

# Breakfast & After School Club Support Worker / Teaching Assistant

## Candidate Information Pack

### Cronton CE Primary School



# About Liverpool Diocesan Schools Trust

## We believe

Jesus said, 'Let the children come to me.' (Mt 19).

We believe that we are fulfilling this command when we enable children of all faiths and none to flourish in our schools. The Liverpool Diocesan Schools Trust (LDST) has an important role to play in improving the attainment of pupils across the Diocesan region.

## What is our Purpose?

**Working together with our school communities, providing an excellent education and life-enhancing relationships with the Christian faith and Jesus Christ.**

We do this through:

- Being a family of schools that is committed to well-being and supporting each other, so that all children, learners and staff across our Trust, flourish.
- Connecting with each other to share practice and provide an excellent education that is built on distinctly Christian values.
- A commitment to inclusion, ensuring that all learners thrive through an education that teaches wisdom, instils hope, nurtures community, and embeds dignity and respect.
- Strong bonds of collaboration, innovative approaches to education and a shared purpose amongst schools, families, and communities.

## What is our vision?

As a Diocesan Trust, our Christian values are intrinsically linked to our commitment to provide an innovative, high quality education, so that children and learners make excellent progress and fulfil their academic potential, by ensuring that:

- We live out our **Christian values** to **develop future citizens** who can contribute positively to a caring, compassionate nation.
- We share a Trust-wide commitment to providing an **education** that enables children and learners to **flourish and achieve** - academically spiritually, morally, socially, culturally, physically.
- We celebrate **diversity, address inequality, overcome disadvantage** and **raise aspirations** so that learners can achieve their **highest academic potential**.
- Access to an **inspirational curriculum** and **excellent teaching** enables our children to acquire a **deep body of knowledge** and a zest for **life-long learning**.

- Our schools can thrive under outstanding **local leadership**, accountable to the Executive team and Board of Directors.
- We identify **talents** and provide opportunities for **staff** to develop, pursue career developments and contribute significantly to **wider improvements**
- We maintain a strong emphasis on **safeguarding** and the **mental health and well-being** of all our pupils and staff.
- Our schools are self-sustaining, **inclusive learning communities** of professionals who **connect and collaborate** to **share best practice** and **innovative approaches rooted in informed evidence**.

## Our Core Values

### We value Difference

We are respectful of the:

- **Uniqueness** of each individual school
- **Differences** within each school and community

### We value Local

- Providing aligned support and central services to empower local leaders to make local decisions that meet the needs of the local communities

### We value Collaboration

- We value the opportunities to **collaborate** and work as a **team** to improve outcomes across our Trust

### We value Inclusion

- We welcome **all** and are committed to ensuring that **each pupil** receives an educational experience related to their **own** personal gifts or needs
- We celebrate **diversity** and the individual talents of our pupils and staff

We welcome pupils of all faiths and none

**We are a fully inclusive organisation and encourage applications from individuals from minority communities.**

## About Cronton CE Primary School

### **Our mission is:**

To provide a wide range of outstanding educational and life experiences so that every child can attain their full potential within a happy and Christian environment based on Christian values.

### **WHAT WE HOPE TO ACHIEVE . . .**

Based on the Christian faith, we aim to teach every child to be considerate and respectful of themselves, others and the environment with everyone leading by example and demonstrating our belief in the Christian values.

We aim to make school a place of happy memories and enjoyable learning, where all children are given a chance to shine and to leave the school as well-rounded individuals prepared for the future.

We aim to develop the children in our care by giving them wide ranging experiences so that they gain knowledge and understanding of the world around them and value the opportunities that they have.

We aim to give the children a firm foundation in the skills needed to succeed by being literate, numerate, creative and to possess technology skills to discover information for themselves within a safe, purposeful and open learning environment.

We aim to develop the whole child so that they are confident and motivated to learn and develop their own individual abilities and talents in order to achieve success that is recognised and celebrated.

