



College Town Primary School

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www.collegetownprimary.com Ofsted no:109828
Head Teacher Mrs. Trudi Sammons MA

Dear Applicant,

Thank you for taking the time to read our application pack. I hope that you find it helpful in establishing whether you feel the post is right for you. If after reading the pack you have further questions, please do not hesitate to contact me here at the school, where I will be only too pleased to talk to you.

The School

College Town Primary School is situated on the borders of three counties, Berkshire, Surrey and Hampshire, and falls within the Bracknell Forest local education authority. The positioning of the school makes it very accessible from many areas. While the school is situated away from main roads it is only a matter of minutes before you are on either the M3 or A30. This location makes the school very attractive in terms of ease of commuting, making your journey to school straight forward and accessible from many directions.

The area around the school is mainly a private residential area, but we also have the Royal Military Academy within our catchment area too. This adds a unique flavour to our school as we have many army families (24%) including the Ghurka regiment choosing our school. Our links with the army does of course mean that we see higher mobility than average although the mobility is 'trickle' as opposed to whole regimental moves. Therefore, this causes minimal disruption to the children and school.

There are currently around 500 children within the main school YrR - Yr6 and the school also has a Nursery which has a maximum of 50 places available. Currently we have a 90 PAN although in 2025-2026 we are going to be reducing our PAN to 60 due to the national declining birth rate.

About the post

Salary - includes fringe

This post will be offered on Leadership Spine L1 - 4 (£51,151 - £54,983)

As the Headteacher here at College Town Primary School I am looking forward to appointing a new leader for our EYFS to further strengthen and complement

our existing leadership team. Together we will work as a team to further promote high quality teaching & learning throughout the school; as an individual you will lead and drive excellence across the EYFS and the transition to Year 1.

In September we reviewed our School Development Plan (SDP) and celebrated our success in phonics and reading, although improvements in writing and children achieving GLD was once again below national, and this was disappointing. I believe that the new structure within our leadership team will enable us to address this area of development.

The school is currently involved in the KCA's 5 - Thrive model although this has only just started and would be an area of focus for the successful candidate. We wish to continue to promote intensive interaction alongside our ECAT work too.

Since my appointment in January 2008 the school has had a numerous successful Ofsted inspections and we are now ready to go from good to great. However, for this to become a reality I know that I need to find an outstanding leader and teacher for our EYFS department who shares our passion for excellence and equity and who will be relentless in ensuring that this is a reality for the pupils of this vibrant and happy school.

As leaders of the school we create the climate. I am very aware just how crucial the relationship between Head and members of the leadership team is in facilitating school improvement through a shared vision. Therefore, it is essential that time is invested so that together we can build and develop a relationship built firmly upon professional trust and mutual respect.

Schools, as we are all aware, are very busy and time is often the commodity which escapes us the most. I am very aware that without sufficient time plans often become rhetoric and never flower into our desired reality. In order to gain the most from any role, time must be invested in the first instance so that the growth of professional trust and clear vision of where the strengths and challenges lie can be established. Therefore, the successful candidate will spend the first term (April - July 2025) as a non-class based leader. This will provide an exceptional opportunity in terms of both establishing an excellent working partnership and for driving forward school improvement. Following this period the post will then provide a day of dedicated leadership with PPA.

The support and commitment from a highly principled team will ensure that the pupils, staff, Governing Body and Head can continue to build upon their current skills allowing us all to become the very best we can be.

Child Protection

College Town Primary School is committed to safeguarding and promoting the welfare of children and successful applicants will be subject to enhanced disclosure procedure. The school adheres to a code of good practice with regard to Safer Recruitment.

Equal Opportunities

College Town Primary School is committed to securing equality of opportunity through the creation of an environment in which individuals are treated on the sole basis of their relevant skills and abilities. This commitment is shared by pupils, staff, parents and governors. We oppose all forms of unlawful or unfair discrimination on the grounds of race, gender or disability and aim to ensure equal treatment for all.

Applications

Candidates should complete the online application form and submit this as specified. Visits are strongly recommended so please contact the Headteacher to make an appointment.

- The closing date for application is: Monday February 3rd at 8am
- Interviews will be held in the week beginning Monday February 10th .
- References **will be** taken up prior to interview

I am always happy to meet with you, have our children show you around the school and discuss any questions you might have. If you are the right person for us you will enjoy working at our school and we will enjoy working with you. We look forward to receiving your application and, hopefully, meeting you here at our school.

Yours truly,



Trudi Sammons
Headteacher