Elveden C of E Primary Academy

Breakfast Club Assistant and SEN Support Assistant

£12.26 (+ holiday allowance)

Monday to Friday 7.30am-12pm 34 weeks and 3 days per year (term time only-please note term times are shorter-see our website for details)

Fixed Term Contract - 1 year initially Start date: Monday February 24th 2025

We have an exciting opportunity for a Wrap Around Care Assistant and SEN Support Worker to join our hugely successful team. Your role is to assist in the provision of a calm and welcoming experience for the children of Elveden C of E primary Academy at the beginning of the school day.

The role will include making breakfast for children, providing activities and supporting with any home learning. The successful candidate would benefit from experience of working with primary aged children, ideally in wrap around care, but this is not essential.

We are also looking for this individual to provide 1-1 and small group SEN support for children that require further assistance in accessing the school day. We aim to be highly inclusive at Elveden C of E Primary Academy and endeavour for this individual to plan, record and administer learning and pastoral activities to help support these children thrive within our small school.

In return, Elveden Academy will offer wonderful children with good behaviour, full support and training will be provided in setting up this provision.

For full details of the role, please see the attached job description and person specification.

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is exempt from the Rehabilitation of Offenders Act 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020. It is also subject to a satisfactory Enhanced Disclosure and Barring Service (DBS) check and children’s barred list check.

Please contact Head of School: Anna Syer [annasyer@elvedenacademy.co.uk,](mailto:annasyer@elvedenacademy.co.uk) for an informal chat. Visits to the school are warmly welcomed.

Our application pack can be found on our website.

Please complete and return to [office@elvedenacademy.co.uk](mailto:office@elvedenacademy.co.uk)

Closing date : Monday 6th January 2025 at 12 noon Interview date: Monday 13th January 2025 (morning)

We reserve the right to appoint prior to this date for the right candidate, so please apply early to avoid disappointment.