



Assistant Principal

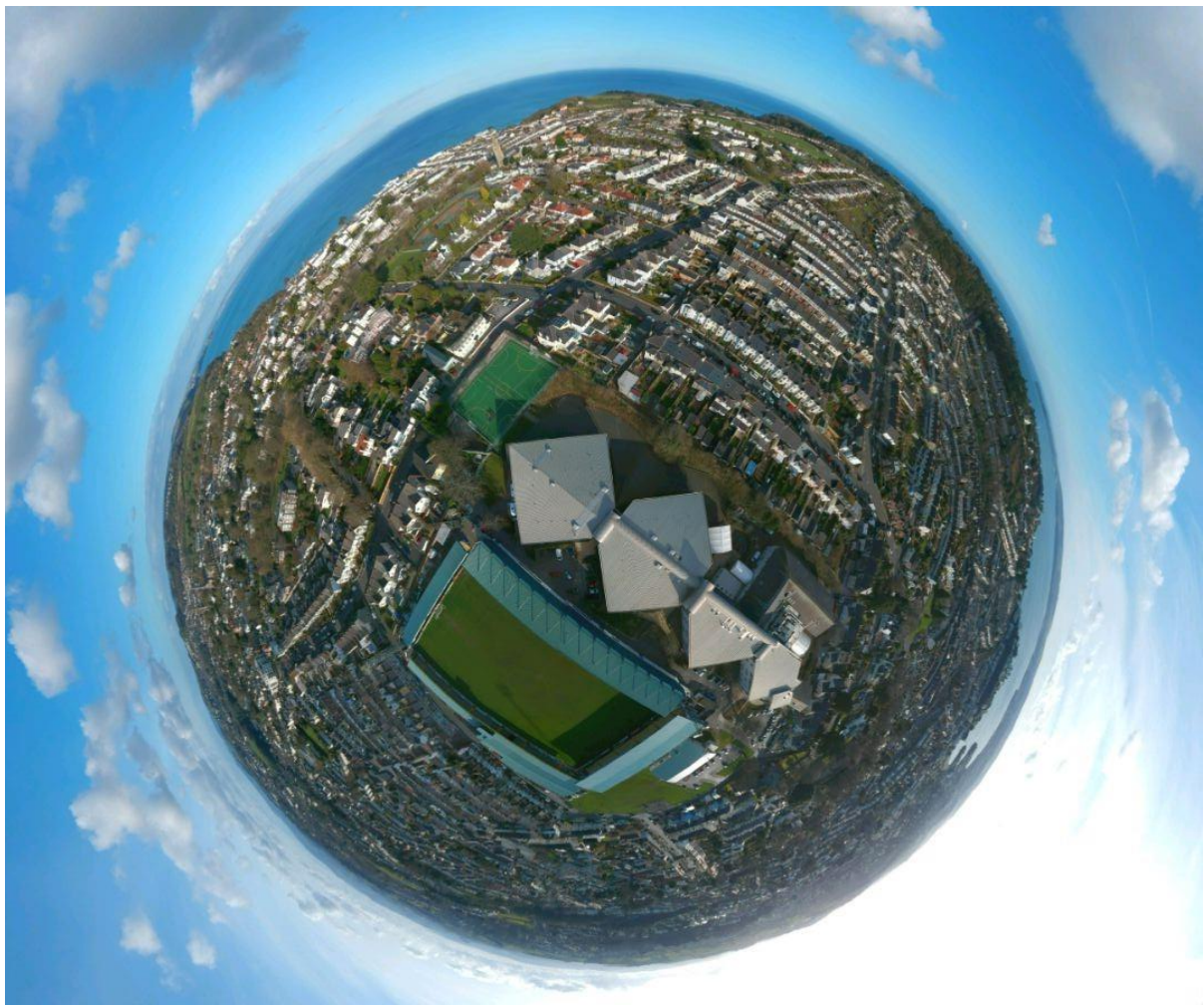
Full-Time

Closing Date: Friday 4 February 2022

Thank you for your interest in this position at The Spires College. This brochure is designed to provide you with information about the specific role and department, the college and our community. We welcome prospective candidates to contact the college for further information or to arrange a visit. Contact details are on the last page.

Contents

- Letter from the Principal
- The role
- The Spires College
- Our staff
- Living and working in the area
- Job description
- Person specification
- How to apply



Dear Candidate

Re: Assistant Principal posts

I'm delighted that you are considering joining our senior team and very much hope that the enclosed information helps you make an informed decision about whether this is the role for you. This is a really exciting time as we are looking to recruit two Assistant Principals. My priority is to recruit the very best people so please do not be deterred if there are aspects of the job description of which you have limited experience. The successful candidates will receive a lot of support to develop all of their leadership knowledge and skills.



It has been my privilege to lead this College since 2014, and to shape it into the forward-thinking, inclusive place that it is today. I really believe that our school is special. Visitors almost always comment on the calm but friendly atmosphere, and our culture of kindness, honesty and respect is much valued. Someone once advised me that you shouldn't describe your school as 'happy' because it is synonymous with low standards and expectations. However our school is the proof that this is not the case. We have very high expectations, of ourselves and of our students, and our outcomes are good and improving. Our students are fantastic: they want to learn and behaviour is good. And this is because we work hard to ensure that students and staff feel that The Spires College is a safe, caring and happy place to study and work. Of course, every headteacher will say good things about their own school and that is why I've asked our staff to contribute to this brochure to give you an honest view 'from the chalkface' and why we ensure that interviews always provide opportunities for candidates to talk frankly with a range of staff.

