

# RIPLEY ST THOMAS

CHURCH OF ENGLAND ACADEMY



Application pack

ASSISTANT SUBJECT LEADER FOR ENGLISH WITH  
KS4 RESPONSIBILITY

# RIPLEY ST THOMAS

CHURCH OF ENGLAND ACADEMY

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Ashton Road, Lancaster LA1 4RS



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November 2023

Dear Applicant

Thank you for your interest in applying for the post of Assistant Subject Leader for English with KS4 Responsibility. I hope the attached documentation will provide you with the information you need and that you will feel encouraged to apply for this post.

Ripley is a large and very successful secondary school with a long history and great tradition. There are currently 1700 children on roll, with 300 of these in the Sixth Form, and there are around 180 staff. We are privileged to work with wonderful young people who are keen to learn and eager to achieve.

The school serves a very wide community with pupils coming from around 60 primary schools. As the lead school in our MAT, The Bay Learning Trust, we work closely with other local schools to provide the best educational opportunities for children in the Lancaster and Morecambe area.

We are first and foremost a Church of England school. We seek to provide an education for life, enabling each member of our school community to flourish and to live life to the full. We want our young people to grow in body, mind and spirit during their time with us. This means we offer a broad and rich curriculum, alongside a huge range of co-curricular opportunities, so that each young person can discover where their God-given gifts and talents lie. We live out our Christian distinctiveness through regular acts of worship as well as through our Christian values which influence how we treat each member of our school community.

One of our most unusual features is our school farm. Pupils in Key Stage 3 all enjoy Agriculture and Horticulture lessons and it is a real pleasure to see our sheep, horses and alpacas in the school paddock when we arrive at school!

We are proud to be one of the highest performing non-selective schools in Lancashire. Our GCSE results are consistently amongst the best in the country, averaging around 85% 9-4 in English and Maths. We also have one of the largest school sixth forms in the country, offering a wide range of courses and welcoming students both from Ripley and from other local secondary schools. Ofsted and the Church School inspectors both said we were 'outstanding' at our most recent inspections and our teacher training provision was equally graded 'outstanding' in 2017.

We promote a culture of excellence here at Ripley and we expect the highest standards from our young people. We want pupils from all backgrounds and from all starting points to do well and we believe that the best way to achieve this is through excellent teaching, strong discipline and hard work.

We offer staff support and training of the highest quality at all stages of their career. We are looking for staff who are learners themselves, who are prepared to work hard and contribute

*An education for life*

**Headteacher** Mr E. Goddard  
**Chair of Governors** Mrs J. Hodgson

The Bay Learning Trust. Company number: 07588464  
Registered in England & Wales



to our whole school community, and who will support our ethos, whatever their own faith position might be.


At Ripley, we are committed to safeguarding and promoting the welfare of children. We expect all staff to share this commitment. Appointments made are subject to satisfactory references and to an enhanced Disclosure and Barring Service check.

Please do take a look at our school website to learn more about who we are. I would particularly recommend the videos for Open Evening and for the Year 6 transition which will show you our magnificent grounds.

If you would like to visit the school prior to applying, please contact my Executive Assistant, Mrs Rees on the school number or by email [reesj@ripley.lancs.sch.uk](mailto:reesj@ripley.lancs.sch.uk). If you would like to make an application, please complete the form (and write a letter (no longer than 2 sides of A4 – font Tahoma 11) outlining how your skills and experience fit you for the post and how you will contribute to Ripley.

Ripley is a very welcoming and close knit community – we often talk about The Ripley Family – and it is a great place to work! If you would like to be part of this dynamic and successful academy and you feel you have the qualities we are looking for, I would encourage you to apply for this post.

