

## **JOB ADVERTISEMENT**

**Job title:** (With L6 Apprenticeship opportunity) Careers Advisor and Enterprise Engagement Officer

**Location:** Based at Dovedale and Northfield Centres.  
May be required to work at any other James Brindley Academy Centres.

**Contract:** Permanent

**Hours of work:** Full-time, term-time only

**Salary:**  
Grade 3: SCP 20 £26,409, (pro rata) to SCP 28 £32,654, (pro rata)

***'Think Differently' to inspire young people to overcome all barriers and achieve their dreams.***  
This is the Vision Statement of James Brindley Academy.

- **Do you want to have a positive impact on some of the most vulnerable children's lives in Birmingham?**
- **Do you want to work in an organisation that recognises the benefits of a good work/life balance for their workforce?**
- **Do you want to work in an organisation that invests heavily in CPD and allocates additional training days to develop their staff?**

If you have answered 'yes' to all these questions, join our team!

This is an excellent time to join James Brindley as the Academy continues to implement a strategic vision developed by young people, staff, and other stakeholders. Join us to 'Think Differently' to inspire young people to overcome all barriers and achieve their dreams.

James Brindley is a stand-alone Academy based in a wide variety of locations across the City of Birmingham. During a school year, we educate over 3,000 young people for periods ranging from a few days in hospital to several years in one of our teaching centres. Many of our young people have complex medical needs and many have been out of education for a significant period prior to joining us. We offer a full-time curriculum to young people from EYFS to KS5 and our aim is always to enable them to 'close the gap' and to exceed expected progress during the time they are with us.

We are seeking an experienced individual to join our Careers Team to provide pupils with careers guidance and to seek opportunities with employers and external organisations. The job will be based at both the Dovedale and Northfield sites, as well as supporting the whole Academy. You will play a key role in enriching the careers programme and improving pupils' access to work related learning.

We would welcome applications from people looking to study the Level 6 - [Career development professional / Institute for Apprenticeships and Technical Education](#).

Applicants must have successfully completed a Level 2 qualification in Mathematics and English (Grade 4 or higher) to be eligible for this apprenticeship.

The apprenticeship is provided through [Ixon Holdings](#). Additional information about the course can be found on [this video](#).



Please ensure the application form is signed if sending via email.

If you have provided an email address, we will use that for correspondence.

If your application is shortlisted, you will be contacted via email within 2 to 3 weeks of the closing date. Please ensure you check your junk/spam inboxes.

#### Online Search

As part of our recruitment checks, an online search will be undertaken on all shortlisted candidates. This search does not form part of the shortlisting process and you will have the opportunity to discuss any issues of concern that may arise from this search at the interview.

**Closing date and time:** Wednesday, 30<sup>th</sup> April 2025, 09.00am

**Interviews will be held on / location:** Friday 9<sup>th</sup> May 2025

**Start date:** TBC

For further details please visit our website at:

[Current Vacancies - James Brindley Academy James Brindley Academy](#)

Completed application forms are to be emailed to: [vacancies@jamesbrindley.org.uk](mailto:vacancies@jamesbrindley.org.uk)

James Brindley Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Please be aware that this post is subject to an enhanced DBS clearance check and any offer of employment is made conditional of this. You will also be required to register and pay for the DBS update service and ensure that documentary evidence is produced to ensure annual compliance and updates. You will also be required to provide written consent for the employer to access this information at any time.

This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent and spoken English is an essential requirement for this role.

James Brindley Academy, Bell Barn Road. Birmingham. B15 2AF Telephone: 0121 666 6409