The main reasons I love working here are the staff and the students: working with young people is a genuine privilege, and every day I know I will be supported by the most diligent, hard-working colleagues I could possibly wish for. I laugh out loud every day, which isn't something everyone can say about their job. That's not to say there are not stresses and challenges: there absolutely are but I always know we will pull together and look after each other during those times. As a community of professionals, every member of staff plays an important role in the success of the College. Joining our Senior Leadership Team is not about status. There is no place for ego here. Everyone commits to working hard to provide our students with the best possible opportunities in life, driven by moral and ethical values and our decisions are always rooted in integrity.

I am incredibly lucky to have the senior leadership team that I do. Their skill, hard work and loyalty



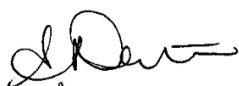
have shaped this school and led to significant improvements in the time that we have been working together. In order to continue this trajectory of improvement, we now need to extend our team to allow us to continue to provide the best possible education for our young people as our school roll grows. I am looking to appoint two colleagues who will show the same dedication to our students and our staff, and who are keen to develop professionally so that our team can continue to take this College forward.

A priority for us as leaders at the College has been to ensure we remain true to our beliefs and values. We have a clear vision for what a school should be and try hard to avoid the educational bandwagons that come along and offer illusory silver bullets and quick fixes, instead placing great value on research and common sense. We know that good teaching in every classroom is key to educational success and this remains at the heart of our approach. Every teacher has a genuinely personalised programme of professional learning and opportunities. Teachers are expected to do a really good job but they are also trusted to do so. I firmly believe that enforcing a highly prescriptive, single approach to teaching prevents the very best teachers from excelling. Our focus on educational research equips teachers to make decisions about their planning, teaching and assessment that are grounded in evidence, and that work for them, for their students and for their subject. Integrity, openness and kindness are much valued at the College and I hope that this is noticeable if you visit us.

I have included more details about the roles later on in this brochure. However, I am looking to appoint the best school leaders, rather than a perfect fit to the specific roles. All of our senior team have a range of skills and experiences, and we adapt roles accordingly. Regardless of specific responsibilities, these post holders will need to be dedicated, creative and talented, with the ability to inspire others whilst also holding them to account. It is vital that they can take others with them. This is achieved to an extent through being a skilled teacher and communicator but really can only be done by building credibility through every action, every day. Attention to detail and a meticulous approach are essential to this.

You are, of course, very welcome to come for a look around or to have a chat with me on the phone, but I know that finding opportunity to do so can be difficult, so will aim to give you a good flavour of the College over the following pages.

With very best wishes



Alex Newton
Principal



The Assistant Principal Roles

In recent years the College's roll has grown considerably and we are now over-subscribed. In order to maintain our trajectory of school improvement, I am looking to add two Assistant Principal posts to our existing structure: one to support and develop the College's culture and ethos and one to support and develop aspects of teaching and learning.

Assistant Principal – Culture and Ethos

The core purpose of this role is to ensure the culture of the College is a wholly positive one. This is about positive relationships, high expectations and a shared understanding of our common goal: excellent outcomes for all.

The successful candidate will use an array of strategies and approaches to ensure that this culture is tangible throughout the College. They will work closely with middle leaders to support them in building and sustaining a culture of expectation and success through their departments and year groups.

Inclusivity is highly valued at the College but additional needs must not be synonymous with low expectations. The post holder will ensure that all children are supported to hold high aspirations for themselves and to achieve these, regardless of background or educational need.

The College Behaviour Policy can be an effective tool in ensuring students meet our minimum expectations. The post holder will ensure that it is used to best effect and, with support of the Vice Principal, will adapt policy and practice in response to evidence of effectiveness.



Assistant Principal – Teaching and Learning

The core purpose of this role is to ensure the College's practice allows all students to learn effectively. Specific priorities will change over time but these will always be based on evidence and rigorous self-evaluation. The successful candidate will lead on improvement strategies that are evidence-led, and will manage the implementation of these so that improvements are thoroughly embedded and have genuine, sustained impact.

The College places a high value on literacy and we believe that the ability to read and write to a good standard is a basic right of every child. The Assistant Principal will ensure that the College's practice allows every child to make excellent progress in their literacy.



We also see first-hand the impact that deficits in cultural capital can have on children's educational success. The post-holder, in conjunction with other school leaders, will identify barriers to learning such as this, will prioritise the areas in which they can have most impact and will work with staff, students and parents to drive improvements in these areas.

Both roles will also include those responsibilities common to all members of the senior leadership team such as line management of departments and year groups, reporting to governors, supporting children and parents and ensuring the effective day-to-day operation of the College.

Requirements of the Role

We are looking for people with proven success in middle or senior leadership, who have both the skills and the credibility to line manage departments and year groups. They will represent the College and the senior team in all that they say and do, and so must hold, and insist upon, the highest possible standards for themselves and for others. Our senior leaders are very visible around the College to ensure that every member of our community feels supported. Successful candidates will be confident to challenge and be challenged in strategic decision making, but must always support the College's position in the public domain. A vital aspect of every senior role is effective communication with parents and carers, and the successful candidates must demonstrate the ability to manage challenging situations and conversations, building trust and confidence.



