

Person Specification

BREAKFAST & AFTER SCHOOL CLUB PLAY LEADER

Criteria	Essential	Desirable
Qualifications		
Recognised childcare qualification at level 3 or equivalent	*	
Current first aid certificate	*	
Food Hygiene certificate		*
Experience		
Significant experience of working with children in a play work or educational setting	*	
Experience of keeping accurate records, including financial records and attendance records	*	
Staff supervision experience		*
Knowledge and Skills		
An understanding of and commitment to the provision of good quality childcare	*	
An understanding of food hygiene / allergen rules	*	
Health & Safety knowledge, including lifting and handling and fire prevention	*	
A sound understanding of safeguarding procedures	*	
Knowledge of Healthy Eating	*	
Knowledge of school policies and procedures		*
Knowledge of child development and learning processes		*

Occupational Skills		
Ability to plan, deliver and evaluate safe activities relevant to the age of the children	*	
Organisational skills	*	
Ability to work on own initiative and use common sense	*	
Ability to communicate effectively with parents and colleagues, verbally and in writing	*	
Ability to maintain confidentiality	*	
Ability to work effectively in a team	*	
Committed to continuing professional development	*	
Emotional resilience	*	
Ability to form and maintain appropriate relationships and personal boundaries with children and young people	*	
Behaviour management skills	*	
ICT skills	*	
Ability to lead a small team	*	