



HORNCHURCH
HIGH SCHOOL
EXCELLENCE FOR ALL

Attendance & Welfare Officer required asap

Permanent Contract

35 hours per week

39 weeks per year, term time and inset days/twilights

APTC5 Points 12.0 to 15.0

Full-time Salary £30,030 per annum, Actual pro rata salary £25,308 per annum

We are looking for an enthusiastic and motivated individual to join our Pastoral Team. The post holder will work with other professionals in school to identify children with specific barriers to attending school and plan ways to overcome these to help children reach their full potential.

The post holder must have excellent communication and organisational skills, and be able to work calmly under pressure.

We are an aged 11-16 mixed comprehensive with good pupils, supportive parents and an excellent staff.

If you think you could be the right person for us, please complete the application form which is available on Tes <https://www.tes.com>

Closing date: midday, 15th April 2024

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is exempt from the Rehabilitation of Offenders Act 1974 and the successful applicant will be expected to undertake an enhanced DBS.

We welcome applicants regardless of age, gender, ethnicity or religion.

Headteacher: Ms S Madhvani

Hornchurch High School is part of the Partnership Learning Trust

