**Breakfast/After School Club Leader Person Specification**

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|  | **Essential** | **Desirable** |
| **Experience** | * Working with or caring for children of Primary school age
 | * Working in a school setting
* Providing support for children with varying needs according to their age range
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| **Qualifications and Training** | * Good Literacy and Numeracy skills
 | * First Aid training or willingness to complete it
* Food Hygiene certification or willingness to complete it
* Any other relevant qualifications
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| **Knowledge and Skills** | * Ability to respond quickly and effectively to issues that arise
* Ability to use own initiative and take action accordingly
* Effective communication with adults and children
* Ability to deliver instructions to junior team members
* Ability to take a firm but fair approach to handling behaviour issues in line with the school’s policies
* Ability to build effective working relationships with colleagues
 | * Effective use of IT technology
* Understanding of relevant polices / codes of practice and awareness of relevant legislation
* Ability to lead and manage activities
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