



Breakfast Club
Supervisory Assistant
February 2024





Welcome to Sidmouth Primary School

Sidmouth is a vibrant and friendly school that serves the community around Newland Avenue and Hull University.

At Sidmouth we aim to make learning exciting and meaningful so that every child in our community has the opportunity to achieve their full potential.

About Us

In September 2018 the school joined the Yorkshire and the Humber Cooperative Learning Trust.

Values and Ethos

At Sidmouth we recognise every child's right to a broad and balanced education in a safe environment that nurtures talent, creativity and individuality in all its forms. We aim to equip every child with the academic, social and creative skills to flourish in a diverse, exciting and ever-changing world.

We strive to develop confidence, resilience and high self-esteem in all learners so that they are able to persevere in times of difficulty and see mistakes not as failure but as opportunities to learn.

We celebrate diversity and together we learn to value and respect each other's views, beliefs and ways of life.



Sidmouth Primary School, Sidmouth Street, Hull, HU5 2JY
Telephone: 01482 441152 Email: admin@sidmouth.hull.sch.uk



Results - Sidmouth Primary School

KS2	% at age related expectation - School	% at age related expectation - National
Reading	64.3	73
Writing	56.9	71
Maths	60.7	73
Reading, writing and maths combined	47.3	59

KS1	% at age related expectation - School	% at age related expectation - National
Reading	42.6	69
Writing	32.8	31
Maths	44.3	71

EYFS	% good level of development
School	58.8
National	68





Welcome from Thrive Co-operative Learning Trust Chief Executive Officer (CEO), Jonathan Roe

On behalf of Thrive Co-operative Learning Trust, I would like to thank you for your interest in working with us.

Our mission is to *inspire pupils to thrive in life*. We work cooperatively as a multi-academy trust to enable each pupil, school, and community to reach their fullest potential, and to aspire living our co-operative values.

We hope that you would like to join us in this mission.




Our Values



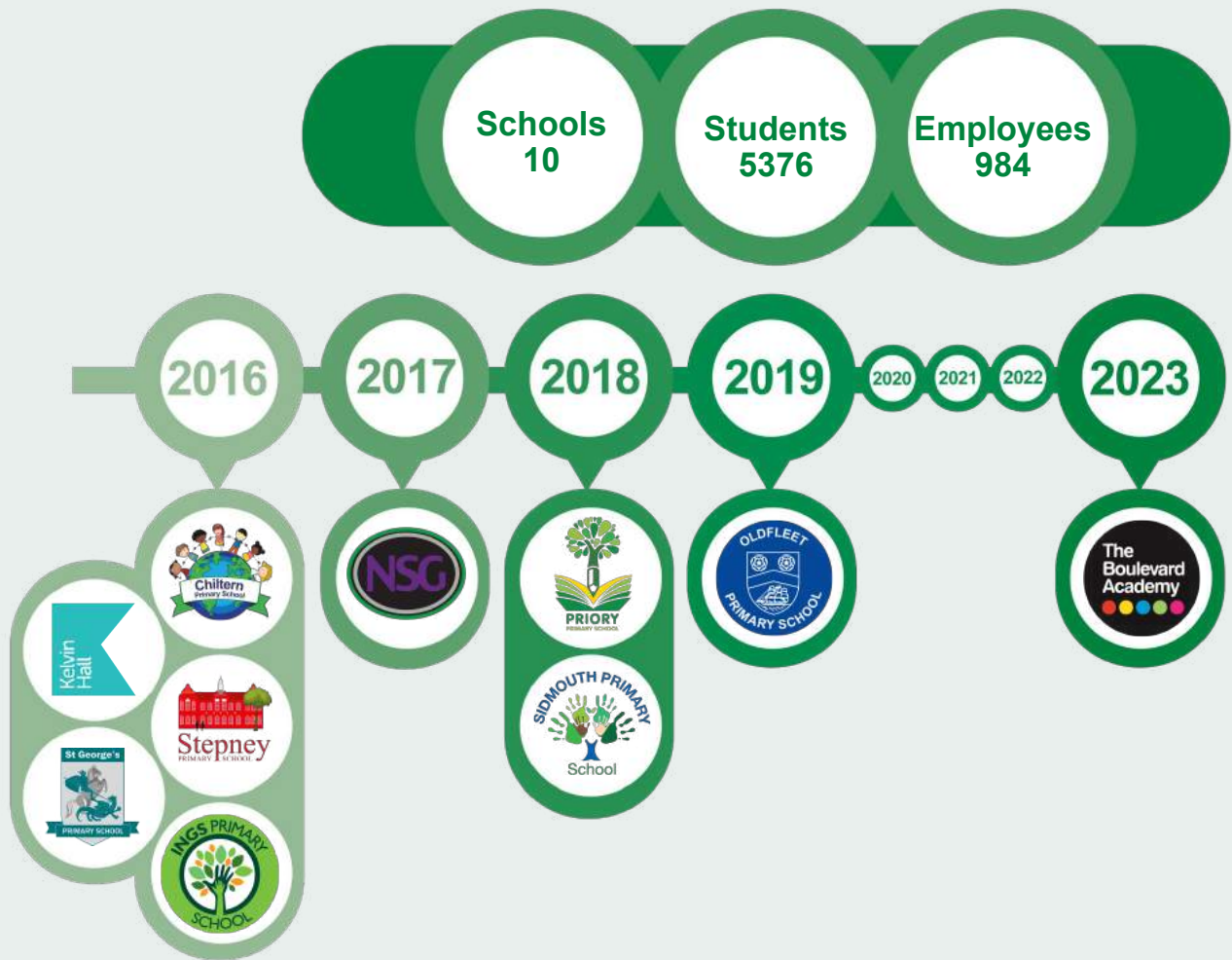
Thrive Mission Statement *Inspiring pupils to thrive in life*

