

A V TECHNICIAN

Support staff scale 3, points 12 - 18 inclusive
Salary range: £28,166 - £31,208 pa FTE
(Based on 37 hours per week)



As an alternative example, a term-time only contract based on 37 hours per week, 37 weeks of the year, plus 6.5 hours for training day =
Salary range: £23,566 - £26,112 pa pro rata.

Flexible working arrangements considered

To start January 2025

Role Overview

As an Audio-Visual Technician, you will play a vital role in supporting our teaching and learning environment through the set-up, operation, and maintenance of AV equipment. You will work closely with staff to ensure lessons run smoothly by providing technical expertise and ensuring that all AV systems and other multimedia devices, are ready to enhance the learning experience. You will also be responsible for troubleshooting technical issues, setting up equipment for events, and working with staff to deliver great experiences throughout the Federation.

This is a fantastic opportunity for an AV Technician looking to contribute to a dynamic educational setting, or for someone who is experienced with a technical background eager to develop new skills. The position offers scope for growth and the opportunity to collaborate with a strong and supportive team.

This role also offers flexible working with the option of being full-time or term-time only allowing the successful candidate to be available for other commitments during school holidays.

Why Join Us?

- Independent proactive role within a supportive team environment.
- Excellent professional development opportunities.
- Access to outstanding AV and IT equipment.

Benefits Include

- Cycleshare scheme salary sacrifice for bike purchases.
- Highly rated average final salary Government Pension Scheme.
- Priority admission for children of staff to the College and Primary.
- A subsidised restaurant, refectory and orangery.
- Complimentary lunch on staff training days.
- Free and confidential employee assistance programme.
- Free parking.
- A commitment to continued professional development.
- 31 days annual holiday plus bank holidays (FTE)

Key Responsibilities

- Set up and operate audio-visual equipment including projectors, microphones, sound systems, and interactive whiteboards for classrooms, meetings, and events.
- Perform routine maintenance and troubleshooting on AV equipment, ensuring minimal disruption to lessons or events.
- Collaborate with teaching staff to ensure AV equipment enhances learning outcomes.
- Provide basic training for staff on the use of AV systems and troubleshoot issues as they arise.
- Provide first line help desk support.

- Assist with the installation of new AV technologies, working alongside the New Technologies and Site teams to ensure smooth integration.
- Support the smooth running of school events such as assemblies, presentations and theatre shows.

Federation Overview

The role is based at Catmose College, part of the Rutland and District Schools' Federation, which includes Catmose Primary and Harington School. The Federation provides unique opportunities for staff to collaborate across different educational settings and develop broader skills.

Safeguarding

The Federation is committed to safeguarding and promoting the welfare of all students in our care and expects all staff to share this commitment. We provide safeguarding training to all staff on an annual basis, and all staff are responsible for ensuring safeguarding, health and safety policies are implemented in line with Federation policy and current legislation. Please familiarise yourself with our Safeguarding Policy, available online at www.rutlandfederation.com/policies

This position advertised is a 'regulated position' which means it will involve regular contact with children and young people; under the Safeguarding Vulnerable Groups Act 2006 it is an offence to apply for this role if you are barred from engaging in regulated activity relevant to children. This position is also 'exempt' from the Rehabilitation of Offenders Act 1974.

If you have any questions regarding the role, please contact Gary Stone (New Technologies Director) who may be contacted via email gstone@catmosecollege.com

Don't miss this exciting opportunity to become a part of a dedicated team, supporting both staff and students in a thriving learning environment.

HOW TO APPLY

Application forms and information are available online at www.rutlandfederation.com or by emailing office@rutlandfederation.com

- You should write a letter of application on no more than 2 sides of A4.
- You should complete all sections of the application form.
- On the form clearly state the names, addresses, telephone numbers and e-mail addresses of two professional referees; it is our usual practice to ask for references before shortlisting and always to ask for references before interviews.
- It is a condition of employment that you can provide proof of identity and qualifications gained.
- **Applicants must be willing to undergo child protection screening appropriate to the post including checks with past employers and the Disclosure and Barring Service.**
- Further information is within our Staff Recruitment Policy which can be found online at www.rutlandfederation.com/policies

Please note that due to the high number of applications we receive for positions, your application is unlikely to be considered if you do not follow these requirements. CVs are not accepted. The closing date is 9am on Monday 4 November 2024. You should send your application to Stuart Williams, Executive Principal, Catmose College, Huntsmans Drive, Oakham, Rutland, LE15 6RP. Applications can also be emailed to office@rutlandfederation.com