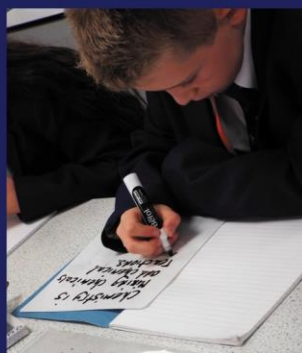
Yours sincerely



Mr E Goddard  
Headteacher



*Mr E Goddard*



## RIPLEY ST THOMAS CHURCH OF ENGLAND ACADEMY

Ripley was founded in 1864 by Julia and Thomas Ripley. Their gift to the city of Lancaster was our school with its beautiful buildings and grounds. The Ripleys' spirit of faith, hard work and service is still at the core of what we do now, over 150 years later. Today, Ripley is a school family made up of over 1750 children and young people and 180 members of staff. We continue the Ripley story by offering the best possible education to all our young people, firmly grounded in our Christian faith.

### About us:

- Our pupils and students are fantastic—they are highly motivated and engaged young people with supportive and caring parents.
- As a Church of England school we aim to maintain a distinctly Christian ethos while being genuinely welcoming and inclusive.
- We have over 1700 pupils and students, including 300 in our large sixth form
- The school admits 280 children into year 7 each year, and is heavily oversubscribed.
- Our long tradition of academic excellence places us among the highest achieving, non-selective schools in the country.
- Our Christian foundation is central to what we do and what we are.
- We offer a rich co-curricular provision, including music, drama and sport. We believe this gives our pupils and students essential buy in to the work of the school.
- We have the largest school sixth form in the area and we offer a very wide range of subjects. Our purpose built sixth form centre gives us a modern area in which to work and study. It allows us to have a distinctive sixth form which is still closely linked to the main school.
- One of our most unusual features is our working farm. All children in KS3 study Agriculture and Horticulture, and can opt to continue this study at KS4 and in the sixth form.
- We offer an academic curriculum and value hard work and high standards of teaching and learning.
- We are one of the highest achieving non-selective schools in the country, with 80% of our pupils achieving good passes in English and Maths in 2022.
- Pupils make good progress with us. In 2022 our progress score at GCSE was +0.39.
- Religious Education is a core subject and is compulsory for all students at KS4. We are developing our core RE programme at KS5.
- We have very little “in year mobility”. This stable population means that we can get to know every child and young person very well.
- We invest heavily in our pastoral system with teachers and support staff working as progress leaders in every year group.
- We are a lead school within the Bay Learning Trust. The Trust is growing fast and currently has four local schools working together. This gives colleagues the opportunity to work collaboratively with people in different contexts and is a way in which we promote career progression and CPD.
- We have a successful SCITT and we regularly recruit teachers we have trained.

## ABOUT RIPLEY

### Introduction:

Ripley St Thomas Academy started life as the Ripley Hospital, a charitable foundation endowed in 1864 by Julia Ripley in accordance with her late husband's wishes. Thomas Ripley was a local man who had made a fortune trading out of Liverpool and as he and Julia were childless they wished to spend their fortune in accordance with their Christian beliefs to benefit their home town. The Ripley Hospital originally provided for orphaned children in Lancaster and Liverpool. The buildings and the grounds were endowed by Julia Ripley and included a farm to ensure the children grew up well nourished. The farm still thrives and is one of our many unique features. The work of the Hospital continued until the outbreak of World War II when the building was requisitioned by the army. For three years after the war it was used as an emergency Teachers' Training College. After the trainee teachers left, the building became a National School, then a boys' secondary modern school. In 1966 the Boys' School amalgamated with St. Thomas Girls' School to become Ripley St. Thomas Church of England School. We became an academy in 2011, and set up the Bay Learning Trust in 2016 to ensure the school continued to serve its local area. The Bay Learning Trust now has four schools working in collaboration with a vision to ensure that all young people in the area have the opportunity to receive an excellent education.

### A Church of England School

We take being a Church school seriously and expect all colleagues to support our ethos, whatever their own personal faith position may be. Our aim is simply to serve our local community through providing an outstanding education to children of all faiths and none. We emphasise our Christian distinctiveness through regular acts of worship, but more importantly by valuing and caring for every member of our community.

### SCITT

Ripley is a School Centred ITT provider. We work in collaboration with other schools in the area to provide high quality training for new teachers.

