# Raising Attendance Leader
## 37 hours per week - Term Time, Inset Days plus 2 weeks
## Grade 11, Point 20 – 25
## £26,446 - £30,095 per annum, pro rata
## Actual Salary £24,234 - £27,577

We are excited to be advertising an excellent opportunity for a Raising Attendance Leader to work alongside our Governors and Senior Leadership Team in raising attendance. This is a key role where the post holder will lead projects to improve rates of attendance for groups of students. The successful candidate will be the main point of liaison with the Educational Welfare Service, families, and teachers in college.

**To be considered for the role you will be able to demonstrate that you**

- Ensure accurate attendance codes are in place and meet the ongoing changing needs of the College.
- Have a good understanding of and a passion for working with data, systems, and management Information to raise standards
- Excellent IT skills
- Can communicate effectively with parents, students, teachers, including Heads of House and Senior Leaders, and Local Authority personnel where necessary
- Understand and respect the confidential and legal aspects around dealing with attendance data and related issues which are held by the College
- Ideally have working knowledge of SIMS (School Information Management System) however, training can be provided

**We offer the successful candidate:**

- opportunity to be part of a strong community and supportive workforce
- a calm and welcoming environment which enjoys a large amount of green, open spaces
- supportive induction programme and CPD opportunities
- free parking
- onsite catering and nursery
- 'My Staff Shop' benefits – including Cycle to Work scheme
- discounted access to leisure centre including gym and pool (located next to the college)

### Closing date: Tuesday 28th June (8am)
**Please visit our website for details on how to apply:**
[www.fromecollege.org/join-us/vacancies](www.fromecollege.org/join-us/vacancies)
**Applications should be completed in full and returned by email to:**
[fccrecruitment@fromecollege.org](fccrecruitment@fromecollege.org)

*This post requires a criminal background check via the Disclosure Procedure.*