



St. Paulinus Catholic Primary School

Inspiring all to live, learn and love in the light of Jesus.

(cf John 8:12)



Assistant Headteacher

Required for Summer term 2022

Permanent Post

Salary range: L3 – L7

Due to our existing assistant headteacher gaining a new role, the Governors of St Paulinus are seeking to appoint a highly motivated, enthusiastic and outstanding teacher to join our Senior Leadership Team as Assistant Headteacher from the Summer term 2022.

This is a very exciting opportunity for a talented and ambitious teacher, or a talented and ambitious existing Assistant head, who is looking for their next step in their career development.

We are looking for a candidate who will:

- Be a committed and practising Catholic (preferably - but will accept applications from non-Catholics)
- Be committed to our Catholic ethos and the wider life of our school
- Lead by example and has a proven track record of making a positive impact in schools
- Be innovative, forward thinking and creative
- Achieve outstanding practice through the challenge and motivation of others
- Have high expectations of achievement and behaviour
- Be able to play a crucial role in developing, managing and leading across school
- Work in partnership with the Headteacher, SLT, Governors and wider community
- Lead in key areas across the whole school, such as: the development of Teaching and Learning, as well as play a strong role in safeguarding and the Health and Safety of the school
- Be able to support a range of middle leaders and teachers in providing an excellent education to the children in our care.
- Have excellent communication and organisational skills
- Be hard working, enthusiastic and fully committed to the school
- Be able to lead on a significant area in school e.g. the development of early reading and phonics, or to be the Inclusion manager for school (incorporating the role of SENDCo)
- Lead a key stage to be a high performing phase and a key stage of excellence (initially this will be KS1)

Above all else, we are looking for someone who will care about our children and their education and achievement.

We can offer you:

- A warm and welcoming Catholic community
- A **good** school (Ofsted S8, Dec. 2021) and an **outstanding** Catholic school (S48 June 2017)
- A happy environment where everyone is valued
- Children who are polite, happy and motivated to learn
- Support for your own professional development with excellent opportunities for CPD
- Supportive governors and parents
- A role that will have a reduced classroom commitment (time out of class TBC)
- A great school to develop leadership skills needed beyond a classroom

This is a wonderful opportunity to work in a very popular school. We are blessed with great support from the staff, parents, Diocese and Parish. The staff are a friendly, supportive and caring team of dedicated professionals. Informal visits to the school are warmly welcomed so you can have a look round before making your decision. Please contact the School Business Manager (details below) to arrange a suitable time.

The school is committed to safeguarding and promoting the welfare of children and young people. We therefore expect all staff and volunteers to share this commitment. All successful applicants are subject to satisfactory pre-employment checks, including a satisfactory enhanced criminal records with Barring check through the Disclosure and Barring Service (DBS). Further information can be found at www.gov.uk/disclosure-barring-service-check

Application forms can be downloaded from the school website : www.stpaulinuscps.org.uk or you can request an application pack from office@stpaulinus.org Please note that all applicants must use the CES application forms. Ideally you will be a practising Catholic to apply for this role in accordance with the Bishop's mandate, however the School will accept applications from non-Catholics. CVs will not be accepted.

Completed application forms can be returned by e-mail or by post to the School Business Manager, Miss Parr/ Mr Shepley at:

- office@stpaulinus.org.
- St Paulinus Catholic Primary School, Temple Road, Dewsbury, West Yorkshire, WF13 3QE

The closing date for applications is Friday 11th February 2022, 4pm. We will then arrange to visit the successful candidates in their schools to observe teaching and the Interviews will take place week commencing 14th February 2022.