



The  
**Carlton  
Academy**

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Headteacher: Ms M Egwuma

Executive Headteacher: Mr R Pierpoint

07 January 2022

Dear Applicant

Associate Assistant Headteacher (SEND/CO), Full Time, L8-11

Required from as soon as possible

Thank you for your interest in the above position. The closing date for applications is Midday on Friday 21 January 2022 and interviews will be held shortly afterwards.

To assist you in your application, the following is enclosed:

- Job description and person specification
- Application Form

If you would like to be considered for the post, your application should be returned to [e.hall@theacademycarlton.org](mailto:e.hall@theacademycarlton.org) or the postal address as above and consist of:

- A fully completed application form
- A letter of up to two sides of A4 which state clearly:
  - Your reasons for applying and relevant experience to date
  - Your vision for SEND provision in a large secondary school

The academy is committed to safeguarding and promoting the welfare of children and young people. The post is subject to an enhanced DBS check.

If you need any further information or would like to visit the school please do not hesitate to contact Ms. Egwuma, Head of School, on the school contact details above or by email to [m.egwuma@theacademycarlton.org](mailto:m.egwuma@theacademycarlton.org)

Finally, I would like to thank you for your interest in The Carlton Academy and look forward to receiving your application.

Yours faithfully

Richard Pierpoint

**Executive Headteacher**



