Corpus Christi Catholic Primary School
Caretaker Person Specification

Category	Essential	Desirable
1.Safeguarding	▪ Corpus Christi Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. An enhanced DBS check is required for all successful applicants	
2.Qualifications	▪ Previous experience in general maintenance or carpentry and/or decorating.	▪ Qualifications in general maintenance or carpentry and/or decorating, such as City & Guilds, BTECs, and NVQs ▪
3.Experience	▪ Practical skills in basic carpentry, plumbing and electrics	▪ Operation of cleaning equipment. ▪ Knowledge of relevant health & safety procedures.
4.Abilities and skills	▪ A "can do" "positive" approach for issues that arise ▪ Ability to undertake a range of handyman duties ▪ Willingness to work in a distinctively Catholic environment ▪ Communicates well in all situations ▪ Willingness to undertake training as required. ▪ IT skills Ability to resolve problems and adhere to health and safety guidelines ▪ Ability to deal with other contractors or maintenance workers ▪ Ability to work without direct supervision	▪ Presentation skill – leading staff updates for health & safety, Fire procedures etc.
5.Personal Qualities	▪ A caring and professional approach while maintaining the dignity of all children and adults in the school. ▪ Energy and enthusiasm ▪ Able to work as part of a team ▪ Resilience ▪ Creative	▪ Sense of humour.

	▪ Perseverance and patience ▪ Good communication skills	