The absolutely essential requirement of these posts, however, is to be a really good teacher. All members of the senior leadership team teach, and we consider it the most important part of our role. Being able to model excellence in the classroom is fundamental to being a credible school leader. Applicants can have any subject specialism from within the College curriculum.

Although every member of the senior team has a specific remit, we all work very closely together and all have a detailed understanding of all aspects of the College. All senior leaders here are appointed based on their individual strengths and attributes, and this means that every member of the team can move across to lead on different areas as required. We are therefore seeking to appoint talented teachers and leaders; finding 'the right person' is more important than whether they have direct experience of aspects of the specific roles.



The College

The Spires College is a co-educational, 11-18 school with a bilateral stream. It is situated in the Plainmoor district of Torquay, within the Local Authority of Torbay. There are currently approximately 1132 students on roll, 35% of whom are in receipt of Pupil Premium funding. We are a friendly, caring college which puts the needs of our children at the heart of all we do.



Academic progress is obviously vital but we also place a high value on the provision of enrichment opportunities that help our students to grow into responsible, confident and considerate young adults. Underpinning all of this are excellent standards of pastoral support and care that allow children to feel safe and valued.

The Spires College is one of very few schools in the country with bilateral streams. This allows us to take up to 60 students each

year into a selective stream (out of a 210 PAN). Torbay is an area with a selective, grammar school system, where parents can choose for their child to take the '11+' test if they wish for them to apply for a place at one of the selective schools in the area. Our bilateral stream allows us to maintain a truly 'comprehensive' intake because it means we admit students of all abilities and backgrounds.

We have a modern, purpose-built building offering fantastic facilities for both students and staff alike. All full time teachers have their own classroom. We are committed to the professional learning of our teachers to ensure classroom practice is as good as it can possibly be. Every teacher follows a personalised CPD programme based on individual needs and interests, and every teacher is involved in research and professional reading.



Previously Westlands School, the college was renamed The Spires College in 2015 to mark the significant changes that were taking place at the school. New leadership had instigated changes to expectations, policy and pedagogy by this point, and an outward-facing change was needed to demonstrate to the community just how much things were changing for the better. An Ofsted judgement of 'good' in 2017 and a continually improving trend in outcomes followed, and today the college is over-subscribed with a reputation for combining academic success with an inclusive, family-friendly approach.



To give prospective candidates an idea of what it is like working at the college, we asked some of our more recently appointed staff to explain why they chose to work here and what their experience has been like. This is what they said...

Role:	Teacher of Music
Time at the College:	Joined September 2018

Why did you want to work here?

The Spires College appealed to me as it looked like an exciting and forward thinking place to work. The Spires was in its fourth year since rebranding as a College when I joined and I was really impressed by how much the school had achieved in such a short space of time. Compared with other schools in the area, The Spires stood out as being independent. This appealed to me, having experienced academy chains with a 'one size fits all' approach to education. At the time that the vacancy came up, I was looking to relocate and the location of the Spires College, being in Torbay attracted me to the area as well.

What was your interview day like?

I was impressed by how welcoming and friendly all of the staff and students that I met on the day were. Obviously I was nervous but I felt that because everyone I met was so friendly and genuine when I spoke with them, it helped to alleviate my nerves somewhat and it put me at ease. The structure of the day was well thought out and I felt that I had ample opportunity to learn all I wanted about the college and the post I had applied for.

One of the things that stood out to me was how open and sincere the leadership team were when they did the introductions to the college in the morning and during the interview. It felt refreshing to hear members of the leadership team speak so fervently and confidently about their own ethos around how education is delivered at The Spires College. It was really clear that a well-rounded and broad curriculum for children is the most important aspect of the College. In addition, the trust and faith in the teaching staff at the college was held in equal importance to this.

What are the most notable things about working here?

As I have mentioned previously, the trust that is put in the staff working at the college is excellent. I personally feel valued as a member of staff working here and the recognition I have received for the work I have put in has been very rewarding. I feel like there is a genuine sense of team spirit and all staff are working to the same goal of making the college the best place it can be for the children that attend. We are given excellent opportunities to take ownership of our personal staff development. It is something that the school have invested heavily in and I feel that I have opportunities to be reflective of my own practice and I am able to push myself and try to develop and share new ideas to improve my teaching. The way in which heads of year work with students, tutors and pastoral managers is really consistent and effective too. Working in the music department, I feel very lucky that we have access to a wide range of high quality instruments, rehearsal spaces and equipment. The space and facilities gives me the opportunity to be more creative when designing schemes of learning and allows me to offer a broader range of musical experiences to the students at the College. I have worked in several schools throughout my teaching career but I have never worked in a school that has such a good quality SEND department. There are a high number of support staff and all that I have worked with have been excellent in supporting students in my lessons.

Would you recommend working at The Spires College and why?

Yes. When I was appointed at The Spires, I took a step down from my previous role as a head of department and moved nearly 300 miles to work at the school. This was a difficult decision as it was a big move for me and my family and I had a good reputation in my previous school where I had built up a successful department over a number of years, so it was a lot to leave behind. It didn't take long for me to settle and feel happy at The Spires. As mentioned above, this is due to a number reasons but mainly because of how well the school runs. The children that attend are a diverse range of people with a great attitude and they are a pleasure to teach. I enjoy coming to work and feel valued as a teacher. I feel like the leadership decisions are carefully considered and made with the best interests of students and staff at heart. As a result, the direction that the school is moving in is positive and forward thinking. I feel valued, supported and happy in my role at The Spires College and would happily recommend it to anyone.

