

LONDON BOROUGH OF MERTON

Gorrington Park
Primary School



PERSON SPECIFICATION

Post Title: **Assistant SENCO** (Special Educational Needs Co-ordinator)

Grade: TBC upon experience

These qualities will be assessed from the application form submitted and responses made at interview.

Qualifications	Essential	Desirable
- Qualified Teacher Status (QTS) - Evidence of ongoing Continuing Professional Development (CPD) with particular reference to Special Educational Needs (SEN)	✓	✓
Experience		
- Experience of working with SEN pupils in a classroom or 1:1 setting - Experience of working alongside teachers in the development of teaching and learning for SEN pupils	✓ ✓	
Knowledge & Understanding		
<u>The Assistant SENCO should have knowledge and understanding of:</u> - strategies for supporting a range of SEN needs within a mainstream classroom - The process of devising, implementing and reviewing plans for children - SEN legislation and its practical application - Behaviour-management techniques for groups and individuals - Good understanding of curriculum - Understanding of the principles behind school improvement planning, monitoring, review and evaluation of progress	✓ ✓ ✓ ✓ ✓ ✓	

Skills The Assistant SENCO will be able to: • Liaise with outside professionals to best meet the needs of SEN pupils • Assist in management of teaching assistants in support of SEN pupils • Advise and motivate teaching staff with developing strategies and interventions • Good communication skills, both written and oral • Good presentation skills with the ability to enthuse and motivate others • Prepare all paperwork required for EHCP applications Personal Characteristics • Willingness to share expertise, skills and knowledge • Sensitivity to the aspirations, needs and self esteem of others including SEN pupils and their parents/carers • Commitment to team working • Willingness to address challenging issues with clarity of purpose and diplomacy	✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓	
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