



AVANTI SCHOOLS TRUST

Teacher Application Form

1. PERSONAL DETAILS		
Title:	First Name:	Surname:
Previous Names:		
Permanent Address:		
Email:	Mobile no.:	
Teacher Reference No:	National Insurance No:	

2. TEACHER STATUS
If you are registered with the General Teaching Council as a qualified teacher in this country, please give date of recognition:
Are there any restrictions on your residence or employment in the UK? If Yes, please give details:
Please quote DoE/DfES/DfEE/DCSF Reference Number:
Please quote General Teaching Council (GTC) Reference Number:



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3. PRESENT / MOST RECENT EMPLOYMENT

Name of School and Employer:		School Address:	
Type and Status of Establishment:	Age Range:		Number of pupils on roll:
Post Held:	Dates of Appointment:	Scale point and present annual salary including allowances:	
Reason for leaving:			

3. PRESENT / MOST RECENT EMPLOYMENT (continued)

Please give a brief summary of your duties and responsibilities in your current or most recent post:



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4. PREVIOUS EMPLOYMENT EXPERIENCE (start with most recent - please explain any gaps in employment)

School, college, other employer	Type and status of establishment	Age range and roll (approx.)	Post Held and Responsibilities	Dates of Employment

5. EDUCATION AND ACADEMIC QUALIFICATIONS

School/college/university	From	To	Subjects/Qualifications/Grades/Honours, dates awarded	Awarding Body

6. PROFESSIONAL MEMBERSHIP

Membership of professional bodies	Membership grade	Date membership was granted	Renewal date



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7. IN-SERVICE TRAINING UNDERTAKEN DURING THE PAST 3 YEARS RELEVANT TO THIS APPLICATION

8. OTHER WORK EXPERIENCE

Employer	From	To	Nature of Occupation



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9. DETAILS OF OTHER ACTIVITIES, SKILLS AND INTERESTS PAID OR UNPAID THAT YOU FEEL ARE RELEVANT TO THIS POST

Please give a brief summary:



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10. EQUAL OPPORTUNITIES

We expect all our employees to have an understanding of and commitment to Equal Opportunities Policies. Please explain what you understand this to mean and how you would relate this policy to the post for which you are applying:



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11. SUPPORTING STATEMENT

Please use this to tell us how your experience, skills and training gained both inside and outside paid work or through study, meet the selection criteria for this post as given in the Person Specification.
It would be helpful if you could write about your experience and skills under the following headings:

- Contributing to shaping the future of the school
- Leading learning and teaching
- Developing self and working with others
- Strengthening community through collaboration and partnership.

Please try to limit your statement to two sides of A4 paper.



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12. PROFESSIONAL REFERENCES – Please give the details of TWO professional referees, one of which must be your current employer

Name and Address	Email and contact number	Please state the context in which this person is known to yourself

13. DECLARATIONS

I hereby declare that all the information given by me on this form is correct to the best of my knowledge, that all the questions relating to me have been accurately and fully answered and that I possess all the qualifications which I claim to hold. I understand that falsification of qualification or information may lead to dismissal without notice.

I certify that the information provided in this application is correct and agree that they should form part of the basis of my engagement.

Signed:

Date:

Falsification

If you know that any of the information you have given on this application form is false or if you have knowingly omitted or concealed any relevant facts about your eligibility for employment, then your name will be withdrawn from the list of candidates

If such a discovery is made after you have been appointed, then you will be liable to be dismissed without notice.

Medical History

If you are successful in your application, you will be required to complete a medical questionnaire.

New staff may be required to undergo a medical examination.



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NOTICE TO APPLICANTS

The Avanti Schools Trust will check the character and background of applicants for appointment to posts involving contact with children and young people.

You must therefore disclose whether you have ever been convicted of a criminal offence or cautioned and, if so, for what offence(s). Because of the nature of this work, this post is exempt from the provisions of Section 4(2) of the Rehabilitation of Offenders Act 1974, by virtue of the Rehabilitation of Offenders 1974 (exceptions) Order 1975 and the Rehabilitation of Offenders Act 1974 (Exceptions) (Amendments) Order 1986. Conviction/caution(s) against you will not necessarily debar you for consideration for this appointment.