Thrive Co-operative Learning Trust **understands thriving to mean learning**, and learning to mean **growing in knowledge, self-reliance and in responsibility towards others**. Achieving this will allow pupils and staff to **develop a sense of agency and co-agency**, which is the awareness that we are powerful and can affect change, that life is something to be grasped rather than something that happens, and that we have maximum impact when **we work together for the common good**. This sense of agency plays out at three scales as it affects the future of **the individual, their community (local and national), and their planet**.

View our Thrive Charter here... 



Our Journey so far...

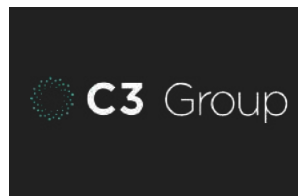


Our Partners

Our ongoing partnerships with the following organisations



Our partnership with the Reach Foundation is leading us to develop a 'Cradle to Career' model across our three schools in HU3 - and later across the whole of Thrive.



Our recent partnership with C3 Group has brought us closer to achieving our goal of net-zero emissions, reinforcing our pledge to create a more sustainable future for our students, staff, and the wider community.



Yorkshire 100 aims to identify 100 future school leaders and take them on a development journey of peer-led support and cutting edge national and international school development.



Coop Schools provides services and support for the network of cooperative schools, strengthening school improvement and local accountability.



Registered Office Address:

Kelvin Hall School, Bricknell Avenue, Hull, East Yorkshire HU5 4QH

Tel: (01482) 342229 | Email: jobs@thrivetrust.uk



Breakfast Club Supervisory Assistant
Salary: Grade 2, Scale Point 2-3 (£3,162 - £3,214 actual salary per annum)
Hours: 6.25 hours per week, Term Time only
Monday - Friday 7:40am to 8:55am
Permanent

The Thrive Co-operative Learning Trust is responsible for ten schools across Hull; three secondary and seven primary. A Thrive school is one that is a dynamic community of staff, pupils and their families all focussed on one thing - inspiring pupils to thrive in life.

Sidmouth Primary School is looking to appoint a Breakfast Club Supervisory Assistant to join our team. You will be required to work 6.25 hours per week, term time only.

The successful candidate will be hard working, creative, enthusiastic and able to work constructively and proactively as part of a team. In return, we will welcome the successful candidate to our friendly, dedicated team and wider school community.

Please browse our school website for further information about our school. If you have any further questions please contact spsadmin@thrivetrust.uk or 01482 441152.

Closing date: Friday, 8th March, 3:00pm

Interview date: TBC

As part of Thrive Co-operative Learning Trust commitment to safer recruitment processes and in accordance with statutory guidance: [Keeping Children Safe in Education](#) an online search will be carried out on all shortlisted candidates.

Please note, we do not accept CVs, applications must be submitted using our application form.

Our commitment to Safeguarding: Thrive Co-operative Learning Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Each school has a robust Safeguarding Policy and all staff receive training relevant to their role at induction and throughout their employment.

A candidate's suitability to work with children will be explored at all stages of the recruitment process. The successful applicant will, in accordance with statutory guidance, be subject to a comprehensive pre-employment checking process including receipt of a satisfactory enhanced disclosure from the Disclosure and Barring Service (DBS), a Children's Barred List check, a Section 128 Management Check if relevant, Prohibition check and overseas checks as applicable, identity check, medical clearance, proof of qualifications, satisfactory references and a check regarding their eligibility to work in the UK.

