**Breakfast/After School Club Leader Person Specification**

|  |  |  |
| --- | --- | --- |
|  | **Essential** | **Desirable** |
| **Experience** | * Working with or caring for children of Primary school age | * Working in a school setting * Providing support for children with varying needs according to their age range |
| **Qualifications and Training** | * Good Literacy and Numeracy skills | * First Aid training or willingness to complete it * Food Hygiene certification or willingness to complete it * Any other relevant qualifications |
| **Knowledge and Skills** | * Ability to respond quickly and effectively to issues that arise * Ability to use own initiative and take action accordingly * Effective communication with adults and children * Ability to deliver instructions to junior team members * Ability to take a firm but fair approach to handling behaviour issues in line with the school’s policies * Ability to build effective working relationships with colleagues | * Effective use of IT technology * Understanding of relevant polices / codes of practice and awareness of relevant legislation * Ability to lead and manage activities |