Role:	Director of Sixth Form
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Time at the College:	Joined September 2019
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Why did you want to work here?

Having worked in Torbay for 15 years before taking up the post at TSC, I was aware of the dramatic changes that had occurred at the College since it was rebranded. When the advert for the Director of Sixth Form position came up I spoke to friends and colleagues more about the College and was met with overwhelmingly ringing endorsements of what the College had achieved and what it stood for. When I visited the College for a tour I was really struck by the tangible air of positivity throughout the building; with the staff you meet upon arrival, the teaching staff, the building itself and, most importantly, the students, there is a real sense of community.

Upon visiting the College I was inspired and enthused by the real love of learning that is at the very heart of the community. The commitment to ongoing, meaningful CPD with individual personalised learning programmes gives the opportunity for teachers to engage with what they love – learning! Surely every teacher enters the profession because they love learning, not only the learning of students but their own continuous learning. It is what keeps us fresh!

What are the most notable things about working here?

1. The students! In a short space of time I was able to establish positive, meaningful relationships with students and, in doing so, we are able to work together to make a huge difference in their lives. This is a community where there is a broad demographic of students and one where there is a significant amount of deprivation. Working in this community it is clear that we are making a meaningful impact on the life of each student.
 2. The love of learning that is shared by all. The commitment to the holistic development of students is matched with a commitment to the holistic development of staff through professional development and personalised learning programmes.
 3. The staff – there is a real sense of community
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Role:	Assistant Head of Science
Time at the College:	5 Months (at time of writing)

Why did you want to work here?

The Spires College provided me with an opportunity to work in an ambitious, enriching and purposeful school. The college has a wide demographic of students which makes it a highly rewarding and challenging place to work. The huge number of extra-curricular activities available to all year groups demonstrated that the College places a high value in developing well-rounded young people.

What was your interview day like?

From the point I was offered my interview I felt valued and welcomed by the College. All communication was positive and gave me a real sense of the ethos of the College. My interview day was well organised, professional and allowed me to get a good understanding of the College. The Principal was on hand to answer questions, which she answered with great honesty, openly discussing strengths as well as weakness and areas for improvement. All staff I met on the day, from admin staff to SLT, were equally happy to engage in discussions about the school - highlighting the sense of community within the college but also the importance of the school in the wider community. I left my interview wanting the opportunity to work at the college, knowing that it would be a fantastic place to improve both as a teacher and as a leader.

Would you recommend working at The Spires College and why?

Yes, 100%. The Spires College is a unique place to work offering fantastic opportunities for staff development, but its core purpose is clear: it wants all members of its community to grow, learn, enjoy and excel.

Role:	Deputy Head of Creative Arts and Technologies, Teacher of Drama
Time at the College:	Joined September 2016

Why did you want to work here?

I was informed of an opportunity to work at the College by a former colleague and came over for a visit and tour. I remember being surprised on my arrival that this was done by the Principal. From the minute I entered the College and began discussing the journey the College was on and the future plans for the Creative Arts and Technologies Faculty with Alex, I knew this was a place that was moving forward. I was excited by the scope of opportunity the role would provide me and the vision and personal drive Alex had for the College.

What are the most notable things about working here?

The thing I always tell people about working at The Spires College is that in my entire time of working here I have never had a request turned down that I felt would enhance our students' experience at the College. Alternatives may be suggested and compromises may be made, but I have been astonished at the level of support given by the leadership team to allow me to succeed and ensure our students are given every opportunity to achieve on a national scale. I feel that as a College we work incredibly hard to support the whole student, not just at the times they enter our classroom, but in every aspect of that child's school life. This obviously

begins with the pastoral team, with which I have been lucky enough to work, who offer a level of care and attention that, at times, goes above and beyond the job description. Finally, the thing that makes this school such a pleasant and positive place to work, is that the staff as a whole, from the caretakers to the Principal, are all totally invested in working to make the College the best possible school it can be, and when so many people have such a clear common goal it creates an exciting and energising place to work.

Role:	Teacher of Geography
Time at the College:	Joined September 2019

Why did you want to work here?

I was first attracted to the College by the information pack created for the job advertisement. There was a clear sense that the school knew its own direction of travel and trajectory. The strong exam results the school had gained were evidence of the quality of the teaching here, and the clear emphasis on the importance of CPD tied in with my own teaching philosophy. Another feature that was really important to me was that I was looking for a school that had high expectations of both pupils and staff, and wasn't afraid to enforce these. Finally I was looking for a school that had clear structures and systems in place for the day-to-day running of the school, and it was easy to find these through the website and the plentiful communication to parents.

What was your interview day like?

The first thing I would say about my interview day is that the information presented to me beforehand was extremely helpful, and more thorough than any other interview I have been to, particularly regarding practicalities such as parking. Having some assistance with these areas really helped me to relax and focus on the tasks the day would involve. I was also helped beforehand by the class teacher whose class I was taking, as he was happy to help me with resources and understanding the class context before the day. On the day itself I was really impressed by the members of the SLT that I met, and the values that govern their approach. Their transparency was refreshing and confirmed my previous thoughts about the quality of the leadership at the school. The rest of the department I would be joining were also really friendly and welcoming, which helped to settle nerves! The school building also struck me as a nice environment to work in.