We aim to involve parents in the partnership of their child's education at our school and foster relationships that will support the development of their child. We aim to develop our own skills and knowledge as we recognise that learning is a lifelong journey and all staff are committed to their own development to benefit ourselves and the children we teach.

### **ETHOS AND VALUES**

As a Church of England school, the foundation of our approach is the Christian faith. The school enjoys strong links with the church, and this allows everyone to learn about and practice Christian beliefs, and all are invited to take part in its community life. The school is committed to respecting the personal values and beliefs (religious or otherwise) of parents and children.

Our school values are underpinned by our Christian beliefs and values for life. The Christian Values chosen by the children for this year are: **Generosity, Justice, Wisdom, Compassion, Forgiveness, Trust**

The Governors and staff of Cronton C. E. School have aims for the children linked to our school motto "BEST".

**Believe** - to have faith in God, oneself and others

**Enjoy** - to be happy, secure, confident and independent.

**Succeed** - for every child to be well motivated, develop their potential and experience success.

**Together** - to be part of the community, locally, nationally and globally; to be well mannered, disciplined, sociable, caring and respectful.

Education at Cronton CE Primary School is a partnership between the home, the school and the church. We aim to make the school a warm, inviting and welcoming place, where children can feel secure and where parents are valued.

We aim to develop children's spiritual maturity enabling them to take responsibility for their own actions and to understand the needs of others. Giving children opportunities to reflect with awe and wonder on what they learn in school and the world around them and fostering their spiritual development. Throughout their time at Cronton C. E. School children are encouraged to express experiences, feelings, questions and ideas in their own words.

We believe that the school is both happy and welcoming, and that the education the children receive is of an extremely high standard. We try to foster a caring attitude in all who attend the school.

## Job Description

Title: Breakfast & After School Club Support Worker / Teaching Assistant

Salary: Pay Band D SCP 5-6 £23,893\* (actual salary £6,062-£6,163\*)

Hours: Breakfast Club, Monday–Friday, 7:30am–8:45am (6.25 hpw)

After School Club, Tues-Thursday, 3:15pm–4:45pm (4.5 hpw)

Accountable to: Wrap Around Manager & SLT

Location: Cronton CE Primary School, Smithy Lane, Cronton, Widnes WA8 5DF

\*Salary based on 23/24, 1.4.24 pay award pending.

To assist the leader in providing a caring, secure environment, through individual attention and group activities, and to organize appropriate range of positive activities for children between the ages of 3 and 11 years.

### Duties and Responsibilities:

- To provide a safe, creative and appropriate positive opportunities including preparing activities, organisation programmes and arranging equipment.
- To ensure that all activities are carried out within an equal opportunities framework.
- To have any necessary qualification and/or to undertake any necessary training as required.
- To encourage community wide participation, activity planning and delivery.
- To help to develop and maintain good relationships and communications with parents to facilitate day-to-day caring needs.
- To encourage parental involvement and support through the development of effective working relationships.
- To ensure that activities are carried out in a safe and responsible manner in accordance with statutory responsibilities.
- To ensure that any food provision is carried out within the guidelines of the food safety act 1990. Food is balanced and healthy in accordance with dietary requirements.
- To help the club leader to ensure that a wide range of creative and enjoyable activities are offered.
- To ensure that the activity meets the full range of children's individual and group needs.
- Adhere Staff Policies and Practices.
- To ensure the provision of good standards of physical and emotional care.
- To ensure good standards of hygiene and cleanliness are maintained at all times.
- To be responsible for the Health and Safety standards appropriate for the needs of the children.
- To assist with the preparation and maintenance of materials and equipment.
- To ensure the provision of a high-quality environment to meet the needs of individual children from differing cultures and religious backgrounds, and stages of development.
- To ensure confidentiality of information received.
- To participate in staff training and staff meetings when applicable.
- To comply with both the school's and LDST policies and procedures.

