



# THE COOPERS' COMPANY AND COBORN SCHOOL

*Love as Brethren*

## The Coopers' Company & Coborn School Person Specification – Assistant SENCO

	Essential	How Identified*
<b>Experience</b>	<ul style="list-style-type: none"> <li>➤ Experience of teaching pupils with Social, Emotional and Mental Health difficulties</li> <li>➤ Experience or a willingness to successfully manage challenging behaviour.</li> <li>➤ Experience of working as a member of a team (leading a team of LSAs).</li> <li>➤ Experience of setting targets and monitoring, evaluating and recording progress.</li> <li>➤ Knowledge and understanding of the EHCP process and evidence needed.</li> <li>➤ Knowledge and understanding of the statutory requirements of legislation concerning Safeguarding, Equal Opportunities, Health and Safety and SEN.</li> <li>➤ Timtabling of LSAs.</li> </ul>	
<b>Skills &amp; Abilities</b>	<ul style="list-style-type: none"> <li>➤ An ability to be consistent and structure</li> <li>➤ An ability to communicate effectively in a variety of forums</li> <li>➤ An ability to be flexible and adaptive</li> <li>➤ Confidence to take responsibility and work under pressure</li> <li>➤ An ability to meet deadlines.</li> <li>➤ Ability to think both strategically and creatively to prioritise.</li> <li>➤ Commitment to our students and their learning, wellbeing and safety.</li> <li>➤ Ability to build and maintain successful and purposeful relationships.</li> <li>➤ Demonstrably professional, honest and loyal.</li> </ul>	
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>➤ Relevant Degree</li> <li>➤ Teaching qualification</li> <li>➤ SENCO qualification</li> </ul>	A A A

	<b>Essential</b>	<b>How Identified*</b>
<b>Personal Qualities</b>	<ul style="list-style-type: none"> <li>➤ Excellent verbal and written communication skills</li> <li>➤ Ability to enthuse others to achieve targets</li> <li>➤ Empathy with learners and teaching staff</li> <li>➤ Ability to work on own initiative</li> <li>➤ Planning, organisation and time management skills</li> <li>➤ Ability to work flexibly</li> <li>➤ Commitment to continuous professional development</li> <li>➤ Willingness to contribute to the extra-curricular provision within the department and wider school community.</li> </ul>	A/I/L I/L A/I/L I  I I I I
<b>Mandatory requirements</b>	<ul style="list-style-type: none"> <li>➤ Commitment to safeguarding and promoting the welfare of children and vulnerable adults in School</li> <li>➤ Commitment to equal opportunities</li> </ul>	I  I

\* Key:           A = Application Form                   I = Interview                   L=Lesson Observation