What are the most notable things about working here?

The quality of the professional development is very high and teachers are equipped individually and collectively to be the very best that we can be. New ideas and approaches are valued, whilst expectations are high of both students and staff. I feel that the department I work in is really well-resourced and that ambition to improve is widely shared amongst all staff.

Would you recommend working at The Spires College and why?

I would thoroughly recommend working here. I am excited by the journey the College is on, and the opportunities that we are able to present to our students. I can't think of a better context to work in if you are ambitious for your students and seeking to improve as an individual practitioner. And if you think that Torquay is too far for you to travel, don't! I live just off junction 27 of the M5 (close to Tiverton) and it takes me roughly 50 mins: it's definitely doable!

Role:	Teacher of Design and Technology
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Time at the College:	Joined September 2018
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Why did you want to work here?

I had a friend here who suggested that I applied for the job as she enjoyed it here so much.

What are the most notable things about working here?

The very supportive SLT and the great students.

Would you recommend working at The Spires College and why?

I would definitely recommend The Spires College as a place to work. In eighteen years of teaching I have never worked in such a supportive school. The SLT are approachable and supportive. My work colleagues have been nothing but friendly and inclusive. Last but not least the students, who have been welcoming and are extremely well behaved.

We also asked all staff how they feel about working at the college: what are the best bits and would they recommend it to others. Here's what they said...

Role:	Head of History
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Time at the College:	1 week! (at time of writing)
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As a new member of staff I would say that the support and the welcome I've received at The Spires College has been exceptional, not only from my own department but also from IT, SEN, Pastoral Support, Senior Leadership and Support/Admin staff.

Role:	Lead Practitioner for Mathematics
Time at the College:	Eight years

Would you recommend working at The Spires College and why?

I would wholeheartedly recommend working at The Spires College. Teaching here I feel valued as a professional, taking responsibility for my own development as a teacher through action research in a supportive environment where evidence-based practice is valued. There are opportunities for leadership experience and further professional development at every level; for instance, in the past year I have been supported through completion of the Chartered Teacher Programme, had experience in leading group coaching sessions for middle leaders, and led a strand of the college's professional development programme. There exist opportunities for progression within the College's leadership structure; within the last five years I have held several positions of responsibility in the mathematics department, culminating in my current position as Lead Practitioner, and I have also held the position of Acting Head of Year 11 and spent a year on secondment to the Senior Leadership Team.

Role:	Head of Year
Time at the College:	Thirteen years

Don't hesitate to apply! You will be working in a supportive environment that values the importance of continuous development, for staff as well as students. The opportunity for people to further themselves professionally and personally will be noticeable as soon as you enter the building.

Role:	Head of Year
Time at the College:	Eighteen years

It's a place where your opinion counts and you are given opportunities to flourish and develop as a teacher. The college is continually evolving into something bigger and better.

Role:	Teacher of ICT
Time at the College:	1 term (at time of writing)

I was apprehensive about moving to a new school but I did not need to worry. The Spires College has an excellent induction programme, meaning I felt very prepared before my first day. My department were incredibly welcoming and could not do enough to help me settle in. The school has given me great support with behaviour management and offers an extensive CPD programme. After one term, The Spires College definitely feels like the school where I belong.

Role:	Teacher of Geography
Time at the College:	Nine years

I really enjoy the level of enthusiasm from our students and the enjoyment they get from learning about new topics. Students are polite and inquisitive with a keen sense of identity to their local area and the College: an identify of which they are proud.

Role:	SEN Specialist Teacher
Time at the College:	Four years

The school has a lovely atmosphere, the kind of atmosphere where you feel empowered to work to the best of your ability. The staff are friendly and support one another all the time, no matter how small the query is.

Role:	Head of IT
Time at the College:	27 years

I feel the best thing about working at TSC are the people. Our students are fantastic and really value staff who care about them. The relationships between staff and students are what makes TSC the best place to work. This, combined with a staff team that support and look after each other, is why I love my job. Whatever I need to get my head around, there is always someone who is happy and willing to share their ideas, views or experiences. We are a team.

Role:	Teacher of MFL
Time at the College:	Seven years

The best things about working here are students who engage with staff, come to lessons with a smile and are keen to do well, and working with a team of passionate colleagues who love what they do.

Role:	Teacher of DT
Time at the College:	Six years

I have been teaching for more than 30 years and have worked in numerous schools in different areas of the country. I have been at The Spires College for 6 years and I can genuinely say this is the most supportive school I have ever worked in. SLT actually care about their staff's wellbeing and strive to make sure teachers have a work/life balance. They show empathy in dealing with teachers' needs beyond the classroom. Staff are supportive of each other and work across subject areas to deliver the best education possible for the students. I wouldn't want to teach anywhere else!

Role:	Pastoral Support Manager
Time at the College:	Two years

Having recently transferred from a primary to secondary school provision I cannot recommend The Spires College highly enough. From the warm welcome from both students and colleagues to the support provided on a daily basis, this is a truly an inspirational college to work in. I can honestly say every student counts and there is a real ethos of children first. It is a pleasure to be part of such an outstanding team whose focus each and every day is to support every student in reaching their full potential.