### Leadership

Mr Ed Goddard took on the role as Headteacher in May 2023, following 2 years working at Ripley as Deputy Headteacher at Ripley. Mrs Catherine Walmsley, was previously Headteacher from September 2020, and is now Executive Headteacher for the Bay Learning Trust. Mr Goddard leads a forward-thinking and committed Senior Leadership Team. The team comprises two Deputy Headteachers, a Senior Assistant Headteacher, Head of Sixth Form, two Assistant Headteachers, Deputy Head of Sixth Form, SENDCO and the School Business Manager. We regularly offer internships to the Senior Leadership Team to give aspiring senior leaders opportunities for development.

### Curriculum

Ripley aims to provide a challenging and broad curriculum from ages 11 - 18. Subjects are taught according in line with the National Curriculum and a wide range of teaching and learning styles are used to ensure that pupils are actively engaged in their lessons. We operate a two year KS4. In Years 10 and 11 all pupils follow a core curriculum of English, mathematics, science, RE, PSHE/RSE and PE. In addition, pupils select 3 option courses from a wide-ranging choice of GCSE subjects. We give our pupils the opportunity to take the EBacc suite of qualifications, with the most able following single science courses. The curriculum is based on five 60 minute periods per day, organised as a two week timetable.





### **Sixth Form**

Ripley Sixth Form is incredibly popular and one of the largest school sixth forms in the area. Our Sixth Form is led by Mr Malcolm Sim, alongside an experienced team of Heads of Year and Sixth Form tutors. Our post-16 provision offers a wide choice of A Level courses, as well as a small number of BTECs. Students study three A Level subjects, alongside a tutorial and enrichment programme to complement their studies.

### **Pastoral care and academic guidance**

The Progress Leaders, assistant Progress Leaders and Progress Tutors have responsibility for the welfare, academic progress and discipline of the pupils in their care. The tutors in each year group team have a particularly important role since they look after the same group of children as they move through the school. Time is set aside each day for a programme of activities designed to promote the pupils' social and learning skills, support literacy, and to enable tutors to get to know each pupil as an individual. Pupil Voice is important at Ripley and we have an active School Council and Year Group Councils.

### **Links between home and school**

We aim to develop strong links between home and school. We hold consultative evening meetings between staff and parents to discuss any concerns, acknowledge successes and agree targets for further improvement.

Parents also receive termly monitoring reports and are provided with regular communications about developments in school.

In addition, we publish newsletters and organise information evenings for parents at key points in their children's education, together with prize evenings to celebrate the success of pupils at different Key Stages.

### **Special educational needs and disabilities**

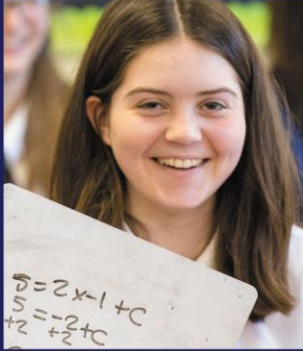
At Ripley we place equal value on the education of all pupils. Those with special educational needs or disabilities are encouraged to achieve their potential within each curriculum area. Teaching assistants also offer additional individual support. Some pupils are withdrawn from lessons for brief periods to work with specialist staff.

### **Co-curricular activities**

A wide variety of out-of-school clubs and activities are available to pupils. These vary across the academic year but might include cookery club, drama club, eco club, farm club and many others. There are a wide range of opportunities in physical education with hundreds of children involved in sports team practices every evening. The school enjoys a national reputation for music; we have school bands and choirs, and a large number of musical functions are held annually. There are also excellent opportunities for pupils to begin or continue instrumental tuition as well as to participate in the annual school musical production. Educational visits and exchanges all appear in our annual programme. Enrichment activities are vital to the development of our pupils and we continue to seek new and exciting educational opportunities to develop each individual.

### **School uniform**

We set high standards of personal appearance. Pupils are expected to dress smartly for a learning environment. School uniform is compulsory for all pupils in Years 7 to 11.



