

Arden Multi Academy Trust

Careers Advisor



Start Date: January/February 2022

Salary: Band E, 27-33, Actual salary range £28,075 to £33,069 based on the full time equivalent of £31,346 to £36,922

Hours: Full time (37 hours), 41 weeks per year.
This post is term time plus 10 days in the school holiday period in August around GCSE and A Level results
Flexibility – the ability to work from home occasionally may be considered, as determined by the needs of the role

Arden Multi Academy Trust are looking to recruit a professional and highly effective Careers Advisor to take day to day responsibility for ensuring all students at both Arden Academy in Knowle and Park Hall Academy in Castle Bromwich, receive effective Careers Education and Guidance (CEG). We have a strong commitment to ensure that all of our students receive the highest levels of support and guidance to help them to progress successfully through learning and into employment, Higher or Further education, training or apprenticeships.

The role will predominantly be based at Arden where the successful applicant will work for 4 days a week with the other day spent supporting and guiding students at Park Hall. The successful applicant will work in conjunction with the senior leader with responsibility for Careers and our Careers and Pathways lead in school as part of a highly skilled and committed team.

As a holder of Careers Mark Gold you can be assured of working in an environment that highly values careers guidance and has an exciting and innovative program in place to support all of our students. As an ever progressing school and Multi Academy Trust we are seeking a new Careers Advisor to support our journey towards our aspiration of achieving Careers Mark Platinum.

As our Trust Careers Advisor you can expect to lead on the programme of Careers Personal Guidance at Arden and play an active role in contributing to the sharing of best practice across the four secondary schools in our Trust. Ideally, the person appointed should hold a relevant careers guidance qualification to level 6 or above (or be willing to work towards) and have an up to date knowledge of the various careers and further education opportunities available to secondary school students. It would be desirable to be registered with CDI.

This is an exciting opportunity to work for a multi-academy trust committed to high expectations and excellent provision for all. The Trust provides flexible and adaptable learning and development opportunities for all staff, and is committed to the development of future leaders in education. Professional development is further supported by the work of the School Alliance as well as external events, e-learning, networking opportunities and cross-trust working. We are looking for applicants with a passion for young people to drive their success even further.

As a Trust we truly value the success of every child and we place the sharing of excellent education practice at the core of our values. We are committed to improving the quality of

education and life for all our students. The Trust operates from its hub in Knowle, to the south of Solihull.

This post is based across two schools but travel to other schools within the Trust may be required.

As a Trust we can offer you:

- A positive and innovative working environment surrounded by students, staff, parents and governors
- A collaborative and supportive attitude amongst staff which promotes a sense of teamwork and unity
- A Senior Leadership team who is committed to promoting the best environment and outcomes for staff and students
- The opportunity to be part of Arden Multi Academy Trust
- Local Government Pension Scheme and a Cycle to Work scheme
- Free parking and canteens on sites

We can offer both a stimulating and highly rewarding experience in return for your motivational skills and good practice. Opportunities like this do not arise very often we are delighted to be offering the chance for someone to join the team. As part of the Arden Multi Academy Trust, there is the opportunity for exceptional training and the sharing of knowledge and ideas.

Arden Multi Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all its staff and volunteers to share this commitment. The successful applicant will be required to undertake an Enhanced DBS Disclosure.

If you feel you have the necessary skills for this position and would like further information, an application form and job description can be downloaded from Trust website <https://www.ardenmat.org.uk/careers/>. CVs will not be accepted. Please address applications to Mr D Burgess, Executive Headteacher.

Closing Date: Monday 31st January 2022 (12 noon)