



## FOUR Cs MULTI ACADEMY TRUST



### Person Specification – Trust Assistant Site Officer

CRITERIA	ESSENTIAL	DESIRABLE
<b>QUALIFICATIONS</b>		
Full clean driving licence.	✓	
4 GCSE's at Grade 5 or above (or equivalent qualification) including English and Maths.		✓
Relevant trade qualifications.		✓
<b>EXPERIENCE</b>		
Site Maintenance.	✓	
Knowledge of Health and Safety issues.	✓	
To understand and respond to the maintenance of the College, grounds and equipment.	✓	
To carry out allocated work with minimum supervision and instruction.	✓	
Grounds maintenance.		✓
Electrical qualifications.		✓
Trade experience.		✓
<b>SKILLS</b>		
Maintenance experience	✓	
Ability to work on own initiative	✓	
Trade experience.		✓
Plan, organise and determine priorities when required.		✓
<b>DISPOSITION</b>		
Ability to work effectively within a team.	✓	
Sense of humour.	✓	
Flexibility.	✓	
Enjoys a challenge.	✓	
Willingness to change.	✓	
Pride in own work.	✓	
Willingness to undergo training as required.	✓	
Good time management.	✓	
Ability to keep calm in a pressured environment.	✓	
Willingness to go "that extra mile".		✓

*The Four Cs Academy Trust is committed to safeguarding and protecting the welfare of children and young people and expects all staff and volunteers to share this commitment. All appointments involve regulated activity and are subject to an Enhanced DBS disclosure with children's barred list check and two successful references. Online searches are carried out on all shortlisted candidates.*