**STUDENT SUPERVISOR**

**Required asap**

**Fixed Term Contract to 31st August 2022**

**38 weeks per year, term time only**

**35 hours per week, Monday to Friday**

**Grade APTC 3 Point 5 - 6**

**Actual Pro-Rata Salary £17,828 per annum, including 5.1 weeks paid holiday**

We are looking to appoint an enthusiastic, caring and efficient team player to join our Pastoral Team.

Student Supervisors support the smooth running of the school by supervising and directing students in and about the school during the day. Working as part of a larger team, the staff is dedicated to involving all students positively in the life of the school to achieve their targets.

The person appointed will work flexibly throughout the day adjusting to the needs of the school. During lesson times, duties may involve supervising the school building and grounds and picking up students who are absent from lesson without permission, checking and monitoring toilets. The Student Supervisor can support cover staff and escort students sent out of lessons to the place designated. During lesson changeover and at breaks Student Supervisors will supervise and direct students, paying particular attention to their safety and security. Other duties may be required during the day. Cover duties may also be required in the Isolation Room.

For more information on this vacancy please visit our website [www.hornchurchhigh.com](http://www.hornchurchhigh.com) or email [atyler@hornchurchhigh.com](mailto:atyler@hornchurchhigh.com)

Application forms are available to download on the school’s website [www.hornchurchhigh.com](http://www.hornchurchhigh.com) and should be sent to Ann Tyler at [jobapplications@hornchurchhigh.com](mailto:jobapplications@hornchurchhigh.com)

**Closing date: Wednesday 6th October 2021**

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is exempt from the Rehabilitation of Offenders Act 1974 and the successful applicant will be expected to undertake an enhanced DBS.

We welcome applicants regardless of age, gender, ethnicity or religion.

Headteacher: Ms V Masson

Hornchurch High School is part of the Partnership Learning Trust