

Thank you for your interest in becoming our Business Manager at Saddleworth School.

At Saddleworth we aim high, we expect the best for everyone and we value our community. We are on a journey of improvement and pending the appointment of our new permanent headteacher, we are currently working as executive headteachers to ensure that every young person has the best possible provision which enables them to achieve and flourish.

Working for Saddleworth School means that you would be part of the Cranmer Education Trust, a successful, growing Trust which prides itself on looking after its people, offering a high-level of support and access to expertise. Alongside Saddleworth, our Trust is made up of primary and secondary schools across Oldham and Rochdale. The Trust also incorporates a teacher training school and the East Manchester Teaching Hub and a MFL hub.

The post holder will be a member of the Saddleworth Senior Leadership Team alongside the headteacher and deputies and will provide strategic leadership as we grow and develop Saddleworth. You will work closely with Cranmer Education Trust central colleagues, as well as your senior leadership team, to develop culture, embed impactful change and ensure we are a very strong financial going concern so that we can resource the right curriculum model, structures, facilities and staff to ensure we get the best for everyone.

We offer:

- A fulfilling and purposeful senior leadership post
- The opportunity to shape and have lasting impact on our school, making a difference to the lives of children and young people
- The challenge and stimulation of working alongside dedicated educationalists and colleagues who are committed to making a difference
- Experience and collaboration across a wider trust
- 24 days annual leave rising to 31, plus Bank Holidays
- Final salary pension scheme, including significant employer contribution
- National terms and conditions

This is a great opportunity for an experienced and values driven Business Manager. You will feel the demands which come with school improvement challenges immediately,

and as part of an incredibly strong and experienced 'team around a school' with us as executive headteachers, and other professionals around you, you will have the opportunity to have lasting impact and the fulfilment which comes with that. And unlike some other school business management roles, you will not be doing this alone.

The person specification sets out the key experience, commitment and essential professional skills and qualities that we are looking for.

For a discussion about the post please contact Angela Reece, headteachers' PA on areece@saddleworthschool.org

The closing date for applications is Monday 16th March 2026 at 11am. Interviews will be held week commencing 23rd March 2026.

Yours Sincerely



Mr R Higgins / Mr C Heyes

Executive Headteachers