Role:	Teacher of Art
Time at the College:	Five years

I moved down from Nottingham and find the journey to and from work really good (half the time of trying to drive through a busy city centre).
I love the ethos of the school and its commitment to develop strong teachers. In comparison to other schools I have worked at, I find senior leaders are much more willing to listen to ideas and concerns and also allow teachers freedom to explore their own practice. So many other schools are becoming very prescriptive.

Role:	LSA
Time at the College:	Five years

Working at TSC has proved to be one of the most rewarding career choices I have made to date. I work with such lovely people, and there is a great sense of team spirit and camaraderie! Every member of staff is so well supported, whatever their role within the school community, and the enthusiasm we all have is reflected in the success of our students at all levels. TSC is a very well run school, and I'm so proud to be in a position to be involved in the college's continued success!

Role:	Teacher of MFL (ECT)
Time at the College:	1 term (at time of writing)

I have been at The Spires College for four months and I have received some truly amazing support from colleagues not just in my department but from other areas of the school as well. What I like most about working here is that I am encouraged to think for myself about how I can support our students. I am given the freedom to develop and try new ideas in the classroom, knowing that we are not just interested in immediate outcomes but the processes of learning instead. This means that I work in a department that is constantly thinking about how we can improve and make the language learning journey as productive and enjoyable as possible for our students. Alongside this, I have been overwhelmed by our students' genuine desire to develop into well rounded young adults (or the vast majority, at least!). We have an interesting, unique, and warm student base and it is a privilege to be able to help them through their journey into young adulthood.

Role:	Deputy Head of English
Time at the College:	11 years

For me, the most notable thing about working at the College, is the community that has been built. All of the staff genuinely care about the lives of young people and work really hard to make sure they are given the best possible chances. There is a huge amount of positivity among the staff and students in the College. The department I work in is collaborative and really supportive; they work with one another for the benefit of everyone. I would recommend working at The Spires College because it is genuinely a brilliant place to work. I really do love coming to work each day.

Role:	Teacher of History
Time at the College:	21 years

The strength of working at the Spires College is you're allowed to be a teacher! We all enter the profession because we want to educate young people about, and to express the beauty of, our subjects. The opportunity to nurture the learning of each pupil isn't available in too many schools now.

The Spires College isn't like most schools. Working here allows autonomy in teaching, whilst expecting each teacher to expand their own love of learning as well as their classes'. There are high levels of expectation, motivation and support to engage with professional learning in order to improve the learning environment for each student. That isn't to say that the expectation is to just regurgitate from academic literature: the expectation is to critically evaluate its worth in an educational environment and to make it fit the needs of our pupils and the subject that we teach.

In essence, if you want to teach, become a member of The Spires College team. You will not regret your application. Teaching is at the forefront of our ethos. The enjoyment of teaching and learning is our *raison d'être*. Combined, they produce a potent weapon and achieve results. The Spires College allows you to really focus on your practice and develop as a critical thinker, learner and teacher, whilst encouraging the students to do likewise.

Role:	Teacher of English
Time at the College:	One year

This is the best school I've worked at for its dedication to research and development of teachers. I've never had such a good CPD programme and I'm aware of so many more researchers and their work than ever before, which is having a direct and exciting impact on my own practice.

Role:	Administrative Roles
Time at the College:	Seventeen years

The Spires College is a real community within a community. Staff at all levels are very supportive of the children in our care and of each other: celebrating successes and coming together in times of adversity both professionally and personally. There is never any doubt that colleagues, whatever their role, will rally together and there is a genuine 'all hands on deck' approach whenever necessary.

The principal purpose of any school is, of course, the education of children and the consistent improvement in teaching and learning at TSC is evident from measures and outcomes. However, less easily measured is care. As more responsibility for the personal welfare of children and their families is carried by schools I have witnessed this school step up to, and beyond, the mark to ensure that the pastoral care here is second to none. The school centres on the whole person in the knowledge that well supported and nurtured children will not only have better educational outcomes but will benefit socially and mentally. There is not a one size fits all mentality here and I believe that all of our students benefit because of that. There can't be a much better endorsement than this being the school I have chosen for my own children to attend. I simply wouldn't want to work anywhere else.

Living and working in the South West

Found on the 'The English Riviera,' Torquay is a coastal town in Devon. The population of this seaside town (65,245) accounts for as much as half of the wider Torbay area, a unitary authority containing Torquay and two other towns, Paignton and Brixham. The English Riviera offers 22 miles of beautiful coastline, with sandy beaches and tranquil countryside. Due to its unique geography on the South Devon coastline and countryside, the English Riviera has been awarded designated UNESCO Global Geopark status, one of only 7 geoparks in the UK and 140 in the whole world.



Over the last few years, this area has seen much improvement and

benefits from ongoing regeneration, securing its place as not only a traditional Devon seaside resort, but also an up and coming area not just for tourism, but for education and investment too. Recent upgrades to the trunk road network in south Devon mean that The Spires College has a travel to work area which extends far beyond Torquay and includes nearby seaside towns, sleepy villages, lively market towns and the vibrant cities of Exeter and Plymouth. Large parts of south Devon are classified as areas of outstanding natural beauty nestled between a dramatic coastline and Dartmoor National Park.

