Assistant Head – Post 16

Salary scale: Group 6 ISR: L8-12

***JOB PURPOSE:*** *Working with the Head Teacher and Senior Leadership Team, to provide leadership for the school which secures its success and continuous improvement, ensuring high quality education for all its students and the highest standards of learning and achievement in accordance with statutory requirements.*

*This role has an expectation of 2 days teaching, within Post 16.*

***ACCOUNTABILITIES:*** *To be met in accordance with the provisions of the School Teachers’ Pay and Conditions Document and within the range of teachers’ duties set out in that document and the professional standards for teachers.*

***RESPONSIBLE FOR:*** *The experience of students in a Pathway*

To be responsible for the experience of students in a Pathway you will be responsible for the strategic leadership of: ensuring Post 16 students are supported to make choices, create memories, form friendships and learn beyond the classroom

You will be accountable for (including, but not limited to):

* Leading the experience of students in Pathway (developing appropriate provision, curriculum, staffing, learning environment, work encounters, work experience and college links)
* Support transition into / out of school
* Visit risk assessment and offsite learning in Pathway
* Progress of students in Pathway (including monitoring and moderating Evidence for Learning)
* Supporting staff development, including coaching for teachers at different stages of their career
* Mentoring / coaching / supporting: ECT / student placement / apprentices / volunteers, within Pathway
* Monitoring the Quality of Education in Pathway
* Working in partnership with the Inclusion Team.
* Managing staff in Pathway
* Developing appropriate CPD

Please note that this list of duties is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the Assistant Head will carry out. The postholder may be required to do other duties appropriate to the level of the role.

***RESPONSIBLE TO:***

* Deputy Head Teacher – Quality of Provision

You will work directly with and line manage:

* Pathway Lead Teacher (TLR)
* Pathway teaching and support staff

*This job description may be amended at any time in consultation with the postholder*.