6 - 10 £48,901 - £53,888  
Line Manager: The Headteacher and Governing Body

The Leadership Team is comprised of the Head teacher, Deputy Head teacher, the two Assistant Head teachers and the Business Manager

#### **The successful candidate will:**

- Be an excellent teacher who enjoys modelling effective and inspirational practice and supports others to improve
- Be able to motivate and inspire children and adults to achieve their best in all areas of learning and behaviour
- Be committed to inclusion, high expectations and raising standards
- Be an excellent communicator with good organisational and personal skills
- Be enthusiastic about contributing to the wider life of the school

#### **The Core Purpose:**

- Work as part of the leadership team to achieve the highest standard of outcomes.
- Working within the leadership team to create and implement a vision for the next phase of school improvement.
- Establishing and maintaining positive relationships with all members of the school community.

#### **Duties and Responsibilities:**

##### **Shaping the Future**

- With the Leadership Team, establish and implement an ambitious vision and ethos of the school which is clearly articulated to staff
- Play a leading role in school improvement and school self-evaluation process, devising, implementing and monitoring progress
- Lead by example to motivate and work with others to create a shared culture and positive climate
- Support colleagues, including all other members of the Leadership Team in their work for the development and improvement of the school
- Act as curriculum lead
- Act as Line Manager to TA's, subject leaders and academic mentors
- The role may be adapted to reflect the changing priorities of the school



### **Leading Teaching, Learning and Assessment**

- Be an excellent role model, exemplifying an outstanding standard of teaching and promoting high expectations for all members of the school community
- Lead the development and delivery of high quality ongoing professional development including coaching and mentoring
- Lead in the development of a culture of independent learning
- Promote the effective management of pupil behaviour and safeguard the welfare of the children
- Establish wider curriculum leadership of subject leaders with relevant expertise and access to professional networks and communities
- Establish and sustain high quality teaching across subjects and phases based on research
- Ensure the teaching of a broad, relevant, coherent and exciting curriculum.
- Use valid reliable and proportionate approaches to assessing pupils knowledge and understanding of the curriculum.

### **Other duties and responsibilities:**

- Act as DSL.
- Please note: this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks and employees will be expected to comply with any reasonable request from the head teacher to undertake work of a similar level that is not specified in this description.
- This job description is to be performed in conjunction with the School Teachers' Pay and Conditions document.