Building Maintenance Officer

Location:	Reid Street Primary School
Contract Type:	Permanent | Term Time plus 4 weeks (50 weeks per year)
Hours:	35 hours per week (0.9 FTE)
Salary:	Band 6 SCP 9 -12 | £24,032.19 - £25,217.01 per annum pro-rata to hours / weeks worked

We are seeking to appoint an enthusiastic Building Maintenance Officer to support the overall maintenance and security of the school building(s) by carrying out general caretaking duties, responding to requests from staff and the line manager with regard to repairs and maintenance, redecoration and other general work within the capacities and training of the post holder.

The successfully candidate will be expected to carry out minor cleaning duties as required during operational hours, including ensuring school grounds are clear of litter and hazardous materials. Conduct and record regular testing of alarms in school building(s). They will also be responsible for the security of the school building(s) and their contents. Work with and in co-operation with cleaning staff employed by a third-party contractor. Work with contractors during the school holidays directing any planned work during this period. Any other duties of a similar nature related to the post, which may be required from time to time.

For further information, please review the attached job description and person specification.

If you wish to be considered for this role, please complete the attached application form and return it to The People Team at the following email address: *peopleteam@educationvillage.org.uk* by deadline stated below.

Closing date: Tuesday 8th April 2025 at 12:00pm

Interview date: Friday 11th April 2025

If you require further information or to arrange a visit, please contact the People Team at *peopleteam@educationvillage.org.uk* or using 01325 248173.

The Education Village Academy Trust (EVAT) is committed to safeguarding the welfare of children and young people. You will be required to undertake an Enhanced Disclosure Check and complete a Disqualification declaration (where applicable).