****HUNGERFORD NURSERY SCHOOL

Centre for Children and Families

**Reference Consent Form**

I understand that as I have applied for employment with Hungerford Nursery School, the school may undertake pre-employment checks as part of its recruitment process relating to my application and I understand that this includes obtaining references.

I authorise Hungerford Nursery School to conduct reference checks with my present and/or previous employer(s). I understand that reference information may be provided in a written or verbal form and that the information sought may include, but not be limited to, information about my employment, performance, professional demeanour, potential re-employment, dates of employment, salary, safeguarding concerns, disciplinary/ capability record, safeguarding concerns and my employment history.

My signature below authorises my former or current employers and any referees provided by me to release information regarding my employment record with their organisation and to provide any additional information that may be necessary to progress my application for employment with Hungerford Nursery School.

This form may be photocopied or reproduced as necessary.

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, authorise Hungerford

 Nursery School to contact my references to investigate my past employment (as referred to above) with any of my previous employers and the referees I provided. I also agree to release from liability all persons and organisations providing this information.

I understand and acknowledge that any offer of employment is conditional upon Hungerford Nursery school being completely satisfied with the information provided as a result of these reference checks.

Applicants Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_