

NEW MILLS SCHOOL

Person Specification

Assistant SENDCO

	Essential	Desirable
Knowledge and understanding	<ul style="list-style-type: none"> GCSE in Maths and English at Grade A-C or equivalent, to demonstrate levels of numeracy and literacy Relevant qualification equivalent to National Qualification Framework Level 2 Specific adaptations for various special educational needs, particularly SEMH / Communication and Interaction needs Classroom roles and responsibilities Behaviour management strategies Policies and procedures relating to safeguarding, child protection, health and safety, equal opportunities, confidentiality 	<ul style="list-style-type: none"> NVQ Level 3 Qualification in Early Years and Child Care or equivalent. Meet HLTA Standards or have equivalent qualification of experience Relevant subject and/or curriculum knowledge First aid Planning or leading training sessions for staff
Teaching and learning	<ul style="list-style-type: none"> Experience of working with children with SEND, and specifically those with SEMH / Communication and Interaction needs <p>Ability to:</p> <ul style="list-style-type: none"> Plan and resource activities, interventions and 1:1 curricula Support students in groups or individually, implementing planned lessons, interventions and 1:1 sessions Help students to understand instructions, stay on task during learning activities Clarify misunderstandings and alter misconceptions Support the use of ICT in the classroom. Encourage good social skills Promote independent learning Extend students' thinking skills Assess students' skills and understanding Encourage participation in extra-curricular activities 	<ul style="list-style-type: none"> Experience of leading learning for groups of students in an educational setting Experience of planning, resourcing and delivering lessons and/or interventions for groups Experience of planning, resourcing and delivering 1:1 curricula for individuals

Working with others	<ul style="list-style-type: none"> • Experience of working with children who have a wide variety of educational needs • Ability to support a team of colleagues on a day-to-day basis • Ability to work with an individual student or a group • Ability to collaborate with other staff in order to facilitate access arrangements, interventions and support good attendance • Demonstrate good communication skills both written and spoken • Utilise ICT to contribute to monitoring, recording and reporting 	<ul style="list-style-type: none"> •
Personal and professional conduct	<ul style="list-style-type: none"> • Model good behaviours • Uphold the 5Rs • Demonstrate calmness, empathy, enthusiasm, flexibility and initiative • Uphold required confidentiality 	
School duties and meetings		