The region has much to offer people of all ages. Restaurants, cafes and bars are plentiful and the whole of this area of the South West has gained a reputation for offering fresh, local food. With the coast and the splendour of Dartmoor almost on your doorstep, there are abundant opportunities to keep busy and live happy, healthy lifestyles.

Approximate travel times* from:

Dawlish:	25 minutes	Newton Abbot:	15 minutes
Exeter:	25-30 minutes	Okehampton:	45 minutes
Honiton:	45 minutes	Plymouth:	1 hour
Ivybridge:	45 minutes	Teignmouth:	15-20 minutes
Kingskerswell:	15 minutes	Totnes:	20 minutes
Kingsteignton:	20 minutes		

*These are averages given by colleagues who commute from these places daily.



Job Description

Assistant Principal



Salary:	Leadership 12-16
Contract Type:	Permanent, full-time
Accountable to:	Principal or Vice Principal
Commencing:	1 September 2022

Introduction

This Job Description outlines the purpose and key tasks required to indicate the level of responsibility. It is not a comprehensive or exclusive list and duties / specific tasks may be varied from time to time, without changing the general character of the job or the level of responsibility entailed. This will allow flexibility for the College to respond to changing priorities and also support and enhance individual professional development. It is the practice of the College to examine job descriptions periodically, update them and ensure that they relate to the job performed, or incorporate any proposed changes. This procedure will be conducted by the Principal in consultation with the post holder.

Terms and conditions for staff employed on teaching contracts are detailed in the current College Teachers' Pay and Conditions document.

Overall Purpose and Accountability

- ▲ To assist the Principal in the leadership and management of the College and in all aspects of College improvement.
- ▲ To take responsibility for leading and managing significant aspects of the College, under the direction of the Principal and Vice Principals.
- ▲ To meet the requirements of the Teachers' Pay and Conditions document and to support students in attaining at the highest levels
- ▲ To support and uphold the ethos, principles, policies and rules of the College in all respects and at all times.

Role

The Assistant Principal will be a model professional, setting an excellent example to teaching and support staff. They will work in close partnership with the Principal and Vice Principals to ensure the continuous improvement and effective operation of the College.

The post-holder will be a member of the College's Senior Leadership Team (SLT), and will share strategic leadership responsibilities, as directed by the Principal, with their SLT colleagues. This will include the line management of the Extended Leadership Team (ELT) and other College employees.

All members of the SLT have collective responsibility for ensuring a positive ethos and effective learning environment throughout the College, which leads to high rates of student progress and the achievement of high standards.

Every member of the Senior Leadership Team will be allocated post-specific responsibilities through discussion with the Principal. They will include:

- ▲ Leadership of specified areas of the College's work, ensuring that all practice in these areas is effective; that all necessary policies, provisions and systems are in place; that they are used effectively and that their impact is evaluated.
- ▲ Supporting all staff in their work in these areas of responsibility and ensuring that all staff receive high quality training if appropriate.
- ▲ Oversight of associated budgets and ensuring value for money.
- ▲ Responsibility for the strategic leadership of delegated strands of the College Improvement Plan (CIP).

Responsibilities common to the Senior Leadership Team

These are based on the Headteachers' Standards and are generic to all Senior Leaders at the College.

College culture

- ▲ To assist the Principal to establish and sustain the College's ethos, culture and strategic direction in partnership with those responsible for governance and through consultation with the College community
- ▲ To play a significant role in creating a culture where students experience a positive and enriching College life
- ▲ To uphold ambitious educational standards which prepare students from all backgrounds for their next phase of education and life
- ▲ To actively promote positive and respectful relationships across the College community and a safe, orderly and inclusive environment
- ▲ To ensure a culture of staff professionalism

Teaching

- ▲ To ensure high-quality, expert teaching across all subjects, built on an evidence-informed understanding of effective teaching and how students learn
- ▲ To ensure teaching is underpinned by high levels of subject expertise and approaches which respect the distinct nature of subject disciplines

Curriculum and assessment

- ▲ To ensure a broad, structured and coherent curriculum entitlement which sets out the knowledge, skills and values that will be taught
- ▲ To assist the Principal to establish effective curricular leadership, developing subject leaders with high levels of relevant expertise with access to professional networks and communities
- ▲ To ensure valid, reliable and proportionate approaches are used when assessing students' knowledge and understanding of the curriculum
- ▲ To ensure effective use is made of all forms of assessment

Behaviour

- ▲ To play a significant role in establishing and sustaining high expectations of behaviour for all students, built upon relationships, rules and routines, which are understood clearly by all staff and students
- ▲ To ensure high standards of student behaviour and courteous conduct in accordance with the College's behaviour policy
- ▲ To support the Principal in implementing consistent, fair and respectful approaches to managing behaviour
- ▲ To ensure that adults within the College model and teach the behaviour of a good citizen

Additional and special educational needs and disabilities

- ▲ To assist the Principal to ensure the College holds ambitious expectations for all students with additional and special educational needs and disabilities
- ▲ To assist the Principal to establish and sustain culture and practices that enable students to access the curriculum and learn effectively
- ▲ To assist the Principal to ensure the College works effectively in partnership with parents, carers and professionals, to identify the additional needs and special educational needs and disabilities of students, providing support and adaptation where appropriate
- ▲ To assist the Principal to ensure the College fulfils its statutory duties with regard to the SEND code of practice