### ICT resources

In recent years the school has invested heavily to develop our ICT provision and we have a state of the art wifi system and an excellent Virtual Learning Environment. Every teacher has a laptop for personal use, and a PC in their classroom.

### Ripley active in the community

Pupils and students at Ripley are encouraged to learn from the expertise, experience and information available within the local community. The school in return aims to provide a significant contribution to the community through the high-quality education, guidance and care we provide for our young people and through participation in fundraising and community service. We give the opportunity to children in local primary schools to join us for enrichment activities and to take part in a range of programmes. Ripley is active in its support of charities and we organise a number of fundraising activities. We are also committed to sustaining and extending our links with local businesses, both to enrich the curriculum and to encourage sponsorship and financial support for the work of the school.

### Our local area

Despite being a university city and home to 138,000 people, over two thirds of Lancaster is classed as rural area. Surrounded by many pretty villages, it is a very pleasant place to live. Lancaster benefits from excellent rail and road links, indeed the school is easily accessed from the M6 motorway. The city offers the usual attractions of a vibrant place to live, but also has some beautiful areas of outstanding natural beauty on the doorstep. The coast is easily accessed; Blackpool, the beautiful Fylde Coast and Morecambe Bay are within 40 minutes' drive. The Lake District is 30 minutes away. Liverpool and Manchester are less than 1 hour away. London is less than 3 hours away by train, with Lancaster being a mainline west coast station, giving easy access to Scotland.



*The Historic City*



*Crook O' Lune*



*Lancaster Castle*



*Williamson Park*

## WHY WORK FOR US?

- A bespoke CPD programme for all staff, exciting career opportunities
- Access to a range of Middle and Senior Leadership Programmes.
- Visible and high profile Senior Leadership Team
- Collaborative planning with centralised, shared schemes of learning and resources
- Close working relationship with colleagues across our multi-academy Trust

Employees can benefit from:

- Competitive salary
- Pension scheme
- Family-friendly leave, pay and working arrangements
- Free on-site parking
- Use of the school fitness suite, running track and pool
- Use of the school chapel for quiet reflection and prayer
- Relevant CPD opportunities
- An enthusiastic and highly professional staff team
- A professional working environment in which all staff are valued, listened to and encouraged to use their gifts and talents
- The opportunity to teach A Level in our purpose built Sixth Form centre

**“  
Staff are extremely proud to work  
at the school  
”** Ofsted

**“  
Pupils and students benefit from  
an extremely high-quality  
education, including an  
aspirational curriculum  
”** Ofsted

**“  
The behaviour of pupils and  
students is exemplary  
”** Ofsted

**“  
Pupils and students are highly  
articulate, self-motivated and  
determined to succeed  
”** Ofsted





## ABOUT THE BAY LEARNING TRUST

The Trust was set up by us in 2016. In 2018 Carnforth High School joined the Trust family, and they were subsequently joined by Morecambe Bay Academy and Central Lancaster High School in 2019.

It has been very exciting to see the development of the Trust over the last eighteen months; we are now able to make a significant contribution to the education of young people in our local area. The Trust's priority is to improve the quality of education in all our schools and so enhance the life chances of our young people. Equally importantly, we want to develop well-rounded and considerate students who will contribute to their local communities and make a positive difference wherever they are. An excellent education is about more than examination results!

## OUR VISION AND VALUES

### **Our Vision:**

Our vision is to build a family of like-minded primary and secondary schools in the geographical area of Morecambe Bay who work and learn together to secure an excellent education for all our young people.

### **Our Values:**

- Reciprocity: every school contributes to our learning
- Generosity: we are all concerned about all our schools and support each other willingly
- Honesty: we acknowledge both our strengths and weaknesses
- Humility: we recognise that we all have much to learn

## OUR PRINCIPLES AND AIMS

### **Our Principles:**

- Our young people always come first
- Our young people should have opportunities to develop in body, mind and spirit
- Our young people can all be successful

### **Our Aims:**

- Improve and sustain high levels of school performance
- Develop a self-sustaining community that learns from each other and from the best available external practice
- Allow schools to focus on teaching and learning through a central team that supports them with finance, buildings and staffing
- To ensure that our schools remain financially sustainable
- Develop our premises to create the best possible learning environment



## DEPARTMENTAL INFORMATION

We are looking to appoint an inspirational and dynamic Teacher of English to be our Assistant Subject Lead with responsibility for Key Stage 4.

