



LONGBENTON
HIGH SCHOOL

Job Description	
Job Title	Associate Assistant Headteacher: Alternative Provision Lead
Salary	L8-10 (teaching) <i>This is equivalent to our Associate Assistant Headteachers (teaching) and Deputy SENCOs (non-teaching)</i>
Contract	Full time; permanent. <i>Part-time contract could be negotiated for the right candidate.</i>
Responsible to	Assistant Headteacher Behaviour & Attitudes/Deputy Headteacher Culture & Ethos
Date of job description	January 2025
Start date	Easter 2025 or September 2025

Overall purpose: *The Alternative Provision lead will....*

- Raise achievement and school engagement through the effective leadership of the AP curriculum, with specific responsibility for pupils in the Alternative Provision.
- Work with students with EHCPs, diagnosed or undiagnosed ASD, ADHD, OCD, ODD, and EBSNA students to ensure they can access the mainstream curriculum and alternative bespoke pathways.
- Take overall responsibility for students in relation to both academic and personal progress, liaising effectively with other professionals and the wider Inclusion/Standards Team (AAHTs, Year Leads, Deputy SENCOs and PMs) to ensure students can access the curriculum and achieve.

Primary purpose of the role

The key purpose of this role is to:

- Oversee the operation of the specialist base for students with disengagement, SEND and SEMH needs and lead the team of staff working with these students.
- To provide education and guidance in the area of SEMH and challenging behaviour.
- To use resources effectively to bring about improved standards of engagement and achievement for all learners.
- Create and develop learning plans and timetables for students to access high quality learning within the base.
- Plan, design and coordinate delivery of an innovative curriculum focussed on the complex needs of learners.
- Liaise with other colleagues to plan and prepare for learners to successfully reintegrate into other subjects/teaching.
- Help to overcome the barriers to learning which social, emotional and mental health needs can present and be able to draw upon a range of strategies and interventions to overcome such barriers.
- Draw on knowledge of current national SEND policy and practice, the requirements for Safeguarding and Child Protection and have understanding of trauma-informed practice to build relationships and trust with students

and parents.

General responsibilities

- To act in accordance with the school's policies and procedures and overall vision for success.
- To act as a role model, to encourage and promote non-discriminatory behaviour and ensure equality and diversity is sustained within our school.
- Build & sustain professional standards, relationships & personal boundaries with young people.
- To ensure compliance with the General Data Protection Regulations and maintain confidentiality in your working practises each day.
- To adhere to the school's Safeguarding Policy and Procedures to ensure that the duty of care for all staff, including yourself to protect children and young people is maintained.
- To be aware of and comply with school policies and procedures, in particular those relating to conduct, child protection (as above), health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
- To support the promotion of positive relationships with parents and outside agencies.
- To attend CPD/skill training and participate in personal/performance development as required, including appraisal (personal growth planning) if not ECT.
- To take care for your own and other people's wellbeing and health and safety in line with school policies and procedures..
- Commitment to contributing to school culture and community including extra curricular and enrichment provision.
- To support and attend school events such as Open Evening and Parents Evenings.
- Depending on the needs of the school, these may be altered from time to time in consultation with the Headteacher.