



Long Clawson Church of England Primary School
School Lane, Long Clawson, Melton Mowbray, Leicestershire, LE14 4PB

We are looking to appoint a classroom **Learning Support Assistant, Before School Club Organiser/Supervisor** and a **Lunch Time Supervisor on a Fixed Term Contract to cover maternity leave** from 27th January 2025 to 2nd January 2026.

Before-School Club Details

Hours of Work: 7:45 am to 8:45 am Monday to Friday (term time only – 38 weeks per year paid pro rata).
Grade: 5 – points 7 to 8
Primary Role: To organise and look after children who attend the morning school club.
Total weekly hours: 5 (£12.64 to £12.84 per hour)

Learning Support Assistant Details

Hours of Work: Mondays to Fridays
8:45 am to 12:00 pm (three mornings) & 8:45 am to 11:30 pm (two mornings)
(Term time only - 39 weeks per year paid pro rata).
Also 1:00 to 3:15 pm on Wednesdays and Fridays
Grade: 5 – points 7 to 8
Primary Role: To support class teachers and SENCO in the teaching and learning of pupils across the primary age range.
Total weekly hours: 19 ¾ (£12.64 to £12.84 per hour)

The annual salary for the above ranges from £24,408 to £24,795 and is paid on a pro rata basis.

Lunch Time Supervisor Details

Hours of Work: 30 minutes x 3 days & 1 hour x 2 days
(term time only - 39 weeks per year paid pro rata)
Grade: 4 – points 5 to 6
Primary Role: To take responsibility for the health and safety and security of an individual child, or children, during the school lunch break.
Total weekly hours: 3.5 (£12.45 to £12.55 per hour)

The annual salary for the above position ranges from £24,033 to £24,222 and is paid on a pro rata basis.

We are a good school and we are looking for someone to join our team. We are seeking to appoint an enthusiastic and highly driven professional who -

- Holds at least NVQ level 2 in Child Care or equivalent qualification.
- Ideally has experience of working with children with SEND but not essential.

- Prides themselves as being a team player.
- Can inspire, motivate and support class teachers to help bring learning alive.
- Is a good communicator, with strong and effective interpersonal skills.
- Shows commitment to promoting and developing a safe and stimulating learning environment for all.
- Is reflective and willing to embrace new ideas.
- Has the drive and commitment to encourage and support all pupils to reach their full potential.
- Has a great sense of humour.
- Has proven experience of working with a range of children in the primary setting.
- Has excellent behaviour management skills, focusing on positive reinforcement.

We can offer you -

- Excellent professional development opportunities.
- The rewards of working within a highly motivated, supportive and enthusiastic team (who also have a good sense of humour!)
- Motivated, friendly and happy pupils, with excellent behaviour and learning attitudes.
- An opportunity to join a forward thinking team with a shared vision for our school.

You are welcome to come around and view our school prior to applying for this post. Please either call us or send an email to arrange a visit.

Contact: Mrs Jane Dawda

Telephone 01664 822337 e-mail: office@longclawson.leics.sch.uk

Closing Date: by 12 pm on Monday 8th December 2024

Interviews: w/b 15th December 2024

Long Clawson Church of England Primary School is an equal opportunities employer and is committed to safeguarding children. The post is subject to appropriate checks including an enhanced DBS check and references.

Application will only be considered when completed on the provided application form.