

# Associate Professional (Teaching Assistant)

Type of vacancy	Maternity Cover – Upper Key Stage 2
Required	2 <sup>nd</sup> November 2026 – 31 <sup>st</sup> August 2027
Location	Ordsall Primary School, Ordsall Road, Retford, Nottinghamshire DN22 7SL
Salary Range	Grade 4, NJC 8 - 14
Head Teacher	Mr Karl Hopkinson
Closing date	Tuesday 30 <sup>th</sup> June 2026
Shortlisting	Thursday 2 <sup>nd</sup> July 2026
Interviews	Thursday 9 <sup>th</sup> July 2026

Ordsall Primary School is seeking to appoint a committed and enthusiastic Associate Professional (Teaching Assistant) to join our team on a maternity cover basis.

We are looking for someone who is passionate about supporting children's learning, has high expectations for all pupils and is committed to making a positive difference every day. The successful candidate will work closely with teachers and other staff to support pupils both in and out of the classroom, helping to create a positive, inclusive and engaging learning environment.

The role will involve delivering a daily Read Write Inc. phonics session, supporting small groups of children, providing classroom support and undertaking regular classroom cover across Key Stage 2. The successful candidate will therefore need to be adaptable, organised and confident working with pupils across a range of ages and abilities.

## We are looking for someone who:

- has the ability to inspire children and support a love of learning
- has high expectations for all pupils
- is hardworking, adaptable and willing to work as part of a team
- is committed to supporting the needs of all children, including those with additional needs
- has excellent communication, interpersonal and organisational skills
- is willing to undertake training and professional development
- can contribute positively to the wider life of the school

## In return, we can offer:

- wonderful children who are enthusiastic and eager to learn
- a happy, welcoming and supportive working environment
- a dedicated and friendly staff team committed to inclusion and ensuring every child succeeds
- opportunities for professional development and training
- a strong team ethos where everyone is valued and supported
- supportive leadership and governors
- a friendly and supportive school community

Visits to the school are warmly welcomed and can be arranged by contacting the school office. Application packs are available by emailing [office@ordsallpri.notts.sch.uk](mailto:office@ordsallpri.notts.sch.uk) or by visiting: <https://www.ordsallprimary.com/page/?title=Vacancies&pid=30>.

Ordsall Primary School is committed to safeguarding and promoting the welfare of children and young people. We expect all staff and volunteers to share this commitment. The successful candidate will therefore be subject to an enhanced DBS check.

All posts in schools are subject to an enhanced Disclosure and Barring Service check. Unless stated otherwise, posts are suitable for job share arrangements.

The County Council welcomes applications from all, irrespective of gender, marital status, disability, race, age or sexual orientation for posts within County and Controlled Schools and Colleges.