The successful candidate will have to opportunity to join an outstanding school and a dynamic department that achieves good results at both GCSE and A Level, benefits from excellent facilities and offers a wide range of co-curricular opportunities.

The English department at Ripley St Thomas comprises thirteen members of staff with a range of skills, experience and interests but all sharing a common purpose as outlined in the department's mission statement:

*Through the study of English, pupils learn about themselves, other people and society at large; past and present. Language is at the heart of every important aspect of human life and its study contributes towards the personal development of pupils in many unique and fundamental ways. English should introduce pupils to a rich and varied literary canon enabling them to become confident, fluent and life-long readers. Through the exploration, analysis and celebration of language in its many forms, pupils should come to appreciate its power, effectiveness, beauty and versatility. They should become skilful and effective communicators with the ability to use language accurately, purposefully and flexibly.*

We share a strong, supportive and dynamic team, and extend a friendly welcome to all professionals who share our belief in hard work and our aspiration to excellence. Teachers work as subject mentors for trainees and also offer expertise to other aspects of teaching & learning and staff development across the Academy. Many English teachers contribute to the wider life of Ripley, leading worship, supporting pupils pastorally, organising co-curricular activities and embracing opportunities our fantastic school offers.

The department is led by a Subject Leader currently assisted by an Assistant Subject Lead who oversees Key Stage 3, and a Key Stage 5 Coordinator. Considerable support is also given by our Intervention Tutors and the Librarian. We have a suite of 10 classrooms for KS3 and 4 English with A level provision being taught in the modern, dedicated Sixth Form block. Reading lessons are taught in the school libraries, which are well equipped with books and digital resources. All classrooms have ICT facilities (whiteboards/computers etc) and lessons make good use of a range of online digital resources.

Results at GCSE have been strong in recent years. In 2022 86% of pupils achieved 4+ in English Language with 74% achieving 5+. The department introduced a new Key Stage 3 curriculum last year that has knowledge as the progression model at its core. We want our pupils to know more and do more and our curriculum is unapologetically ambitious.

The department plans and works collaboratively although teachers are encouraged to teach to their strengths and interests when appropriate and to share good practice wherever possible. A department workroom enables colleagues to meet regularly and good lines of communication are in place as a result.

English is popular at A Level, with large numbers of students building on their GCSE successes and pursuing courses in either English Language (AQA Specification) or English Literature (AQA Specification B). There are several students who take both courses, and we would hope to see numbers expand. We see our A Level students as important members of the faculty, and we value their participation and support in a range of co-curricular learning. Accelerated Reader and Bedrock Learning are used to develop literacy skills.

Reading is currently taught as an explicit part of the KS3 curriculum. All pupils in KS3 have one reading lesson a week in one of the libraries; author visits and other reading activities are arranged to support and encourage pupils in developing their reading skills and the love of reading in its own right.

As a core subject, English holds a strong place within the school curriculum and the department acknowledges its responsibilities and accountabilities for supporting other subjects' literacy development and provision as well as its role in developing pupils' use of language in its own right and their appreciation of the role of literature in their lives.

Pupils, too, recognise the importance of English in their lives and come to lessons expecting to work hard, but also to enjoy and be enriched by the subject and all it has to offer.