Liverpool Diocesan Schools Trust is committed to safeguarding and promoting the welfare of children and we expect all staff and volunteers to share this commitment to keeping children safe. Any offer of employment will be subject to statutory pre-employment checks including satisfactory references, online checks, Enhanced DBS, and Barred List checks. This post is exempt from the provisions of the Rehabilitation of Offenders Act 1974 (as amended in 2013 & 2020) and shortlisted candidates will be required to disclose any relevant criminal history prior to interview. Candidates must also be able to demonstrate their Right to Work in the United Kingdom.

## Person Specification – Breakfast & After School Club Support Worker / Teaching Assistant

| <p style="text-align: center;"><b>Cronton CE Primary School</b></p>   | <p style="text-align: center;"><b>Essential (E) or Desirable (D)</b></p>              |
|---|---|
| <p><b>Skills</b></p> <ul style="list-style-type: none"> <li>• Ability to provide safe, creative play.</li> <li>• Ability to communicate at all levels.</li> <li>• Ability to work on own initiative.</li> </ul>   | <p style="text-align: center;"><b>E<br/>E<br/>D</b></p>                               |
| <p><b>Qualifications and Experience</b></p> <ul style="list-style-type: none"> <li>• Level 2 TA qualification or equivalent or willingness to work towards</li> <li>• Level 2 qualifications in English and Maths or willingness to work towards</li> <li>• Experience of working with 3-11 year olds.</li> <li>• Ability to work as part of a team.</li> <li>• A qualification in food hygiene or willingness to work towards.</li> <li>• A current first aid certificate.</li> <li>• Previous experience of working within EYFS.</li> <li>• Previous experience of supporting a Child with SEND needs.</li> </ul> | <p style="text-align: center;"><b>E<br/>E<br/>E<br/>E<br/>E<br/>D<br/>D<br/>D</b></p> |
| <p><b>Knowledge and Understanding</b></p> <ul style="list-style-type: none"> <li>• An understanding of good quality childcare.</li> <li>• Ability to meet children’s individual needs.</li> <li>• Ability to use judgement and common sense.</li> </ul>   | <p style="text-align: center;"><b>E<br/>E<br/>E</b></p>                               |
| <p><b>Professional Values and Practice</b></p> <ul style="list-style-type: none"> <li>• A commitment to equal opportunities.</li> </ul>   | <p style="text-align: center;"><b>E</b></p>   |

# How to Apply

## Application Process

The application process for this role is a 2-stage process:

- Application form
- Interview

To be considered for this role you must complete the LDST application form. We are unable to accept CV applications, or applications from agencies.

Once the closing date has been reached all applications will be reviewed. The candidates who best demonstrate the skills listed in the person specification in their application will be invited to interview.

To ask any questions, or to submit your completed application form, please email Mrs Lesley Aldridge, [lesley.aldridge@ldst.org.uk](mailto:lesley.aldridge@ldst.org.uk) or call 0151 424 3881.

LDST reserves the right not to progress candidates to the next stage of the process, or not to appoint to the role if candidates fail to demonstrate the essential criteria in the person specification.

Applicants from overseas are advised to obtain an overseas criminal check before they apply for a visa as the post is in the education sector.

**Closing Date: Monday 11<sup>th</sup> November 2024 at 9am**

**Interview Date: Monday 18<sup>th</sup> November 2024**

**Start Date of Post: ASAP**

**Please contact the school office on 0151 424 3881 or email [crontonce@ldst.org.uk](mailto:crontonce@ldst.org.uk) for further information.**



## **Our Trust Prayer**

Heavenly Father,  
Let peace, friendship and love grow in our schools.  
Send the Holy Spirit to give  
excellence to our learning  
love to our actions and  
joy to our worship.  
Guide us to help others,  
so that we may all  
Learn, Love and Achieve, Together with Jesus.  
Amen