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Our ref:JCC/JMD/Personnel/JobV/AssistantITManager08/22

August 2022

Dear Colleague

## **Assistant IT Manager**

Thank you very much for expressing an interest in our vacancy.

I enclose an information pack together with an application form for completion and return to me. I would also be grateful if you could include a letter of application, in which you outline your experience and suitability for the post. We would also welcome a copy of your CV.

I look forward to hearing from you by 9am on 1<sup>st</sup> September 2022.

Yours sincerely

Jane Cartwright Headteacher

> Archery Road, Middleton Cheney, Banbury, Oxfordshire OX17 2QR **Telephone**: 01295 711567 **E-mail**: enquiries@chenderit.northants.sch.uk www.chenderit.northants.sch.uk

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