## JOB DESCRIPTION

**Post:** Assistant Subject Lead with KS4 Responsibility

Responsible to: Miss Rigby, Subject Leader

Salary: MPS / UPS + TLR2b

Start date: As soon as possible

**To lead the development of teaching, learning, curriculum and assessment in KS4 English Language and Literature. Specifically:**

- Supporting the English Raising Achievement Plan through setting teaching and academic targets and by embedding a robust monitoring and review process.
- Working with the Subject Leader to develop and refine an innovative and challenging curriculum that is fit for purpose for Key Stage 4.
- Reviewing and updating the Key Stage 4 English Literature and English Language curricula, including associated resources and assessments.
- Tracking progress and assessment in KS4 – maintaining accurate student data and working with the Subject Leader to ensure it is used to make teaching more effective.
- Co-ordinating and planning intervention and GCSE revision.
- Co-ordinating trips, clubs and competitions that encourage a love of learning and that complement the wider curriculum.
- Supporting the Subject Leader in leading and managing new initiatives in the department.
- Assisting the Subject Leader in monitoring and evaluating the quality of teaching and learning through observation, pupil voice, work scrutiny and analysis of results.
- Taking a leading role in improving the standard of teaching and learning in the Faculty
- Ensuring Firefly digital curriculum resources reflect curriculum changes and amendments, allowing all students to access resources out of the classroom.
- Assisting in providing work for the classes of absent colleagues.

### Academy Vision Statement

As a Christian community, we aim to provide an education which enables all members of our Ripley family to flourish academically, personally and spiritually. Through acts of faith, hope and love, we encourage our young people to live well, to serve others and to make a difference in the world.

*'And now these three remain: faith, hope and love. But the greatest of these is love.'*

1 Corinthians 13:13

### Our aims:

1. We aim to follow the examples and teaching of Jesus Christ.
2. We draw inspiration from the vision of Julia and Thomas Ripley by continuing their work of providing care and education for all.
3. We strive for a culture of excellence in all we do and we are ambitious for all members of our community.
4. We provide a rich curriculum and co-curriculum which develops pupils in body, mind and spirit.
5. We love and care for one another, treating each other with kindness, dignity and respect.
6. We understand that the wellbeing of our pupils and staff is the key to flourishing.
7. We have a commitment to creation and the stewardship of our planet, as well as service to our community.

### All staff are expected to model the following values, behaviours and attitudes:

- Actively supporting, articulating and promoting the Christian values and ethos of this Church of England Academy, including leading form worship
- Putting pupils first and being positive about young people

- Committing fully to the safeguarding of pupils
- Having a commitment to excellence and high standards in everything we do
- Having, and communicating, the highest expectations of young people academically and personally
- Having a commitment to social justice and equality of opportunity
- Being committed to ethical behaviour: demonstrating integrity, honesty, resilience, professionalism, kindness and humility
- Behaving in a professional manner with staff and pupils at all times, treating all members of the school community with dignity and respect
- Contributing to the overall aims of the school by complying with and implementing school policies and by working collaboratively as part of pastoral and academic teams.
- A willingness to contribute to school life beyond the curriculum

**To be effective in the classroom, all teachers are expected:**

- To be accountable for pupil progress in the classes they are responsible for
- To have a secure knowledge and understanding of the relevant curriculum area and to keep up to date with current developments
- To plan and teach challenging, well-organised lessons and sequences of lessons across the age and ability range in line with the Ripley Learning and Teaching Policy
- To maintain the highest standards of pupil behaviour and conduct both inside and outside of the classroom and to follow the Academy Behaviour Policy
- To encourage resilience and hard work amongst pupils
- To keep up to date with the assessment requirements for the subjects taught, including those relating to public examinations
- To use both school and national data to evaluate the effectiveness of teaching, to monitor progress and to raise attainment
- To use assessment and prior attainment as part of teaching to diagnose pupils' needs, set realistic and challenging targets for improvement and plan future teaching
- To set and mark homework and to give feedback which is meaningful, in line with school policy
- To contribute to the work of the department as instructed by the Subject Leader in the development of syllabuses, teaching materials and schemes of learning

**To develop professionally, all teachers are expected:**

- To be reflective practitioners and engage with further research and reading to inform and improve teaching
- To receive and act on feedback to build on strengths and improve performance
- To take ownership of their own professional development, engaging in professional development activities as appropriate to the teacher's career stage
- To contribute to the professional development of others as appropriate to the teacher's own career stage
- To develop knowledge and understanding of technology to support teaching
- To keep up to date on current teaching, learning and behaviour management strategies and know how to adapt them, including how to personalise learning to provide opportunities for all learners to achieve their potential

