



## Assistant Headteacher – Post 16 Education and Welfare

### What we are looking for:

An inspiring and enthusiastic leader with excellent communication skills who will:

- Have overall responsibility for a large sixth form curriculum offer ensuring that it is aspirational and meets the needs of the student population.
- Take responsibility for the recruitment and retention of students in the Sixth form, ensuring that the sixth form remains the destination of choice for the majority of our students.
- Be responsible for raising standards in the sixth form to ensure student progress and achievement meets the aims of the school and policies determined by the Governing Body and the Headteacher.
- Lead the development of Careers Education, Information, Advice and Guidance.
- Work as part of the Senior Leadership team to ensure high expectations around teaching, learning and behaviour are maintained and enhanced.
- Deputy designated safeguarding lead, training will be provided if required.

### What we can offer:

- Excellent students and staff who will enthuse and inspire the successful candidate
- The opportunity to be part of an innovative, progressive and successful school
- A friendly and supportive working environment
- A commitment to staff wellbeing
- Access to a range of internal and external training programmes to support CPD
- A comprehensive induction programme and the opportunity to engage in further professional development
- A comprehensive pension scheme and staff benefits, i.e. a 24/7 Employee Assistance programme and the Cycle to work scheme.

### More Information:

Please read the person specification for further information about the role. We always welcome informal visits to come and meet us or to discuss the post in more detail over the phone. These opportunities can be arranged by contacting the Headteacher's PA, Mrs Elizabeth Davis, via email at [StaffEDavis@kggs.org](mailto:StaffEDavis@kggs.org) or by phone on 01476 563017.

You should ensure your application form and supporting letter address all elements of the person specification. We will only consider candidates who meet the vast majority of the essential criteria outlined in the person specification.

*Kesteven and Grantham Girls' School is committed to safeguarding and promoting the welfare of children and young people and as such expects all staff and volunteers to share this commitment. This post is exempt from the Rehabilitation of Offenders Act 1974 and completion of an Enhanced DBS will be required by the successful candidate.*