

Role: Assistant SENCO  
Salary: MPS/UPS + TLR 2b (£4783)  
Hours: Full Time  
Required: September 2023  
Contract: Fixed term until 31<sup>st</sup> August 2025

**Closing date: Friday 21st April 2023 at 12 noon.**  
**Shortlisting: Thursday 4th May 2023**  
**Interviews: Monday 8th May 2023.**

Corpus Christi Catholic Academy Trust wishes to temporarily appoint an Assistant SENCO at All Saints Catholic College.

We are seeking a highly effective practitioner, with a passion for ensuring the best possible provision for SEND pupils. The successful candidate will work closely with Senior Leadership Team to ensure that our pupils with EHC plans have their needs and provision evaluated in a timely manner through the annual review process. This will involve liaising with parents, understanding the views of our pupils, gathering information from staff and professionals and identifying where provision can be improved further.

The successful candidate must be willing to study towards the National Award for SENCOs, which will be funded by the school. This post provides an excellent opportunity for someone wishing to develop the professional knowledge and understanding to become a fully-qualified SENCO and future school leader.

**The successful candidates will:**

- Be a hard-working individual, who is prepared to go above and beyond to meet the needs of some of our most vulnerable pupils
- Be a highly efficient worker, who has the capacity to quickly produce high quality, well-written reports
- Be someone with drive and enthusiasm who will inspire and motivate our pupils
- Be open to new ideas, committed to working as part of a team and, of course, have a good sense of humour
- Be able to adapt and respond appropriately to challenging situations
- Have strong moral and ethical principles and values
- Act with the utmost integrity
- Be someone who supports their colleagues
- Be committed to supporting the Catholic ethos of the school.
- Be committed to safeguarding

**We can offer the successful candidate:**

- An opportunity to change lives of our young people with additional needs
- An opportunity to shape a new role within a developing and improving SEND department
- An opportunity to work with a range of stakeholders across the school including external agencies, the Trust Educational Psychologist, staff, pupils and their parents
- An opportunity to join a newly-established, supportive departmental team led by forward thinking and innovative and creative specialists
- Excellent career development opportunities with bespoke paid training as and when required

Prospective candidates are warmly invited to visit the school and meet with a member of the school's senior leadership team. Please contact Lisa Jones (Headteacher's PA) on: [ljones@allsaintscatholiccollege](mailto:ljones@allsaintscatholiccollege) to make arrangements.

**KCSiE 2022 Online Searches**

As part of Corpus Christi Catholic Academy Trust's recruitment process online searches will form part of the pre-employment due diligence checks in line with Keeping children safe in education 2022. Therefore, if an individual is offered a role within the Trust, an appropriate online search will be undertaken on their name(s). Any information given will be treated as confidential and will only be used in relation to the post an individual has applied for. Corpus Christi Catholic Academy Trust has engaged a partner, Socialmedicacheck.com, to carry out these searches.

If you would like to apply for the position, application packs are available from the Trust's website: [www.corpuschristitrust.co.uk/vacancies](http://www.corpuschristitrust.co.uk/vacancies). You should complete the CES Teacher application form and return it by e-mail to Mrs Andrea Sweeney HR Manager [recruitment@corpuschristitrust.co.uk](mailto:recruitment@corpuschristitrust.co.uk). You will need to read the notes to applicants, privacy notice, job description and person specification and disclosure form.

Corpus Christi Catholic Academy Trust is an Equal Opportunities employer and we positively welcome applications from all candidates regardless of age, disability, religion, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, sex and sexual orientation.

Corpus Christi Catholic Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this

commitment. The post will be subject to enhanced DBS and barred list checks, satisfactory references and will be exempt from the provisions of the Rehabilitation of Offenders Act 1974. The applicant will be required to safeguard and promote the welfare of children and young people.

Applicants are advised that schools and colleges designated with a religious character in England and Wales are permitted by law to require certain posts to be filled by practising Catholics or individuals who hold a Catholic Certificate in Religious Studies. Where it is not a requirement of the role to be a practising Catholic, applications are invited from individuals committed to supporting the Catholic ethos of the school.

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