Professional development

- ▲ To ensure staff have access to high-quality, sustained professional development opportunities, aligned to balance the priorities of whole-College improvement, team and individual needs
- ▲ To prioritise the professional development of staff, ensuring effective planning, delivery and evaluation which is consistent with the approaches laid out in the standard for teachers' professional development
- ▲ To assist the Principal to ensure that professional development opportunities draw on expert provision from beyond the College, as well as within it, including nationally recognised career and professional frameworks and programmes to build capacity and support succession planning

Organisational management

- ▲ To ensure the protection and safety of students and staff through effective approaches to safeguarding, as part of the duty of care
- ▲ To assist the Principal to prioritise and allocate financial resources appropriately, ensuring efficiency, effectiveness and probity in the use of public funds
- ▲ To assist the Principal to ensure staff are deployed and managed well with due attention paid to workload
- ▲ To establish and oversee systems, processes and policies that enable the College to operate effectively and efficiently, as determined by the Principal
- ▲ To ensure rigorous approaches to identifying, managing and mitigating risk

Continuous College improvement

- ▲ To play a significant role in using processes of evaluation to identify and analyse complex or persistent problems and barriers which limit College effectiveness, and identify priority areas for improvement
- ▲ To develop appropriate evidence-informed strategies for improvement as part of well-targeted plans which are realistic, timely, appropriately sequenced and suited to the College's context
- ▲ To ensure careful and effective implementation of improvement strategies, which lead to sustained College improvement over time

Working in partnership

- ▲ To forge constructive relationships beyond the College, working in partnership with parents, carers and the local community
- ▲ To work successfully with other Colleges and organisations in a climate of mutual challenge and support
- ▲ To establish and maintain working relationships with fellow professionals and colleagues across other public services to improve educational outcomes for all students

Governance and accountability

- ▲ To assist the Principal to uphold their obligation to give account to governors
- ▲ To establish and sustain professional working relationships with those responsible for governance
- ▲ To assist the Principal to ensure that staff know and understand their professional responsibilities and are held to account
- ▲ To assist the Principal to ensure the College effectively and efficiently operates within the required regulatory frameworks and meets all statutory duties

NB. This post is subject to satisfactory enhanced level verification by the Disclosure and Barring Service

Person Specification

Assistant Principal



		Essential	Desirable
Qualifications	A good honours degree	✓	
	A teaching qualification and QTS	✓	
Professional Experience and Knowledge	You have substantial teaching experience	✓	
	You have a proven track record of school improvement at middle or senior leadership level in a secondary school	✓	
	You have experience of leading change in schools		✓
	You have significant experience of leading teams and raising standards in teaching and learning	✓	
	You have experience of curriculum development	✓	
	You have knowledge of cognitive science regarding learning		✓
	You have experience of developing inclusivity	✓	
	You have experience of using evidence to inform actions	✓	
	You have experience of using self-evaluation to drive school improvement	✓	
	You have experience of developing the work of colleagues at various professional stages	✓	
	You are able to show how you have used performance management and accountability systems to improve performance		✓
	You have experience of working with, and presenting to governors		✓
	You have experience of working with external agencies		✓
	You have an up to date knowledge of the emerging issues in school leadership and record of appropriate CPD	✓	

Skills and Attributes	You are an excellent practitioner in the classroom	✓	
	You have proven leadership skills and the ability to motivate and inspire	✓	
	You pay close attention to detail and adopt a meticulous approach to record keeping	✓	
	You have the ability to inspire high levels of student performance	✓	
	You can work under pressure and prioritise according to need	✓	
	You are a skilled communicator, both orally and in writing	✓	
	You are a skilled presenter, able to engage and inspire others.	✓	
	You are effective at building strong partnerships with parents, carers and other agencies	✓	
	You have excellent literacy and numeracy skills	✓	
	You have excellent behaviour management skills	✓	
	You have the ability to think creatively to solve problems, pioneering new approaches as well as understanding which prior methods have been effective	✓	
	You have a sense of humour and good interpersonal skills	✓	
	You have high levels of energy and enthusiasm	✓	
	You are a committed, highly-competent, reflective and resilient individual	✓	
Beliefs	You believe in inclusivity and equality	✓	
	You are committed to raising aspirations in the school and believe in the potential of all young people to achieve highly	✓	

How to apply

As a College, we are committed to safer recruitment and, as such, can only accept applications that are on the College application form. These are available on the website or as a download with all of our job advertisements. Please contact us if you have any difficulty accessing this. Please note that a CV is not required and will not be accepted as a replacement for a fully completed application form. Please complete all sections of the form **in full**.

The application form includes space for a supporting statement or letter of application. This is a really important part of the selection process and we weight it heavily in our short-listing process. Please use it to show how you have the skills, knowledge and experience to carry out the role for which you are applying to a high standard. Please also ensure it is written in a sensible font and size, and is no more than three sides of A4!

Your fully completed application should be returned to Nadine Osborne, the Principal's PA, **by 3 pm on Friday 4 February 2022**, preferably by email to: jobs@thespirescollege.com

If you do not receive an acknowledgement of your application by the end of the deadline day, please contact the College.

If you would like to arrange a visit or have an informal, confidential discussion, please contact the Principal's PA via the email above or telephone number below.

The College is committed to safeguarding all of its students. All staff are required to adhere to our safeguarding policies and procedures and undertake a full enhanced DBS check.

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