**To manage young people effectively, all teachers are expected:**

- To understand how young people develop and to make effective personalised provision for children with specific learning needs including higher prior attaining pupils
- To act in the capacity of a Progress Tutor.
- To manage pupils' behaviour constructively by establishing and maintaining a clear and positive framework for discipline, in line with the school's behaviour policy
- To promote the self-control and independence of pupils through a range of behaviour management strategies and through developing pupils' social, emotional and behavioural skills
- To know how to identify potential safeguarding issues and follow safeguarding procedures

**To provide the best possible learning environment, all teachers are expected:**

- To establish a purposeful and safe learning environment which enhances learning
- To be responsible for the safety of those working in the classroom; this includes ensuring that the room is free from clutter and untidy storage, that faults are reported according to procedures laid down; in the case of teachers of practical subjects, this includes awareness of the dangers of equipment and material being used, availability of first aid materials, and knowledge of procedures in case of accidents

## PERSON SPECIFICATION

The successful candidate will demonstrate the following characteristics:

### **Achievements:**

- A good honours degree in the respective subject
- A teaching qualification

### **Essential experience/knowledge:**

- Effective teaching experience as a qualified teacher across the age and ability range.
- Awareness and understanding of children's development.
- Up to date knowledge of the curriculum as a progress model.
- An ability to use ICT confidently in teaching.

### **Desirable experience/knowledge:**

- Secure knowledge of Eduqas GCSE specifications.
- GCSE examiner marking.
- A Level teaching experience.

### **Personal qualities:**

- A willingness to support and promote the Christian ethos and standards of the school, leading form worship as required.
- An enthusiasm for teaching and an interest in learning strategies.
- An interest in the development of young people and their needs.
- Sound communication and organisational skills.
- The ability to form good relationships with staff and pupils.
- A commitment to high standards in all aspects of work.
- A commitment to personal professional development and knowledge of exam board requirements.
- A commitment to ensuring own knowledge and teaching practice is in line with current pedagogical research.
- Desire to share current research and rationales
- The ability to work well under pressure and meet all deadlines.
- A willingness to share ideas, resources and good practice.
- A willingness to contribute to the running of the department is essential.
- Smart personal appearance as defined by the school's dress code.
- A willingness to contribute to school life beyond the curriculum is essential.

## SELECTION PROCESS

Application	Interview Activities	Formal Interview
<p>Through your application form and letter, we are looking for:</p> <ul style="list-style-type: none"><li>• Previous experience as an excellent teacher</li><li>• What positive impact you could have on our school</li><li>• Your personality, attitude and what makes you unique</li><li>• Why you want to work at Ripley St Thomas</li></ul>	<p>Shortlisted candidates may be asked to undertake the following activities as part of the interview process:</p> <ul style="list-style-type: none"><li>• Deliver a lesson</li><li>• Subject knowledge assessment</li></ul> <p>They will also have the opportunity to:</p> <ul style="list-style-type: none"><li>• Have a tour of the school</li><li>• Meet with department staff</li></ul>	<p>The interview panel will comprise the Headteacher and senior staff</p>

In line with our safeguarding policies, we are unable to accept CVs. To apply for this post you must complete the application form.

### APPLICATION CLOSING DATE

**The closing date for applications is  
midday on Monday 4 December 2023**

**Shortlisted candidates will be contacted shortly after this date.**

**Applications may be submitted by email to [reesj@ripley.lancs.sch.uk](mailto:reesj@ripley.lancs.sch.uk) or returned by post to the school.**

Ripley St Thomas CE Academy and the Bay Learning Trust are committed to safeguarding and promoting the welfare of children. We expect all staff to share this commitment. Appointments are subject to an Enhanced Disclosure & Barring Service check. Further details will be sent to shortlisted candidates. It is an offence to apply for this role if the applicant is barred from engaging in regulated activity relevant to children.