This role involves contact with children and provides regular access to children, therefore it is 'regulated activity'. As such, this post is exempt from the Rehabilitation of Offenders Act - 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020.

Our commitment to equality and diversity: Thrive Co-operative Learning Trust recognises and celebrates the diversity of its schools and their communities. There is a shared commitment across the Trust to develop further a culture of respect, where discrimination is not tolerated, and individuals are treated equitably and fairly and feel a sense of belonging.

Please visit [Thrive Trust website](#) to view our Job Applicants Privacy Notice, which explains how we collect, store, and use personal data about individuals applying for jobs at our school.



Job Description



Post Title	Breakfast Club Supervisor
Grade	2
Location	Sidmouth Primary School
Reporting to	Senior Leadership Team

Purpose of Role

To assist in the smooth running of the Breakfast Club, supervising children to ensure a high quality, healthy club with varied activities for pupils to enjoy in a relaxed and calm environment.

Key Responsibilities

1. To promote and safeguard the welfare of children and young people.
2. Set up the equipment for the Breakfast Club; set up the crockery, cutlery and the toaster and put away all items at the end.
3. Assist with the preparation and serving of breakfast food e.g. toast, cereal and juice
4. Wash up crockery and cutlery, clean the tables and sweep the floor to ensure that appropriate hygiene standards are complied with.
5. To order food and maintain stock control, liaising with the Administration Manager.
6. Supervise the children, making resources and equipment available in order to create a safe, happy and secure environment.
7. Interact with the children, supporting their activities, playing games, talking to them etc.
8. Liaise with the Administration Manager to share information with parents/carers about the club to ensure consistency and that they receive up to date information.
9. To follow all school policies and procedures to ensure the safety and wellbeing of everyone at the club.

Safeguarding Children

Thrive Co-operative Learning trust is committed to safeguarding and promoting the welfare of our pupils and young people. Each school has a robust Safeguarding Policy and all staff will receive training relevant to their role at induction and throughout employment at the school. We expect all staff to share this commitment. All post holders are subject to a satisfactory Enhanced disclosure from the Disclosure & Barring Service (DBS) and satisfactory employment references, as well as identification and qualification checks which will be required before commencing duties.

Responsibilities for Staff:	None
Responsibilities for Customers/Clients:	Safeguarding and promoting the welfare of children. Contributes to the safeguarding and wellbeing of all members of the Breakfast club
Responsibility for Budgets/Financial Resources:	None
Responsibility for Physical Resources:	The post holder is responsible for ensuring that all breakfast club equipment is properly cared for and used only for the purposes intended.

		E	D	How Identified
Qualifications	Basic literacy and numeracy, Level 2 or equivalent	✓		AF, I
	First Aid certificate		✓	
	Food Hygiene Certificate		✓	
Relevant Experience	Previous experience of managing pupil behaviour in a workplace setting	✓		AF, I,R
	Previous experience of supporting pupils in a school setting	✓		
Skills & Abilities	Motivation to work with children and young people	✓		AF, I,R
	Ability to form and maintain appropriate relationships and personal boundaries with children and young people	✓		
	Ability to plan and prepare a range of activities for pupils across the primary age range	✓		
Knowledge	A knowledge and commitment to safeguarding and promoting the welfare of children and young people	✓		AF, I
	The postholder will have basic knowledge of Health and Safety, First Aid, and Fire Prevention for which appropriate training will be provided	✓		
Interpersonal/ Communication Skills: Verbal Skills	Ability to establish professional, effective working relationships with a range of partners/colleagues and children & young people	✓		AF, I
Written Skills	Basic written/email correspondence appropriate to respondents. Basic accurate report writing and record keeping appropriate to requirements.	✓		AF, I,R
Disclosure & Barring Service	The successful candidate's appointment will be subject to the School obtaining a satisfactory Enhanced disclosure from the Disclosure & Barring Service and Children's Barred list check	✓		DBS
	This post is exempt from the Rehabilitation of Offender Act 1974 the candidate is required to declare full details of everything on their criminal record.	✓		(after short listing)

How to apply



Application forms can be downloaded from our website and should be returned to people@thrivetrust.uk by the closing date below.

Should you wish to have an informal and completely confidential discussion please contact the school office on 01482 441152 or email admin@sidmouth.hull.sch.uk.

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