Please answer the questions below: Answer 'yes' or 'no' by circling one of the two answers. If you answer is 'yes' to either or both questions regarding criminal convictions, you must give details. These can be enclosed in a sealed envelope marked 'confidential' to accompany this form. Any information you give will remain confidential and will be considered only in relation to the post for which you have applied.

All successful candidates for posts where there is to be contact with children and young people will be subject to an enhanced disclosure check through the Criminal Records Bureau.

By accepting an offer of appointment, you will be regarded as consenting to an enhanced CRB check.

Applicants are informed that providing false information is a disciplinary matter and may result in summary dismissal.

Have you ever been convicted of a criminal offence or cautioned?

YES | NO

Are you the subject of pending criminal proceedings at the present time?

YES | NO

Do you hold a full current driving license?

YES | NO

Do you have access to your own means of transport?



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EQUAL OPPORTUNITIES

Monitoring of Job Applicants

The Trust is striving towards equality of opportunity in its employment practices and selection procedures. An Equality and Diversity Policy has been approved and is outlined below for you to retain if you so wish. To help us to find out how far we are succeeding in providing equal access to jobs in the Borough, we need the information detailed below. You are, therefore, requested to complete the monitoring information and return it with your application.

Equal Opportunities Policy Statement

As an employer, we are taking positive steps to eliminate discrimination, and to redress imbalances, in order to provide genuine equality of opportunity at all levels within the organization.

We aim to treat all employees with dignity and respect and provide a working environment free from discrimination and harassment.

Every possible step will be taken to ensure that employees and job applicants are treated equally and fairly and that decisions on recruitment, selection, training and promotion are based on agreed criteria. In particular, no applicant or employee will be placed at a disadvantage by requirements or conditions which are not necessary to the performance of the job, or which constitute indirect unfair discrimination.

We believe that it is in our own interest and those who work for it to be committed to the use, development and retention of the full range of skills and talents of its employees, and will work to provide an employment environment in which everyone has the opportunity to contribute and develop.

Employees will be involved in the regular reviewing and monitoring of the Equality and Diversity Policy to ensure its relevance and effectiveness.

I would describe myself as (please tick as appropriate)

White

- ☐ British
- ☐ Irish
- ☐ Any other white background Please specify

Mixed

- ☐ White and Black Caribbean
- ☐ White and Black African
- ☐ White and Asian
- ☐ Any other mixed background Please specify

Asian or Asian British

- ☐ Indian
- ☐ Pakistani
- ☐ Bangladeshi
- ☐ Any other Asian background Please specify

Black or Black British

- ☐ Caribbean
- ☐ African
- ☐ Any other black background Please specify

Chinese or other ethnic group

- ☐ Chinese
- ☐ Any other ethnic background Please specify



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Age Group		
<input type="checkbox"/> 16-20	<input type="checkbox"/> 36-45	<input type="checkbox"/> 60 and over
<input type="checkbox"/> 21-25	<input type="checkbox"/> 46-55	
<input type="checkbox"/> 26-35	<input type="checkbox"/> 56-59	
Disability/Special Needs		
Do you consider you have a disability?		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Faith/Religion		
<input type="checkbox"/> Sikh	<input type="checkbox"/> Buddhist	<input type="checkbox"/> Any other
<input type="checkbox"/> Christian	<input type="checkbox"/> Muslim	Please specify
<input type="checkbox"/> Hindu	<input type="checkbox"/> Jewish	
Gender		
<input type="checkbox"/> Male	<input type="checkbox"/> Trans Man	<input type="checkbox"/> Female <input type="checkbox"/> Trans Woman
Sexual orientation		
<input type="checkbox"/> Lesbian	<input type="checkbox"/> Bisexual	<input type="checkbox"/> Any other
<input type="checkbox"/> Heterosexual woman	<input type="checkbox"/> Gay man	Please specify
<input type="checkbox"/> Heterosexual man	<input type="checkbox"/> Decline to answer	
Are you currently		
<input type="checkbox"/> Employed	<input type="checkbox"/> Unemployed	
How Did You Learn About This Job?		
<input type="checkbox"/> Avanti Website	<input type="checkbox"/> Eteach	<input type="checkbox"/> TES
<input type="checkbox"/> Harrow Council Website	<input type="checkbox"/> On Line Media	<input type="checkbox"/> Network
Other, please specify		



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